

**Buffalo State
State University of New York
COUNCIL MEETING
March 6, 2018 4:00 PM
Cleveland Hall 518
MINUTES**

COUNCIL MEMBERS PRESENT: Chair Linda Dobmeier; Mr. James Brandys (by conference call); Mr. Todd Brason; Mr. Mylous Hairston; Mr. Charles Naughton; Mr. Robert Zak and Student Representative Briana Alford.

FACULTY & STAFF PRESENT:

President Katherine Conway-Turner; Provost Melanie Perreault; Vice President for Finance and Management, Michael LeVine; Vice President for Student Affairs, Timothy Gordon; Interim Vice President and CIO, James Mayrose; Chief Diversity Officer, Karen Clinton Jones; Interim Vice President for Institutional Advancement, William Benfanti; Chief of Staff and Secretary to the College Council, Bonita R. Durand; Dean, School of Arts and Humanities, Benjamin Christy; Associate Vice President for Enrollment Management, Erin Alonzo; Dean of Students, Sarah Young; Buffalo State College Senate Chair & Professor, Psychology, Howard Reid; UUP President and Associate Director of Admissions, Dean Reinhart; Director and Head Football Coach, Intercollegiate Athletics, Jerry Boyes; Multimedia Design Specialist, Ken Giangreco; Staff Assistant, Melissa Slisz; USG President, Monique Maxwell.

CALL TO ORDER

Ms. Dobmeier called the meeting to order at 4:05 p.m. Ms. Dobmeier welcomed everyone to the meeting.

ACTION ITEMS

Ms. Dobmeier called for a motion to approve the minutes from the March 6th meeting. Mrs. Zemsky moved that the minutes be approved; the motion was seconded by Mr. Naughton. The motion carried by unanimous vote.

Ms. Dobmeier reported that the Association of College Trustees held a conference call meeting with the chairs of the College Council on Wednesday, January 17, 2018. Vita DeMarchi, President Association of Council Members & College Trustees (ACT) convened the call.

This was the first of a series of meetings agreed upon at the Fall 2017 ACT Conference to establish a straight line of communication between the chairs of the College Councils and SUNY System Administration. These meetings will occur over the year and are designed to build and

strengthen the individual college councils by providing them with pertinent information directly from SUNY System administrators.

H. Carl McCall, Chairman of the SUNY Board of Trustees was the speaker for this first call. After thanking all of the council chairs for the tremendous service they provide to their local SUNY institutions he presented an overview of the Governor's Executive Budget:

- The Chairman indicated that there was “little to nothing” in the budget that would enhance SUNY.
- The only item that was on the budget that is directed toward SUNY is the \$200 tuition increase.
- The Excelsior Scholarships were a help to campuses with enrollment for this year. However, Chairman McCall cautioned campuses to make their Excelsior selections carefully as the individual institution will have to absorb the costs for any students who do not maintain the requirements of the scholarship and complete the program.
- The Chairman recommended that College Council members spend more time with their respective legislators in their local offices and on their campuses as opposed to coming to Albany. “They need to be convinced of the value of SUNY”, said McCall.

The Chairman went on to list some of the major issues that SUNY faces with the legislators and the governor:

- Negotiated Salary increases –SUNY has to continue to advocate for salary increases to be covered by the state, not the campuses.
- SUNY must compete with K-12 Education and K-12 is getting all of the support. Chairman McCall underscored the importance of the College Council (individually and collectively) advocating with legislators for more inclusion for SUNY in the state budget. He referenced K-12 advocacy strategy as a model.
- The Chairman indicated that it is believed there will be additional funds allotted to SUNY in the capital budget when it is approved.

Chairman McCall left the conference call after his report.

Vida lead the meeting from that point and presented the Action Agenda that was developed at the Fall 2017 ACT Conference. The four areas that the ACT would like to address are:

1. To build and strengthen Council Boards by:
 - a. Advocating for more input and faster turnaround time with College Council appointments.
 - b. Establishing a Citizens Advisory Committee as a way to cultivate and recruit future candidates for College Council appointments.
2. To connect and align College Councils with the SUNY Board of Trustees.
3. To develop an ACT Policy Advocacy Group.
4. To coordinate activities among various College Councils to improve impact.

Vida is asking each College Council to appoint one member to sit on the ACT Board of Directors. This group will lead the planning and implementation for the Action Agenda.

PRESIDENT'S REPORT

President Conway-Turner thanked Ms. Dobmeier for her report.

The President introduced some of the newest members of the Buffalo State family to the College Council:

- Our new Vice President for Student Affairs – Tim Gordon
and
- Our new Director of Admissions – David Loreto
- She also acknowledged Bill Benfanti, who has assumed the role of Interim Vice President for Institutional Advancement while the search for the new vice president is underway. Bill will continue to serve in his government relations and alumni leadership capacities during his interim appointment.

The President's written report in your Board Book materials (see attached).

