
STATE UNIVERSITY OF NEW YORK BUFFALO STATE
2017-2018 CALENDAR
ACADEMIC CALENDAR

FALL SEMESTER 2017

Non-degree seeking registration	Friday, August 4
COMPASS early start program	
Move in Date: Monday, August 21	
Program Start: Tuesday, August 22	
Graduate Orientation	Thursday, August 24
First-Year Orientation: (Thursday – Friday)	
FY Session 1: July 6-7	
FY Session 2: July 13-14	
FY Session 3: July 20-21 (Reserved for EOP Students)	
FY Session 4: July 27-28	
(Wednesday-Thursday)	
FY Session 5: August 23-24	
Transfer Orientation: (Tuesdays)	
Transfer Session 1: July 11	
Transfer Session 2: July 18	
Transfer Session 3: July 25	
Transfer Session 4: August 22	
Academic Day	Friday, August 25
Classes Begin	Monday, August 28
Labor Day (no classes)	Monday, September 4
Constitution Day & Citizenship Day	Mon., September 18
Graduate Fall Open House	TBD
Fall Recess (no classes)	Monday-Tuesday October 9-10
Thanksgiving Recess (no classes)	Wednesday- Saturday November 22-25
Critique & Evaluation Period (CEP)	Monday – Thursday December 11-14
Final Day of fall 2017 Semester	Thursday, December 14
Emergency CEP Day	Friday, December 15
Degree Conferral	Saturday, December 16

SPRING SEMESTER 2018

January Term	Wednesday through Tuesday January 3 – 23
Non-degree seeking registration	Friday, Jan. 5
Martin Luther King Jr. Day (no classes)	Monday, January 15
Degree Conferral	Wednesday, January 24
Orientation	Thursday, January 18
Graduate Orientation	Wednesday, January 24
Classes Begin	Monday, January 29
Presidents Day Recess (no classes)	Monday, February 19
Spring Recess (no classes)	Monday through Saturday March 26 – 31
Graduate Spring Information Sessions	TBD
Critique & Evaluation Period (CEP)	Monday -Thursday May 14 -17
Final Day of spring 2018 Semester	Thursday, May 17
Emergency CEP Day	Friday, May 18
Commencement	Saturday, May 19

SUMMER SESSION 2018

Early Summer (ES)	May 21- June 1
Special May Start (SM)	May 21 – June 15
Session A	May 29 – June 22
Session B	June 25 – July 20
Session C	July 23 – August 10
Session I	May 29 – July 13
Session II	May 29 – August 10
Degree Conferral	

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
2017-2018 CALENDAR

FACULTY AND STAFF CALENDAR

Academic Obligation: 8/21/17 – 5/31/18

NEW STUDENT CONVOCATION

August 25, 2017, Rockwell Hall
9:30 am: SA&H, SOP
11:30 am: SOE, SNSS, Undeclared

BENGAL DARE TO CARE

September 16, 2017

HOMECOMING/FAMILY WEEKEND

October 22-28, 2017

FALL OPEN HOUSE

October 21, 2017

GRADUATE FALL OPEN HOUSE

TBA

FACULTY AND STAFF RECOGNITION CEREMONY

October 5, 2017

FACULTY/STAFF RESEARCH & CREATIVITY FALL FORUM

November 2, 2017

PRESIDENT'S FALL FORUM

October 24, 2017

SPRING OPEN HOUSE

April 14, 2018

GRADUATE SPRING INFORMATION SESSIONS

TBD

GRADUATE SCHOOL AWARDS CEREMONY & RESEARCH FAIR

May 11, 2018

HONORS CONVOCATION

April 19, 2018

STUDENT RESEARCH AND CREATIVITY CONFERENCE

May 4-5, 2018

EOP HONORS CONVOCATION

May 10, 2018

COLLEGE COUNCIL MEETINGS (at 4:00 P.M.)

Tuesday, October 3, 2017
Tuesday, December 12, 2017
Tuesday, March 6, 2018
Tuesday, May 15, 2018

COLLEGE MEETINGS* (Fridays, 3-5 p.m.)

FALL 2017

September 8- Senate
October 13- Senate
November 10- Senate
December 8- Senate ** 2:00 p.m. start time

SPRING 2018

February 9- Senate
March 9- Senate
April 13- Senate
May 11- Senate** 2:00 p.m. start time

*No other meetings may be scheduled on these dates between 3-5 p.m.

CHAIR MEETING (2 – 3 p.m.) CLEV 418
SENATE AGENDA SETTING (3-4:00 p.m.)

UUP Chapter Meetings

Fall 2017

September 8, 2017 – UUP Annual Barbecue at noon
October 26, 2017 - Meeting at 12:15 p.m.
November 15, 2017 - Meeting at 3:00 p.m.