She then introduced:

- David Loreto who provided a presentation on The Arc of Recruitment (see attached).
- Mike LeVine who provided a Facilities Update (see attached)

Committee Reports

Student Affairs

Chuck Naughton reported (see attached). No action by the council was required.

Facilities

Mike LeVine reported (see attached). No action by the council was required.

ADJOURNMENT

Ms. Dobmeier called for a motion to adjourn the meeting. Mr. Zak moved to adjourn the meeting and Mr. Brason seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bonita R. Durand".

**Bonita R. Durand, Ph.D.
Secretary to the Council**



**President's Report
To the
Buffalo State College Council
In Preparation for the March 6, 2018 Meeting**

Progress Report, Updates, and Significant Accomplishments
Since the December 12, 2017 meeting.
Prepared by: Kate Conway-Turner, President

Since the College Council last met, many activities have taken place on the campus, in the community and beyond that are important and impactful to the work we do at Buffalo State College. I am pleased to share some of these activities with you as well as provide some updates on issues that may be of interest.

Participation in National Meetings and Conferences

During the month of January, I represented Buffalo State at several important meetings or conferences. In no particular order:

- I attended the National Collegiate Athletic Association (NCAA) conference along with representatives from our athletic community. This is the national conference that is attended by all campuses across the country that have athletic programs from all divisions (Division I, II, or III). During the conference, issues that impact the development and support of all student athletics are discussed including any specific issues that have challenged athletic programs during the past few years. Issues of support and safety are always central themes for the conference as it was this year. During the meeting, there are separate program tracks and meetings for each division and therefore we were able to discuss specific issues that impact Division III athletic programs. Presidents and Athletic directors also have conference discussions related to our specific local issues. This year both our Faculty Athletic representative (FAR), Marlon Gayadeen from Criminal Justice and our Senior Woman Administrator (SWA), Lindsay Byrnes were able to attend and discuss unique issues related to connections between academics and athletes and the role of Senior Women Administrators. Our campus was well represented including a student representative in attendance.

- I also attended a meeting of the National Campus Compact. Buffalo State is one of 1100 campuses that belong to the Campus Compact, the national organization that supports civic engagement and community connections with our university

campuses. I sit on the national Board of Directors and our discussions centered on the ways to showcase the importance of civic engagement in a democratic society. We also had significant discussions on the structure of the Campus Compact that currently consists of state networks that work with the National Campus Compact office. Buffalo State is a part of the New York State Compact and is a leading voice both in New York and nationally on issues related to service learning, civic engagement, and community volunteerism.

- The American Association of Colleges and Universities (AACU) national meeting also convened in January. I am a part of the Presidential Trust, a board of college presidents that advises AACU. Much of the conference centered on free speech, communicating to a broader audience the value of the liberal arts, and how to address the seizures on faculty voices/opinions being seen across the country.

These national meetings created a very busy and productive January. Here at home we saw a record number of students enrolled in J term, many students on winter study abroad programs, faculty engaged in research and scholarly production, and faculty and staff preparing for the spring semester to begin.

Budget Rebalancing Process Update

The goal of the budget rebalancing process is to develop a plan to close the institution's structural deficit in a strategic manner, to ensure fiscal integrity, increase efficiencies, and assist the campus in functioning with optimal effectiveness. In this way we can best achieve our mission of providing students with a meaningful, relevant and empowering educational experience.

A Budget Committee Support Group was formed last fall as an integral component of developing the budget rebalancing process. Representing divisions, bargaining units and the College Senate, in its first year the committee has been asked to evaluate and prioritize campus input to the budget rebalancing process.

On February 2, I issued a letter to the campus community regarding the rebalancing of our budget. I would like to highlight a few things that were included in the letter:

- Escalating expenses and declines in overall enrollment have caused a budget deficit that must be rebalanced.
- The gap we are closing at this point is \$7 million dollars.
- This will be done over a three-year period starting this year.
- Division heads are working with their areas to plan for the reduction.
- This year we will reduce by \$1.4 M and this amount has been designated, each of the next two years we will reduce by \$2.8 M.
- A rebalancing website has been developed and is "live". Updates on the rebalancing process will be placed there. Also FAQ are on the website and as we

get more questions we will update the information. Dates and times of the open forum are also listed on the website.

Campus forums on budget rebalancing took place throughout the month of February. Faculty, staff and students have been invited to share their suggestions for budget reallocation. Several hundred members came to the sessions and I have received positive comments about the process and sharing of critical information regarding the budget.

We have developed and implemented many new strategies to recruit, enroll, and support our students to degree completion over the past several semesters. I appreciate the work that has been done to date and I am encouraged by the participation in our recent campus forums and the many thoughtful ideas and suggestions from all parts of the campus community on what each of us can do to best support our students and the mission of the college.

Update on Senior Administrator Searches

I would like to provide a brief update on the senior administrator searches underway at the college:

Executive Director, Burchfield Penney Art Center at Buffalo State College: This search began in July 2017. A number of candidates have been considered, but so far none have been moved forward for further consideration. Recently, the search committee has gone beyond traditional advertising, and has personally contacted directors and senior staff members of a number of comparable museums and galleries, inviting nominations and applications from this pool of knowledgeable and qualified people. We hope to be reviewing new applications that will result from this initiative soon. Carol Kociela, chair of the Burchfield Penney Art Center Board of Directors and Mark Severson, Dean of the School of Natural and Social Sciences are serving as co-chairs for the search committee.

Chief Information Officer and Vice President for Enrollment, Marketing and Communications: On campus interviews for three candidates began on February 26th and will end on March 1st. We anticipate having the new CIO/VP EMC in place by July 1, 2018. Brad Fuster, Associate Vice President for Institutional effectiveness serves as chair of this search committee.

Vice President for Institutional Advancement: Advertisement for this position has been placed in the Chronicle of Higher Education and other local and national papers as well as on the Buffalo State College website. The committee will begin reviewing applications on April 3rd. Wendy Paterson, Dean of the School of Education is serving as chair of this search.

Vice President for Finance and Management: The search committee is working on finalizing the search prospectus and position announcement. The anticipated posting is

early March with an anticipated starting date for the new vice president in August, 2018. Mike LeVine, the current Vice President for Finance and Management is serving as chair of this search.

If you know of any outstanding candidates for any of these key leadership positions, please encourage them to apply or direct them to the search committee chairs to discuss these positions.

STARTUP NY Update

Buffalo State's first StartUp NY company, Utilant LLC, an expanding software development company has been approved. The company is currently located at 85 River Rock Drive but will ultimately relocate to a site on Chandler Street. Utilant plans to add 55 new jobs to its operation. An additional company, on track to be approved as the second Buffalo State StartUp NY business, will also be located on Chandler Street.

Campus Events

I would like to share some of the campus-wide events than have already occurred this semester and a few that are planned for later in the spring.

Martin Luther King Celebration: On February 8th the campus held its annual Martin Luther King, Jr. Celebration. Kevin Powell, a nationally recognized journalist, author and public speaker delivered an inspiring keynote address on what Dr. King represented in his 13 years of leading the civil rights movement and how he was able to see past racial division and hate. The event was held in the Burchfield Penney Art Center Auditorium with attendance including students, faculty, staff and many community members.

Honors Brunch: On February 24th we hosted approximately 40 high school students and their family members at the annual Honors Brunch for students who have been invited to join the Buffalo State Family in fall 2018 as members of the Honors program. This event provides prospective students and their families with one to one interactions with faculty, administrators and staff in a more personal setting to discuss their plans for college.

There are some upcoming events that may also be of interest to members of the Council:

- The School of Education will sponsor a forum on "Violence in Schools" on March 8th in the Bulger Communications Center – South Auditorium from 4:30 to 7pm. This event will be free and open to the community. Teachers and students for local schools are encouraged to attend.
- On March 20th I will host my President's Student Forum for the Spring Semester. I introduced this new tradition in fall 2017 to provide an opportunity each semester for students to engage in a conversation with me and members of my cabinet. Students can send in questions ahead of time, questions from the floor, or submit questions remotely during the forum.

- Our spring Open House for Undergraduate students will be held on Saturday, April 14th. Open House provides prospective students and their families with an opportunity to get a feel for what life is like at Buffalo State, firsthand.
- Buffalo State will serve as the host institution for the 50th Anniversary Celebration of EOP, honoring Arthur O. Eve on Saturday, April 14th. The event will include recognition of many distinguished EOP alumni. The first SEEK/EOP program in SUNY was established at Buffalo State in 1967 and we are excited to host this special anniversary celebration.
- Runway 11, the annual senior fashion show, will be held on Saturday, April 21st. Runway is produced by students and assisted by faculty of the Fashion and Textile Technology Department. It is a campus wide collaboration between the departments of Fashion and Textile Technology, Communication, Design, Media Production, Music and Hospitality.
- “Bengala”: The 21st annual Gala, in support of student scholarships, will be held on Saturday, April 28th in the Campbell Student Union. We hope you all will plan to come out to support our amazing students.
- The 146th Commencement Ceremonies will be held on Saturday, May 19th in the Buffalo State College Sports Arena. JoAnn Falletta will deliver the undergraduate commencement address and accept the SUNY Honorary Degree in Music. Congressman Brian Higgins will deliver the address at the graduate ceremony. We will also recognize several of our graduating students who have received Chancellor’s Awards for Student Excellence and two students: one undergraduate and one graduate with the President’s Medal for their outstanding achievements. Amber Morczek will receive the Young Alumnus Achievement Award and Michael Toppo and Amilee Cattouse-Scott will receive the Distinguished Alumnus Awards.

We will provide more information on each of the upcoming events in the future.