Spring 2018

January 31, 2018 - Welcome Back Breakfast

UUP Executive Board Meetings will be held 1st Wednesday of each month at noon (unless otherwise notified by UUP)

UUP BOARD/DELEGATES MEETINGS

Fall 2017

August 30, 2017 – Meeting at noon
October 2, 2017 – Meeting at noon
October 13-14, 2017 - Delegate Assembly
November 10, 2017 – Breakfast Meeting
December 4, 2017 – Meeting at noon

Spring 2018

January 28-30, 2018 - Delegate Assembly
May 4-5, 2018 - Delegate Assembly

FACULTY PERSONNEL ACTIONS
(includes Librarians)
2017-2018

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/13/17	12/15/17	2/2/18	3/15/18
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/9/18	3/16/18	5/11/18	6/30/18
<u>RENEWAL</u> Term expiring in 8/2018 after first year of service	11/13/17	12/15/17	n/a	3/1/18
**Term expiring in 8/2018 after 1 year but not more than 2 years of service	9/29/17	10/27/17	n/a	12/15/17
Term expiring in 1/2019 after 1 year but not more than 2 years of service	1/31/18	3/1/18	n/a	5/1/18
Term expiring in 8/2019 after 2 or more Years of service	2/9/18	3/16/18	n/a	6/30/18
Part-Time Term expiring January 2018	10/6/17	n/a	n/a	11/15/17
Part-Time Term expiring May 2018	3/1/18	n/a	n/a	4/15/18
<u>CONTINUING APPOINTMENT</u>	2/9/18	3/16/18	5/11/18	6/30/18
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/20/17	11/17/17	n/a	2/1/18

*Includes two weeks for Budget, Human Resource Management, and Faculty Review

**Terms expiring with a January notification date and 2 or more years of service follow this schedule. Contact Provost's office for guidance.

GRANTS AND AWARDS

DEADLINE FOR SUBMISSION TO ALBANY

COLLEGE DEADLINES

Equity and Campus Diversity (Minigrants)	Sept 16, 2016 Feb. 17, 2017
The Dr. Muriel A. Howard Presidential Award for the Promotion of Respect for Equity and Campus Diversity	March 10, 2017
Grant Allocation Committee Funds For fall 2017 and spring 2018 proposals	Sept. 22, 2017
For spring 2018 program proposals	Nov. 17, 2017
President's Medal and Chancellor's Award	Dec. 18, 2017
Engel Student Humanities Award	Feb. 16, 2018
Campbell Student Leadership Award	Feb. 16, 2018
Who's Who Award Nominees	Feb. 16, 2018
Phil Santa Maria Memorial Award	Feb. 16, 2018
Phil Santa Maria Award for Student Leadership In Equity and Campus Diversity	Feb. 16, 2018
Luis M. Antonetti Student Humanitarian	Feb. 16, 2018

(Submission to the Office of the Vice President for Student Affairs) Due by 4:00 p.m.)

FACULTY AND STAFF AWARDS

SUNY Chancellor's Award for Excellence in
Adjunct Teaching *Due to Provost Sept. 15, 2017*

SUNY Chancellor's Award for Excellence in Teaching,
Professional Service, Librarianship, Scholarship & Creative
Activities, and Faculty Service; Distinguished Teaching
Professor and Distinguished Service Professor
Due to the Provost Oct. 16, 2017

President's Awards for Excellence
Due to the Provost March 5, 2018

**STUDENT AND INSTRUCTIONAL DEADLINES
2017-2018**

REGISTRATION DATES	FALL 2017	JANUARY TERM 2018	SPRING 2018	SUMMER 2018
REGISTRATION Undergraduate and Graduate	April 5 – Sept. 4	Nov. 1 – Jan. 4	Nov. 1 –Feb. 4	Begin – April 4
NON-DEGREE SEEKING REGISTRATION Undergraduate	Aug. 4	Dec. 8	Jan. 5	April 4
REGISTRATION ENDS Undergraduate and Graduate	Sept. 4	Jan. 4	Feb. 4	ES- May 22 SM- May 22 A-May 30 B-July 10 C-June 3 I –June 3 II- June 3
CROSS REGISTRATION Undergraduate and Graduate - Forms due - Registration	Aug. 18 Aug. 25	N/A	Jan. 19 Jan. 26	N/A
INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION	Sept. 1	Jan. 4	Feb. 2	July 27
OTHER Evening Advisement Session				
COURSE WITHDRAWALS AND PASS/FAIL APPLICATIONS	Nov. 3	Jan. 16	April 6	ES- May 29 SM-June 7 A-June 19 B- July 31 C- July 12 I-June 27 II-July 18
DEGREE APPLICATIONS Undergraduate Graduate **(for inclusion of name in May commencement program)**	Sept. 8 (for Dec.) Oct. 2	Sept. 8 (for Jan.) Oct. 2	Feb. 2 (for May) Feb. 1	Feb. 16 ** June 1 (for Aug.) Feb. 1 (for Aug)** June 1 (for Aug.)
FACULTY REQUISITIONS (Textbooks)	For spring Sept. 15, 2017		For summer Feb. 23, 2018	For Fall Feb. 23, 2018
GRADUATE ADMISSIONS (Varies by program, contact The Graduate School) Final Deadlines				
LEAVES OF ABSENCE, WITHDRAWAL FROM COLLEGE	Dec. 8	Jan. 18	May 11	ES-May 11 SM-June 14 A-June 28 B- Aug 9 C-Aug 2 I-July 12 II- Aug 9
PROBATION APPEALS	TBA		TBA	TBA
REMOVAL OF INCOMPLETES	Nov. 3 (from previous spring or summer)	N/A	April 6 (from previous fall)	N/A
RESIDENCE HALLS Open- First Year Resident Students Open – New Transfer Students Open- Continuing Resident Students Close (end of Semester)	TBA		TBA	
SUBMISSION OF MID TERM GRADES Grading Window Opens Grading Window Closes - 9:00 p.m.	Oct. 9 Oct. 27	N/A	March 12 March 30	N/A
SUBMISSION OF GRADES Grading window opens Grading window closes – 9:00 p.m.	Dec. 11 Dec. 20	Jan. 18 Feb. 4	May 14 May 23	Open Close ES–May 31- June 6 SM-June 14- June 20 A-June 28- July 15 B-August 9- August 15 C-August 2 – August 8 I-July 12- July 18 II-August 9-August 15

**MASTER SCHEDULE PREPARATION
(Graduate and Undergraduate)
2017-2018**

	FOR JANUARY TERM/ SPRING 2018	FOR SUMMER 2018	FOR FALL 2018
Request and instructions for submitting course offerings sent to departments	June 19, 2017	Sept. 25, 2017	Nov. 20, 2017
Department input window	June 26, 2017- Aug. 6, 2017	Oct. 2, 2017- Oct. 15, 2017	Nov. 27, 2017- Jan. 14, 2018
Deans input window	June 26, 2017- Aug. 13, 2017	Oct. 2, 2017 Oct. 22, 2017	Nov. 27, 2017- Jan. 21, 2018
Department final input and review window	Aug. 14, 2017- Aug. 20, 2017	Oct. 23, 2017 – Oct. 29, 2017	Jan. 22, 2018- Jan. 28, 2018
Snapshot of master schedule on E-print reports	Sept. 14, 2017	Nov. 13, 2017	Feb. 16, 2018
Notice to administrative office to update information on web sites	Sept. 28, 2017	Nov. 21, 2017	Feb. 28, 2018
Master schedule corrections due to deans' offices	Sept. 28, 2017	Nov. 21, 2017	Feb. 28, 2018
*Banner preview	Oct. 11, 2017	*March 7, 2018	March 7, 2018
Final course offerings viewable on web	Oct. 18, 2017	*Dec. 4, 2017	March 14, 2018

*Note "Banner Preview" normally occurs before courses are viewable on the web. Summer is unique because the web version is made available so much earlier.

STUDENT FINANCIAL AID

APPLICATION

APPLY BY

Free application for Federal Student Aid (FAFSA)
Spring 2018 only

November 15, 2017

TAP for 2017-2018

June 30, 2018

SUNY Buffalo State BSC application for
Summer 2017 Aid

July 31, 2018

Free application for Federal Student Aid (FAFSA)

June 30, 2018

Fall/Spring 2017-2018

Fall book deferments

September 6, 2017

Spring book deferments

January 5, 2018

Application deadlines are subject to change. These dates are recommended APPLY BY dates. Please contact the Financial Aid Office for information regarding changes.

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
Tentative 2018-2019 CALENDAR
ACADEMIC CALENDAR

FALL SEMESTER 2018

Non-degree seeking registration	Friday, August 3
COMPASS early start program Move in Program starts	Monday, Aug. 20 Tuesday, Aug. 21
Graduate Orientation	
First-Year Orientation	Wednesday – Thursday August 22-23
Transfer Orientation	Friday, August 24
Classes Begin	Monday, August 27
Labor Day (no classes)	Monday, September 3
Constitution Day & Citizenship Day	Mon., September 17
Fall Recess (no classes)	Monday-Tuesday October 8-9
Thanksgiving Recess (no classes)	Wednesday- Saturday November 21-24
Critique & Evaluation Period (CEP)	Monday – Thursday December 10-13
Final Day of fall 2018 Semester	Thursday, December 13
Emergency CEP Day	Friday, December 14
Degree Conferral	Saturday, December 15

SPRING SEMESTER 2019

January Term	Monday through Friday January 7 – 25
Non-degree seeking registration	Friday, January 4
Degree Conferral	Saturday, January 19
Martin Luther King Jr. Day (no classes)	Mon., January 21
Orientation	Thursday, January 24
Classes Begin	Monday, January 28
President’s Day Recess (no classes)	Monday, February 18
Spring Recess (no classes)	Monday through Saturday March 25 - 30
Critique & Evaluation Period (CEP)	Monday -Thursday May 13-16
Final Day of spring 2019 Semester	Thursday, May 16
Emergency CEP Day	Friday, May 17
Commencement	Saturday, May 18

SUMMER SESSION 2019

Session A	May 28- June 28
Session B	July 8 – August 9
Session C	May 28 August 2
Degree Conferral	TBA

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
Tentative 2018-2019 CALENDAR

FACULTY AND STAFF CALENDAR

Academic Obligation:

NEW STUDENT CONVOCATION

TBA

HOMECOMING/FAMILY WEEK

TBA

FALL OPEN HOUSE

TBA

FACULTY AND STAFF RECOGNITION CEREMONY

October 4, 2018 (tentative)

FACULTY/STAFF RESEARCH & CREATIVITY FALL FORUM

TBA

PRESIDENT'S FALL FORUM

TBA

SPRING OPEN HOUSE

TBA

GRADUATE SCHOOL AWARDS CEREMONY & RESEARCH FAIR

May 10, 2019

HONORS CONVOCATION

Thursday, April 18, 2019 (tentative)

STUDENT RESEARCH AND CREATIVITY CONFERENCE

TBA

EOP HONORS CONVOCATION

TBA

GRADUATE OPEN HOUSE

TBA

COLLEGE COUNCIL MEETINGS (4:00 p.m.)
TBA

COLLEGE MEETINGS* (Fridays, 3-5 p.m.)
FALL 2018

September 14- Senate
October 12- Senate
November 9- Senate
December 14- Senate *2 p.m. start time

SPRING 2019

February 8- Senate
March 8- Senate
April 12- Senate
May 10- Senate *2 p.m. start time

*No other meetings may be scheduled on these dates between 3-5 p.m.