Divisional Highlights

I am also pleased to share some highlights from various divisions:

Academic Affairs

Four new academic programs have been approved by SUNY and the State Department of Education and three programs have been revised. These new and revised programs enhance our academic offerings and provide additional educational opportunities for our students. The new programs are:

- Undergraduate Certificate in Digital Design and Fabrication.
- Undergraduate Certificate in Jewelry Arts.
- Undergraduate Certificate in Health Promotion Sciences.

- M.S. Mechanical Manufacturing Technology.

The revised programs are:

- M.S. Public Relations: revised for offering program online/distance education.
- M.S. Multidisciplinary Studies: revised to include a Data Analytics Track and a Nutrition Track.
- B.S. Exceptional Education: added a Urban Studies Concentration.

Student Affairs

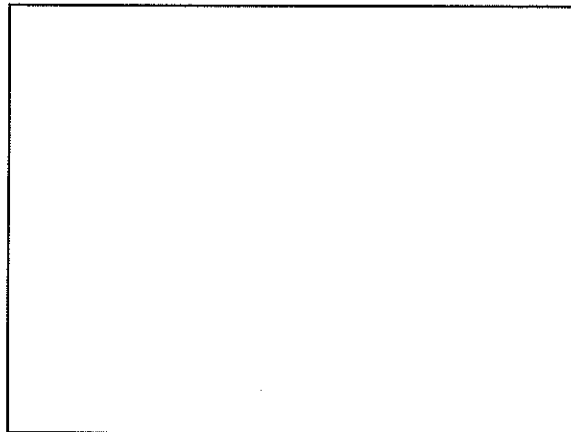
- *Suit -Up Event:* The Alumni Affairs Office and the Career Development Center partnered with J.C. Penney for the “Suit Up” event for young professionals. This event offered clothing discounts, headshots, and other advice for students and alumni looking to start or refresh their professional wardrobe or get ready for interviews. The event was held at the J.C. Penney store in the Galleria Mall on February 25th. Over 250 students participated in learning to dress for success, getting career and interviewing advice from alumni and staff, and got a 40% discount on interview/business apparel.
- *Winter Athletic Teams Highlights:*
 - The Men’s Hockey Team finished one win shy of a school record for wins in a season with 17-7-3 overall record and were third in the SUNYAC with 9-4-3 league mark. They defeated Potsdam 4-3 in SUNYAC Quarterfinals and advanced to league semifinals for the seventh-consecutive season where they fell to Geneseo. The team ranked as high as 8th nationally during the season.
 - The Women’s Hockey Team finished 13-11-2 overall and placed second in the inaugural season of the Northeast Women’s Hockey League (NEWHL) with a 9-6-1 league mark. The team hosted Oswego in the NEWHL semifinals, falling to the Lakers.
 - The Women’s Basketball Team finished 13-14 overall and qualified for the SUNYAC playoffs in sixth place with an 8-10 league mark. They upset No. 3 Cortland in the SUNYAC Quarterfinals before dropping a close decision against No. 2 Oneonta in the semifinals.
 - The Men’s Swimming and Diving Team placed fifth at the SUNYAC Championships for the first time since 2010-11, setting seven school records at the championship meet.

Institutional Advancement

- *Celebration of Alumni Artists. Buffalo State Alumni Artists: Works from the Gerald Mead Collection* was on view in the Czurles-Nelson Gallery from January 29th to February 15th. The collection, which represents all art media taught at the college, presented alumni spanning seven decades (1950s–present). These artists have achieved international, national, or significant regional reputations and are

represented in major museum collections across the world. The 60 artworks in this collection are from the collection of noted Buffalo artist, educator and Buffalo State faculty member Gerald Mead, '85, '86.

- *Annual Hockey Reunion.* The annual hockey reunion took place on February 3, 2018 with over 60 Buffalo State Alumni hockey players in attendance.








Arc of Student Recruitment

David P. Loreto
Director of Undergraduate Admissions

What Influences Student Interest?

TOP 5 INFORMATION RESOURCE CATEGORIES THAT INFLUENCE STUDENT INTEREST

 WEBSITE <small>Top pick for all classes</small>	 CALCULATOR <small>2nd for services, 3rd for juniors</small>	 EMAIL <small>2nd for juniors and sophomores, 3rd for seniors</small>	 VIDEOS <small>4th overall, 1st for sophomores, 2nd for juniors, 3rd for seniors</small>	 PRINTED BROCHURES <small>3rd for sophomores</small>
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Source: 2017 E-Expectations Trend Report, Ruffalo Noel-Levitz

Beyond buffalo.state.edu...

FACT: 60 percent of students use college planning websites, as do 40 percent of parents. Almost two-thirds of students use college planning sites, but the inverse is true with parents.

HAVE YOU EVER USED A WEBSITE TO HELP YOU WITH YOUR COLLEGE PLANNING?