CHAIR MEETING (2 – 3 p.m.) CLEV 418
SENATE AGENDA SETTING (3-4:00 p.m.)

UUP Chapter Meetings TBA

UUP Executive Board Meetings will be held 1st Wednesday of each month at noon (unless otherwise notified by UUP)

September 7, 2018 UUP Annual Barbecue at noon
October 5-6, 2018 Delegate Assembly

FACULTY PERSONNEL ACTIONS
(includes Librarians)
Tentative 2018-2019

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/12/18	12/14/18	2/1/19	3/15/19
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/8/19	3/15/19	5/10/19	6/30/19
<u>RENEWAL</u> Term expiring in 8/2019 after first year of service	11/12/18	12/14/18	n/a	3/1/19
**Term expiring in 8/2019 after 1 year but not more than 2 years of service	9/28/18	10/26/18	n/a	12/15/18
Term expiring in 1/2020 after 1 year but not more than 2 years of service	1/31/19	3/1/19	n/a	5/1/19
Term expiring in 8/2020 after 2 or more Years of service	2/8/19	3/15/19	n/a	6/30/19
Part-Time Term expiring January 2019	10/5/18	n/a	n/a	11/15/18
Part-Time Term expiring May 2019	3/1/19	n/a	n/a	4/15/19
<u>CONTINUING APPOINTMENT</u>	2/8/19	3/15/19	5/10/19	6/30/19
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/19/18	11/16/18	n/a	2/1/19

*Includes two weeks for Budget, Human Resource Management, and Faculty Review

**Terms expiring with a January notification date and 2 or more years of services follow this schedule. Contact Provost's office for guidance.

GRANTS AND AWARDS

**DEADLINE FOR SUBMISSION TO ALBANY
COLLEGE DEADLINES**

Equity and Campus Diversity (Minigrants)

The Dr. Muriel A. Howard Presidential
Award for the Promotion of Respect for
Equity and Campus Diversity

Grant Allocation Committee Funds	
For fall 2018 and spring 2019 proposals	TBA
For spring 2018 program proposals	TBA
President's Medal and Chancellor's Award	TBA
Engel Student Humanities Award	Feb. 15, 2019
Campbell Student Leadership Award	Feb. 15, 2019
Who's Who Award Nominees	Feb. 15, 2019
Phil Santa Maria Memorial Award	Feb. 15, 2019
Phil Santa Maria Award for Student Leadership	
In Equity and Campus Diversity	Feb. 15, 2019
Luis M. Antonetti Student Humanitarian	Feb. 15, 2019

(Submission to the Office of the Vice President for Student
Affairs) Due by 4:00 p.m.)

FACULTY AND STAFF AWARDS

SUNY Chancellor's Award for Excellence in
Adjunct Teaching *Due to Provost Sept. 15, 2018*

SUNY Chancellor's Award for Excellence in Teaching,
Professional Service, Librarianship, Scholarship & Creative
Activities, and Faculty Service; Distinguished Teaching
Professor and Distinguished Service Professor
Due to the Provost Oct. 15, 2018