<p>Juniors Parents of Juniors</p> <p>PERCENT USE</p> <p>67%</p>	<p>Seniors Parents of Seniors</p> <p>PERCENT USE</p> <p>43%</p>
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Source: 2017 E-Expectations Trend Report, Ruffalo Noel-Levitz

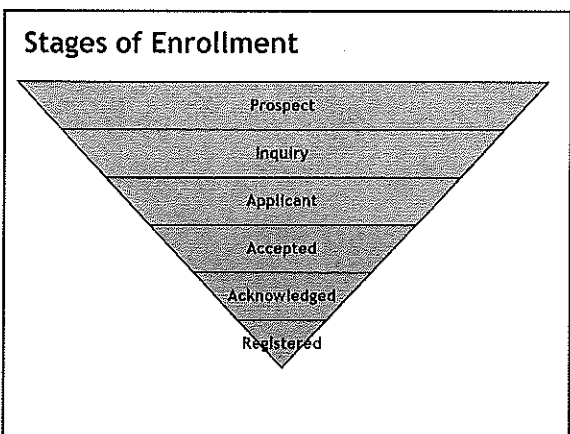
Top planning sites

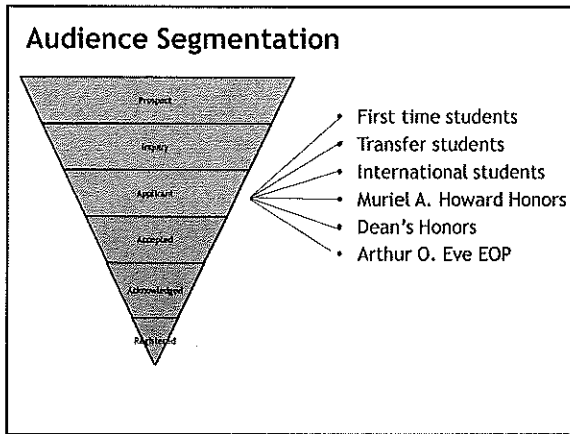
- ✓ CollegeBoard.org (41%)
- ✓ myCollegeOptions (26%), Juniors at the top level
- ✓ Fastweb, Naviance, and Micha were all between 11-17% for seniors

How They Signal Interest

<p>Top 5 ways students signal interest</p> <p>Application 144 on website 2 Email 3 In person 4 Open house visit 5 Office</p> <p>1 Visit campus 2 Not on website 3 Not on phone or in person</p>	<p>Top 3 ways parents signal interest</p> <p>1 Office visit 2 Website 3 In person</p> <p>1 Visit campus 2 Not on website 3 Not on phone or in person</p>
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Source: 2017 E-Expectations Trend Report, Ruffalo Noel-Levitz





Communication Plans - Prospects

Communication Plans - Inquiries

Communication Plans - Applicants

Communication Plans - Accepted

Communication Plans - Acknowledged

Fall - First Time Students

- Campus tours/Information Sessions
- High School Visits
- College Fairs
- Fall/Spring Application Review
- Fall Open House
- On-the-Spot Application Review
- Group Visits

Fall - Transfers

- Transfer Information Sessions
- Campus tours
- Spring Application Review
- College Fairs
- Community College Visits
- Advisor-in-Residence Days
- Fall Open House

Winter - First Time Students

- Application review peaks
- Class Visit Program
- On-the-Spot EOP Review
- Campus tours/Information Sessions
- Group Visits

Winter - Transfers

- Spring Application Review
- Fall application review
- Transfer Information Sessions
- Transfer-on-the-Spot Days

Spring/Summer - First Time Students

- Fall application review
- Yield Events
- Campus tours/Information Sessions
- Name purchases
- High School Visits/College Fairs
- Summer Orientation

Spring/Summer - Transfers

- Fall application review
- Transfer Information Sessions
- College Fairs
- Community College Visits
- Advisor-in-Residence Days
- Spring Open House
- Transfer Student Orientation

Recruitment Event Summary

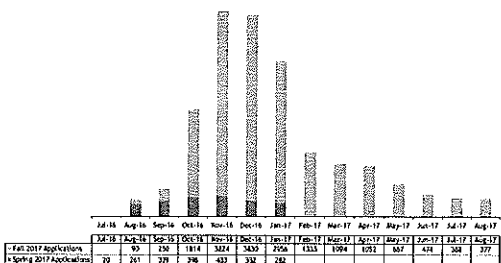
2016-17 Recruitment Events	
Fall 2016	557
Spring 2017	333
Total	890

2017-18 Recruitment Events	
Fall 2017	579
Spring 2018	327
Total	906

Tour Summary

Month	Days Available	Total FTEs
July 2016	20	126
August 2016	10	123
September 2016	25	53
October 2016	29	107
November 2016	24	117
December 2016	10	52
January 2017	2	8
February 2017	27	138
March 2017	25	78
April 2017	29	249
May 2017	7	38
June 2017	22	99
Total	230	1188

Applications by Month



Questions

David Loreto
 loretodp@buffalostate.edu



Finance and Management

Divisional Highlights for the President's Report to the College Council
February 16, 2018

BUDGET REBALANCING

The budget rebalancing process commenced in spring 2018 to address a projected \$7 million gap between projected revenues and expenditures, 20% (\$1.4 million) of which is being addressed in 2017/18 and 40% (\$2.8 million) in each of the following two years.