President's Awards for Excellence
Due to the Provost March 4, 2019

STUDENT AND INSTRUCTIONAL DEADLINES

Tentative 2018-2019

REGISTRATION DATES	FALL 2018	JAN TERM 2019	SPRING 2019	SUMMER 2019
REGISTRATION Undergraduate and Graduate	April 4-Sept. 3	Oct.31-Jan. 8	Oct. 31-Feb. 3	Begin-April 3
NON-DEGREE SEEKING REGISTRATION Undergraduate	Aug. 3	Dec. 7	Jan. 4	TBA
REGISTRATION ENDS Undergraduate and Graduate	Sept. 3	Jan.8	Feb. 3	ES-TBA SM-TBA A-TBA B-TBA C-TBA I-TBA II-TBA
CROSS REGISTRATION Undergraduate and Graduate - Forms due - Registration	Aug. 17 Aug. 24	N/A	Jan. 18 Jan. 25	N/A
INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION	Aug. 31	Jan. 8	Feb. 1	
OTHER Evening Advisement Session				
COURSE WITHDRAWALS AND PASS/FAIL APPLICATIONS	Nov. 2	Jan. 17	April 5	ES-TBA SM-TBA A-TBA B-TBA C-TBA I-TBA II-TBA
DEGREE APPLICATIONS Undergraduate Graduate **(for inclusion of name in May commencement program)**	Sept. 7 (for Dec.)	Sept. 7 (for Jan.)	Feb. 8 (for May)	Feb. 8 ** June 7 (for Aug.) Feb. 2 (for Aug)** June 1 (for Aug.)
FACULTY REQUISITIONS (Textbooks)	For spring Sept. 21, 2018		For summer Feb. 22, 2019	For Fall Feb. 22, 2019
GRADUATE ADMISSIONS (Varies by program, contact The Graduate School) Final Deadlines				
LEAVES OF ABSENCE, WITHDRAWAL FROM COLLEGE	Dec. 7	Jan. 24	May 10	ES-TBA SM- TBA A-TBA B- TBA C-TBA I-TBA II- TBA
PROBATION APPEALS	TBA		TBA	TBA
REMOVAL OF INCOMPLETES	Nov. 2 (from previous spring or summer)	N/A	April 5 (from previous fall)	N/A
RESIDENCE HALLS Open- First Year Resident Students Open – New Transfer Students Open- Continuing Resident Students Close (end of Semester)	TBA		TBA	
SUBMISSION OF MID TERM GRADES Grading Window Opens Grading Window Closes - 9:00 p.m.	Oct. 8 Oct. 26	N/A	March 11 March 29	N/A
SUBMISSION OF GRADES Grading window opens Grading window closes – 9:00 p.m.	Dec. 10 Dec. 19	Jan. 24 Feb. 3	May 13 May 22	Open Close ES-TBA SM-TBA A-TBA B-TBA C-TBA I-TBA II-TBA

MASTER SCHEDULE PREPARATION
(Graduate and Undergraduate)
Tentative 2018-2019

	FOR JANUARY TERM/ SPRING 2019	FOR SUMMER 2019	FOR FALL 2019
Request and instructions for submitting course offerings sent to departments	June 18, 2018	Sept. 24, 2018	Nov. 19, 2018
Department input window	June 25, 2018- Aug. 5, 2018	Oct. 1, 2018- Oct. 14, 2018	Nov. 26, 2018- Jan. 13, 2019
Deans input window	June 25, 2018 – Aug. 12, 2018	Oct. 1, 2018- Oct. 21, 2018	Nov. 26, 2018- Jan. 20, 2019
Department final input and review window	Aug. 13, 2018- Aug. 19, 2018	Oct. 22, 2018- Oct. 28, 2018	Jan. 21, 2019- Jan. 27, 2019
Snapshot of master schedule on E-print reports	Sept. 13, 2018	Nov. 12, 2018	Feb. 15, 2019
Notice to administrative office to update information on web sites	Sept. 27, 2018	Nov. 20, 2018	Feb. 27, 2019
Master schedule corrections due to deans' offices	Sept. 27, 2018	Nov. 20, 2018	Feb. 27, 2019
*Banner preview	Oct. 10, 2018	*March 6, 2018	March 6, 2019
Final course offerings viewable on web	Oct. 17, 2018	*Dec. 4, 2018	March 13, 2019

*Note "Banner Preview" normally occurs before courses are viewable on the web. Summer is unique because the web version is made available so much earlier.

APPLICATION

APPLY BY

Free application for Federal Student Aid (FAFSA) Spring 2019 only	November 15, 2018
TAP for 2018-2019	June 30, 2019
SUNY Buffalo State application for summer 2018 Aid	July 31, 2019
Free application for Federal Student Aid (FAFSA) Fall/Spring 2018-2019	June 30, 2019
Fall book deferments	TBA
Spring book deferments	TBA

Application deadlines are subject to change. These dates are recommended APPLY BY dates. Please contact the Financial Aid Office for information regarding changes.

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
Tentative 2019-2020 CALENDAR
ACADEMIC CALENDAR

FALL SEMESTER 2019

Non-degree seeking registration	Friday, August 2
COMPASS early start program	
Graduate Orientation	
First-Year Orientation	
Transfer Orientation	
Classes Begin	Monday, August 26
Labor Day (no classes)	Monday, September 2
Constitution Day & Citizenship Day	Tues., September 17
Fall Recess (no classes)	Monday-Tuesday October 14-15
Thanksgiving Recess	Wednesday- Saturday November 27-30
Critique & Evaluation Period (CEP)	Monday – Thursday December 9-12
Final Day of fall 2019 Semester	Thursday, December 12
Emergency CEP Day	Friday, December 13
Degree Conferral	Saturday, December 14

SPRING SEMESTER 2020

January Term	Monday through Friday January 6 – 24
Non-degree seeking registration	Friday, January 3
Martin Luther King Jr. Day (no classes)	Mon., January 20
Orientation	
Degree Conferral	
Classes Begin	Monday, January 27
Presidents Day Recess (no classes)	Monday, February 17
Spring Recess (no classes)	Monday through Saturday March 23 - 28
Critique & Evaluation Period (CEP)	Monday -Thursday May 11 -14
Final Day of spring 2020 Semester	Thursday, May 14
Emergency CEP Day	Friday, May 15
Commencement	Saturday, May 16

SUMMER SESSION 2020

Early Summer (ES)	TBA
Special May Start (SM)	TBA
Session A	TBA
Session B	TBA
Session C	TBA
Session I	TBA
Session II	TBA
Degree Conferral	TBA

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
Tentative 2019-2020 CALENDAR