The goal of the budget rebalancing process is to develop a plan to close the deficit in a strategic manner to ensure fiscal integrity, increase efficiencies, and assist the campus in functioning with optimal effectiveness. In this way we can best achieve our mission of providing students with a meaningful, relevant and empowering educational experience.

The Budget Committee Support Group was formed in fall 2017 as an integral component of developing the budget allocation process. Representing divisions, bargaining units and the College Senate, in its first year the committee has been asked to evaluate and prioritize campus input to the budget rebalancing process.

Campus forums on budget rebalancing are taking place throughout February. Faculty, staff and students have been invited to share their suggestions for budget reallocation.

BUSINESS PROCESSES

The Finance and Management division is working to create more effective and efficient business processes, including automating paper-based processes where appropriate. Efforts include:

Automating employee information and forms:

SUNY Administration recently released a department-level reporting functionality in SUNY HR for campus human resource management officers, allowing us to assign designated staff access to SUNY HR Business. This will allow users to run specified reports on employees in their division for use in planning, forecasting, and managing employees.

The reports in the dashboard include: appointments, new hires, terminations, leaves, salary, titles, etc. Access to the dashboard will be restricted to select personnel in the president's, vice presidents' and deans' offices.

The upgrade with PeopleAdmin for the applicant tracking system has been fully implemented as of January 2018. We are now able to include classified position applications in the electronic process. Human Resources is working with the vendor regarding utilizing their records management and onboarding modules for electronic personnel transactions and collection of forms.

e-Procurement:

ePro is a module within the Jaggaer system (formerly SciQuest), a cloud-based automated system for procurement services. It is the largest of the modules and will have the greatest impact for campus end-users and the procurement and accounts payable teams. Campus procurement, accounts payable, facilities procurement and other areas including RITE are collaborating with nine Western New York SUNY campuses, SUNY System Administration, the Jaggaer implementation team and SUNY Stony Brook in the implementation process. This module is expected to be live in beta form at Buffalo State in fall 2018. A series of campus presentations and open forums is expected to begin in spring 2018.

Buffalo State is also part of the SUNY v-pay team, a sub-committee of the Jaggaer team. The v-pay solution is expected to work with the Jaggaer system as a superior method of payment to enrolled suppliers. The v-pay team is currently evaluating proposals from vendors.

Travel management system:

Buffalo State representatives are part of a SUNY team charged with identifying and implementing an electronic travel management system. Once finalized, use of the system will be available to all SUNY campuses.

FACILITIES PLANNING, DESIGN AND CONSTRUCTION

Projects Recently Completed

Athletic Improvements:

To improve athletics facilities, Buffalo State has installed lighting at Coyer Field and repaired the outdoor running track; renovated the Sports Arena locker rooms; and replaced the Sports Arena indoor track and telescopic bleachers. This work, totaling \$3.2 million, was completed in fall 2017.

Great Lake Center Dock:

Buffalo State's Great Lakes Center is dedicated to investigating the ecology of the Great Lakes and their tributaries. The dock at the center's research facility at the foot of Porter Avenue was in disrepair and has now been replaced. A grant of \$150,000 from the Department of Environmental Conservation was matched by the Oishei Foundation, and the college paid the remaining expense toward this \$486,000 project. It was completed during fall 2017.

Projects under Construction

Science and Mathematics Complex, Phases 3 and 4:

Phase 3 of this project, demolition of the south wing of the existing Science Building, is currently under way. Phase 4 will include the addition of a planetarium, greenhouse, lecture hall, classrooms, offices and labs, completing this multi-year refurbishment of Buffalo State's Science and Mathematics Complex. Phases 3 and 4 will total \$35.5 million and will be complete in fall 2020.

Bishop Hall Renovation:

This project is returning Bishop Hall to its original use as a residence hall. Bishop Hall will be converted to a 204-bed corridor-style residence hall with kitchen, study, lounge and recreation spaces distributed throughout the building. Renovations will create restrooms with privacy. Mechanical, electrical, plumbing and fire safety updates will also occur. This \$16.1 million project, funded through the Dormitory Authority of the State of New York (DASNY), is slated for summer 2018 completion.

Jacqueline Vito LoRusso Alumni and Visitor Center:

This is a new building, approximately 10,500 square feet in size, located at the Grant Street campus entrance. It will serve as a visitor center and starting point for tours and other special events, and will provide offices, reception space and meeting space for the Alumni Affairs Office. This \$6.9 million project will be completed during summer 2018.

Upton Hall Renovation:

Upton Hall houses design programs and their specialized academic equipment. This Phase 1 project will rehab the ventilation system for the north wing, and specialized local exhaust systems; provide a new kiln room and new equipment in the glaze and clay mixing suite; and renovate spaces for the Jewelry/Metals and Wood Furniture programs. This \$5.5 million renovation will be completed during winter 2018/2019.

Projects in Planning and Design

Academic Commons, Butler Library:

As part of its academic improvement plan, the campus will relocate, consolidate and centralize academic support services in Butler Library. The resulting Academic Commons will include academic advising, tutoring, the writing center and similar services. Offices, group and individual tutoring rooms, group study rooms and reception space will be included. This \$10.4 million project will also improve delivery of library services.

Steam Plant Reconstruction:

Buffalo State's steam plant is at the end of its useful life. This project will replace boilers and all associated equipment with new and more efficient versions. This will save costs for fuel, operation and maintenance; reduce harmful emissions and the potential for harmful fuel leaks; provide a more reliable source of heat and hot water for the campus; and potentially clear space in the building for other service uses. Construction on this \$20.8 million project will begin in fall 2018.

-3-

Tower 3 Renovation:

Towers 1 and 4 have been renovated in recent years. This will be the third of four rehabs to the Towers residence halls. Renovations will include entrance, lobby and elevator rehabilitation; lounge and laundry room improvements; and updates to student suites. Construction is slated to begin in summer 2018 and end in fall 2019. This is a \$14.75 million renovation.

New Turf and Track at Coyer Field:

Buffalo State's turf field is used for football, soccer, and lacrosse, as well as for recreational purposes, camps and rentals. Its six-lane track is used by college track and field teams but does not host NCAA meets. This \$4.5 million project will replace the track, turf field, scoreboard, goals and goal posts. Construction will take place in 2019.

Iroquois Drive Reconstruction:

Iroquois Drive is a major campus road in need of maintenance and repair. This project will reconstruct the roadway, curbs and underground drainage; repair the concrete retaining wall and improve site lighting and storm water retention; and add a continuous sidewalk, high visibility crosswalks, sharrows for bicycles and improvements to green space. The college will work closely with the Department of Transportation on its Route 198 reconstruction project in order to enhance a proposed campus connection to Delaware Park pathways and crossing of the expressway. This \$7.9 million project will begin in 2019.

SPONSORED PROGRAMS ADMINISTRATION

The Office of Sponsored Programs Administration, along with representatives from the Research Foundation's central office, are working to support the Center for the Development of Human Services (CDHS) leadership and the Provost in facilitating the final year of contracts with the Office of Child and Family Services (OCFS). We have been gathering both financial and HR information for OCFS and CDHS to assist them in developing their future plans for how to best provide these important programs moving forward. We are also working to find ways to support the staff during this difficult transition and to assist them in planning for their futures. A CDHS transition website has been created to provide employees with various types of information.

STARTUP NY

Buffalo State's first StartUp NY company, Utilant LLC, is an expanding software development company currently located at 85 River Rock Drive and will ultimately relocate to Chandler Street. Utilant plans to add 55 new jobs to its operation. An additional company, on track to be approved as the second Buffalo State StartUp NY business, will also be located on Chandler Street.

SA College Council Subcommittee

Agenda

Thursday, February 22, 2018 @ 4:00 pm

CLEV 514

Introductions

Attendance:

VSPA Dr. Timothy Gordon; Council Members: Charles Naughton, Melissa Brinson, Jim Brandys (tele-conference) and Leslie Zemsky (tele-conference)

Updates from VPSA Dr. Timothy Gordon

Title IX resources and process

Dr. Gordon walked the committee through the reporting, investigatory, hearing and appeals process for reports of sexual assault and misconduct.

Dr. Gordon introduced newly designed Title IX Reporting flowcharts to better facilitate understanding of the processes for students, staff and other members of the Campus Community.

Also presented was a "Notice to Victims of Sexual Assault" checklist which lists available confidential resources and services available to victims.

Noted that Code of Student Rights, Freedoms, and Responsibilities and Sexual Violence Addendum is undergoing an update and consolidation of the the student conduct, student housing and academic adjudication processes to establish more defined/streamlined timelines, assure proper training of staff and improve communication to students about the confidential resources available to address these sensitive and serious matters.

These revisions are under review by Dean of Students Dr. Sarah Young.

Campbell Hall Student Union Flood

Recent flood in the Campbell Hall. Flooded the lower level food services and several student offices. Food services were transferred and no one went without food.

An elevator continues out of service. Access is now being provided by the freight elevator.

Timeline for repair of main elevator is unknown as there are issues with parts availability.

Other topics

Updated the Campus commitment to student and campus safety and security. Noted that three ongoing training opportunities and noted that participation in Active Shooter training between the J term and now there have been 80 campus community members who participated

Ongoing Budget Issues: Containment – Reported that each department has been impacted, but not to an equal degree.