FACULTY AND STAFF CALENDAR

Academic Obligation:

NEW STUDENT CONVOCATION

GRADUATE OPEN HOUSE

PRESIDENT'S FALL FORUM

HOMECOMING/FAMILY WEEKEND

FALL OPEN HOUSE

FACULTY AND STAFF RECOGNITION CEREMONY

October 3, 2019 (tentative)

FACULTY/STAFF RESEARCH & CREATIVITY FALL FORUM

SPRING OPEN HOUSE

GRADUATE SCHOOL AWARDS CEREMONY & RESEARCH FAIR

May 8, 2020

HONORS CONVOCATION

April 16, 2020 (tentative)

STUDENT RESEARCH AND CREATIVITY CONFERENCE

EOP HONORS CONVOCATION

COLLEGE COUNCIL MEETINGS

TBA

COLLEGE MEETINGS* (Fridays, 3-5 p.m.)

FALL 2019

September 13- Senate
October 11 - Senate
November 8- Senate
December 13- Senate * 2 p.m. start time

SPRING 2020

February 14-Senate
March 13-Senate
April 10-Senate
May 1 -Senate *2 p.m. start time

*No other meetings may be scheduled on these dates between 3-5 p.m.

CHAIR MEETING (2 – 3 p.m.) CLEV 418

SENATE AGENDA SETTING (3-4:00 p.m.)

UUP Chapter Meetings TBA

UUP Executive Board Meetings will be held 1st Wednesday of each month at noon (unless otherwise notified by UUP)

September 6, 2019 UUP Annual Barbecue at noon

FACULTY PERSONNEL ACTIONS
(includes Librarians)
Tentative 2019-2020

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/11/19	12/13/19	1/31/20	3/15/20
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/7/20	3/16/20	5/11/20	6/30/20
<u>RENEWAL</u> Term expiring in 8/2020 after first year of service	11/11/19	12/13/19	n/a	3/1/20
**Term expiring in 8/2020 after 1 year but not more than 2 years of service	9/27/19	10/25/19	n/a	12/15/19
Term expiring in 1/2021 after 1 year but not more than 2 years of service	1/31/20	3/2/20	n/a	5/1/20
Term expiring in 8/2021 after 2 or more Years of service	2/7/20	3/16/20	n/a	6/30/20
Part-Time Term expiring January 2020	10/4/19	n/a	n/a	11/15/19
Part-Time Term expiring May 2020	3/2/20	n/a	n/a	4/15/20
<u>CONTINUING APPOINTMENT</u>	2/7/20	3/16/20	5/11/20	6/30/20
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/18/19	11/18/19	n/a	2/1/20

*Includes two weeks for Budget, Human Resource Management, and Faculty Review

**Terms expiring with a January notification date and 2 or more years of service follow this schedule. Contact Provost's office for guidance.

GRANTS AND AWARDS

DEADLINE FOR SUBMISSION TO ALBANY

COLLEGE DEADLINES

Equity and Campus Diversity (Minigrants)

The Dr. Muriel A. Howard Presidential
Award for the Promotion of Respect for
Equity and Campus Diversity

Grant Allocation Committee Funds	TBA
For fall 2018 and spring 2019 proposals	TBA
For spring 2018 program proposals	TBA
President's Medal and Chancellor's Award	
Engel Student Humanities Award	Feb. 14, 2020
Campbell Student Leadership Award	Feb. 14, 2020
Who's Who Award Nominees	Feb. 14, 2020
Phil Santa Maria Memorial Award	Feb. 14, 2020
Phil Santa Maria Award for Student Leadership	
In Equity and Campus Diversity	Feb. 14, 2020
Luis M. Antonetti Student Humanitarian	Feb. 14, 2020

(Submission to the Office of the Vice President for Student Affairs) Due by 4:00 p.m.)

FACULTY AND STAFF AWARDS

SUNY Chancellor's Award for Excellence in
Adjunct Teaching *Due to Provost Sept. 15, 2019*

SUNY Chancellor's Award for Excellence in Teaching,
Professional Service, Librarianship, Scholarship & Creative
Activities, and Faculty Service; Distinguished Teaching
Professor and Distinguished Service Professor
Due to the Provost Oct. 21, 2019

President's Awards for Excellence
Due to the Provost March 2, 2020

STUDENT AND INSTRUCTIONAL DEADLINES
Tentative 2019-2020

REGISTRATION DATES	FALL 2019	JANUARY TERM 2020	SPRING 2020	SUMMER 2020
REGISTRATION Undergraduate and Graduate	April 3 – Sept. 1	Oct. 30 – Jan. 7	Oct. 30 – Feb. 2	April 1
NON-DEGREE SEEKING REGISTRATION Undergraduate	Aug. 2	Dec. 7	Jan. 3	TBA
REGISTRATION ENDS Undergraduate and Graduate	Sept. 1	Jan. 7	Feb. 2	TBA
CROSS REGISTRATION Undergraduate and Graduate - Forms due - Registration	Aug. 16 Aug. 23	N/A	Jan. 17 Jan. 24	N/A
INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION	Aug. 30	Jan. 7	Jan. 31	
OTHER Evening Advisement Session				
COURSE WITHDRAWALS AND PASS/FAIL APPLICATIONS	Nov. 1	Jan. 16	April 3	TBA
DEGREE APPLICATIONS Undergraduate Graduate **(for inclusion of name in May Commencement program)**	Sept. 6 (for Dec.)	Sept. 6 (for Jan.)	Feb. 7 (for May)	Feb. 7 June 5 (for Aug.) Feb 2 (for Aug.) June 1 (for Aug.)
FACULTY REQUISITIONS (Textbooks)	September 20, 2019 (for Spring)		February 28, 2020 (for Summer)	February 28, 2020 (for Fall)
GRADUATE ADMISSIONS (Varies by program, contact The Graduate School) Final Deadlines				
LEAVES OF ABSENCE, WITHDRAWAL FROM COLLEGE	Dec. 6	Jan. 23	May 8	TBA
PROBATION APPEALS	TBA		TBA	TBA
REMOVAL OF INCOMPLETES	Nov. 1	N/A	April 3	N/A
RESIDENCE HALLS Open- First Year Resident Students Open- Transfer Students Open- Continuing Resident Students Close (end of Semester)	TBA		TBA	
SUBMISSION OF MIDTERM GRADES Grading window opens Grading window closes- 9:00 p.m.	Oct. 14 Oct. 25	N/A	March 16 March 27	N/A
SUBMISSION OF GRADES Grading window opens Grading window closes – 9:00 p.m.	Dec. 9 Dec. 18	Jan. 23 Feb. 2	May 11 May 20	TBA

**MASTER SCHEDULE PREPARATION
(Graduate and Undergraduate)
Tentative 2019-2020**

	FOR JANUARY TERM/ SPRING 2020	FOR SUMMER 2020	FOR FALL 2020
Request and instructions for submitting course offerings sent to departments	June 17, 2019	September 23, 2019	November 18, 2019
Department input window	June 24- August 4 , 2019	September 30 – October 13, 2019	November 25, 2019- January 12, 2020
Deans input window	June 24- August 11, 2019	September 30 – October 13, 2019	November 25, 2019 – January 9, 2020
Department final input and review window	August 12 – August 18, 2019	October 21 – October 27, 2019	January 20 – January 26, 2020
Snapshot of master schedule on E-print reports	September 12, 2019	November 11, 2019	February 14, 2020
Notice to administrative offices to update information on web sites	September 26, 2019	November 19, 2019	February 26, 2020
Master schedule corrections due to deans' offices	September 26, 2019	November 19, 2019	February 26, 2020
*Banner preview	October 9, 2019	March 3, 2020	March 4, 2020
Final course offerings viewable on web	October 16, 2019	December 3, 2019	March 11, 2020

*Note “Banner Preview” normally occurs before courses are viewable on the web. Summer is unique because the web version is made available so much earlier.

STUDENT FINANCIAL AID

APPLICATION

APPLY BY

Free application for Federal Student Aid (FAFSA)
Spring 2020 only

November 15, 2019

TAP for 2019-2020

June 30, 2020

SUNY Buffalo State application for summer
2019 Aid

July 31, 2020

Free application for Federal Student Aid (FAFSA)

June 30, 2020

Fall/Spring 2019-2020

Fall 2019 book deferment

TBA

Spring 2020 book deferment

TBA

Application deadlines are subject to change. These dates are recommended APPLY BY dates. Please contact the Financial Aid Office for information regarding changes.

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
2020-2021 CALENDAR
ACADEMIC CALENDAR

FALL SEMESTER 2020

Non-degree seeking registration

COMPASS early start program

Graduate Orientation

First-Year Orientation Wednesday - Thursday

Transfer Orientation

Classes Begin

Labor Day (no classes)

Constitution Day & Citizenship Day

Fall Recess (no classes)

Veteran's Day Recess (no classes)

Thanksgiving Recess (no classes) Wednesday- Saturday

Critique & Evaluation Period (CEP) Monday – Thursday

Final Day of fall 2016 Semester

Emergency CEP Day

Degree Conferral

SPRING SEMESTER 2021

January Term Tuesday through Friday

Non-degree seeking registration

Martin Luther King Jr. Day (no classes)

Orientation

Degree Conferral

Classes Begin

Presidents Day Recess (no classes)

Spring Recess (no classes) Monday through Saturday

Critique & Evaluation Period (CEP) Monday -Thursday

Final Day of spring 2021 Semester

Emergency CEP Day

Commencement

SUMMER SESSION 2020

Early Summer (ES)

Special May Start (SM)

Session A

Session B

Session C

Session I

Session II

Degree Conferral TBA

STATE UNIVERSITY OF NEW YORK BUFFALO STATE
Tentative 2020-2021 CALENDAR

FACULTY AND STAFF CALENDAR

NEW STUDENT CONVOCATION

TBA

HOMECOMING/FAMILY WEEKEND

TBA

FALL OPEN HOUSE

TBA

**FACULTY AND STAFF RECOGNITION
CEREMONY**

October 8, 2020 (tentative)

**FACULTY/STAFF RESEARCH & CREATIVITY
FALL FORUM**

TBA

PRESIDENT'S FALL FORUM

TBA

SPRING OPEN HOUSE

TBA

**GRADUATE SCHOOL AWARDS CEREMONY &
RESEARCH FAIR**

TBA

HONORS CONVOCATION

April 22, 2021 (tentative)

**STUDENT RESEARCH AND CREATIVITY
CONFERENCE**

TBA

EOP HONORS CONVOCATION

TBA

GRADUATE OPEN HOUSE

TBA

COLLEGE COUNCIL MEETINGS

TBA

COLLEGE MEETINGS* (Fridays, 3-5 p.m.)

FALL 2020

SPRING 2021

*No other meetings may be scheduled on these dates between 3-5 p.m.

CHAIR MEETING (2 – 3 p.m.) CLEV 418

SENATE AGENDA SETTING (3-4:00 p.m.)

UUP Chapter Meetings TBA

**UUP Executive Board Meetings will be held 1st
Wednesday of each month at noon (unless otherwise
notified by UUP)**

September 11, 2020, UUP Annual BBQ at noon

FACULTY PERSONNEL ACTIONS
(includes Librarians)
Tentative 2020-2021

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/10/20	12/14/20	1/29/21	3/15/21
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/8/21	3/15/21	5/10/21	6/30/21
<u>RENEWAL</u> Term expiring in 8/2021 after first year of service	11/10/20	12/14/20	n/a	3/1/21
**Term expiring in 8/2021 after 1 year but not more than 2 years of service	9/28/20	10/26/20	n/a	12/15/20
Term expiring in 1/2022 after 1 year but not more than 2 years of service	1/31/21	3/1/21	n/a	5/1/21
Term expiring in 8/2022 after 2 or more Years of service	2/8/21	3/15/21	n/a	6/30/21
Part-Time Term expiring January 2021	10/5/20	n/a	n/a	11/15/20
Part-Time Term expiring May 2021	3/1/21	n/a	n/a	4/15/21
<u>CONTINUING APPOINTMENT</u>	2/8/21	3/15/21	5/10/21	6/30/21
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/19/20	11/16/20	n/a	2/1/21

*Includes two weeks for Budget, Human Resource Management, and Faculty Review

**Terms expiring with a January notification date and 2 more years of service follow this schedule. Contact Provost's office for guidance.

GRANTS AND AWARD

(Submission to the Office of the Vice President for Student Affairs) (Due by 4:00 p.m.)

DEADLINE FOR SUBMISSION TO ALBANY

FACULTY AND STAFF AWARDS

COLLEGE DEADLINES

Equity and Campus Diversity (Minigrants)

SUNY Chancellor's Award for Excellence in
Adjunct Teaching *Due to Provost Sept. 15, 2020*

The Dr. Muriel A. Howard Presidential
Award for the Promotion of Respect for
Equity and Campus Diversity

SUNY Chancellor's Award for Excellence in Teaching,
Professional Service, Librarianship, Scholarship & Creative
Activities, and Faculty Service; Distinguished Teaching
Professor and Distinguished Service Professor
Due to the Provost Oct. 19, 2020

Grant Allocation Committee Funds
For fall 2020 and spring 2021 proposals
For spring 2021 program proposals
President's Medal and Chancellor's Award
Engel Student Humanities Award
Campbell Student Leadership Award
Who's Who Award Nominees
Phil Santa Maria Memorial Award
Phil Santa Maria Award for Student Leadership
In Equity and Campus Diversity
Luis M. Antonetti Student Humanitarian

President's Awards for Excellence
Due to the Provost March 1, 2021

STUDENT AND INSTRUCTIONAL DEADLINES

Tentative 2020-2021

REGISTRATION DATES	FALL 2020	JANUARY TERM 2021	SPRING 2021	SUMMER 2021
REGISTRATION Undergraduate and Graduate				
NON-DEGREE SEEKING REGISTRATION Undergraduate				
REGISTRATION ENDS Undergraduate and Graduate				
CROSS REGISTRATION Undergraduate and Graduate - Forms due - Registration				
INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION				
OTHER Evening Advisement Session				
COURSE WITHDRAWALS AND PASS/FAIL APPLICATIONS				
DEGREE APPLICATIONS Undergraduate Graduate **(for inclusion of name in May commencement program)**				
FACULTY REQUISITIONS (Textbooks)				
GRADUATE ADMISSIONS (Varies by program, contact The Graduate School) Final Deadlines				
LEAVES OF ABSENCE, WITHDRAWAL FROM COLLEGE				
PROBATION APPEALS				
REMOVAL OF INCOMPLETES				
RESIDENCE HALLS Open First Year Resident Students Open Transfer Residence Open Continuing Resident Students Close (end of Semester)				
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(Graduate and Undergraduate)
Tentative 2020-2021

	FOR JANUARY TERM/ SPRING 2020	FOR SUMMER 2020	FOR FALL 2020
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Department input window			
Deans input window			
Department final input and review window			
Snapshot of master schedule on E-print reports			
Notice to administrative offices to update information on web sites			
Master schedule corrections due to deans' offices			
*Banner preview			
Final course offerings viewable on web			

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TAP for 2020-2021
SUNY Buffalo State application for
Summer 2020 Aid

Free application for Federal Student Aid (FAFSA)

June 30, 2021

Fall/Spring 2020-2021

TBA

Fall 2020 book deferments

TBA

Spring 2021 book deferments

TBA

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