Vice Presidents are charged to develop and plan over a three (3) year taggart to minimize impacts on student.

Respectfully submitted,

s/ CHARLES J. NAUGHTON

Charles J. Naughton

**DRAFT #3: Facilities Committee Report to the Buffalo State College Council
March 6, 2018**

<http://facilities.buffalostate.edu/>

Capital Projects Fiscal Environment: Executive Budget Proposal

Governor Cuomo's FY 2019 Executive Budget Proposal includes \$350 million in capital funding for SUNY, a decrease of \$200 million over last year's \$550 million. There is some optimism that the \$200 million will be added back to the budget as part of the legislative review process, and that in future years funding will return to \$550 million. The focus of the plan is critical maintenance of existing facilities, with some new flexibility added for new support structures – those buildings that are ancillary to existing buildings

Of the \$350 million in capital funding for SUNY, \$153.4 million is allocated to the campuses and \$196.6 million would be distributed by SUNY for the highest priority projects – those that affect life and safety issues, core infrastructure needs and upgrades to meet building codes like the ADA.

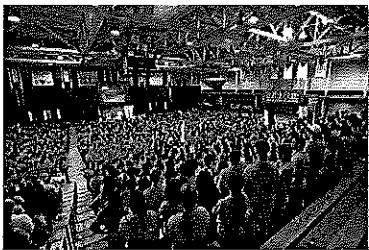
The final budget is expected in late March 2018.

Projects Recently Completed



Buckham Hall B-Wing Renovation

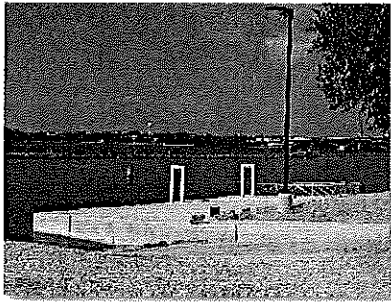
This project has fully renovated an unoccupied wing of Buckham Hall to house departments moving out of Bishop Hall -- so that Bishop Hall may be returned to use as a student residence. This \$8.2 million project was completed during spring 2017.



Athletics Projects

To improve its athletics facilities Buffalo State has installed lighting at Coyer Field; repaired the outdoor running track; renovated the Sports Arena locker rooms; replaced the indoor track in the Sports Arena; and replaced the telescopic bleachers in the Sports Arena. These projects totaled \$3.2 million and were completed in fall 2017.

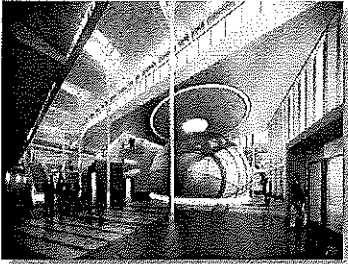
Projects Recently Completed (continued)



Great Lakes Center Dock

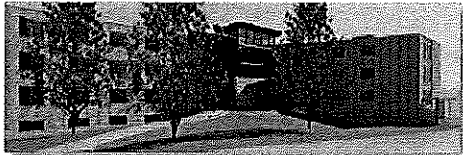
Buffalo State's Great Lakes Center is dedicated to investigating the ecology of the Great Lakes and their tributaries. The dock at the Center's research facility (foot of Porter Avenue) was in disrepair and was in need of replacement. A \$150,000 grant from New York State Department of Environmental Conservation was matched by the Oishei Foundation, and the college paid the remaining expense for this \$486,000 project. It was completed in fall 2017.

Projects In Construction



Science and Mathematics Complex, Phases 3 and 4

Phase 3, currently under way, will result in demolition of the south wing of the existing Science Building. Phase 4 will complete this multi-year project with the addition of a planetarium, greenhouse, lecture hall, classrooms, offices and labs. The cost will be \$35.5 million; fall 2020 completion is planned.



Bishop Hall Renovation

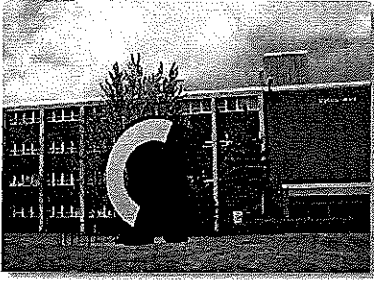
This project is returning Bishop Hall to its original use as a residence hall. Bishop Hall will be converted to a 204-bed corridor-style residence for honor students with kitchen, study, lounge and recreation spaces distributed throughout the building. Renovations will create restrooms with privacy; common spaces; building entryway improvements; and mechanical, electrical, plumbing and fire safety updates. Basement spaces will become living spaces, with re-worked window access. This \$16.1 million project, funded through the Dormitory Authority of the State of New York (DASNY), is scheduled for summer 2018 completion.



Jacqueline Vito LoRusso Alumni and Visitor Center

This project is a new building, approximately 10,500 square feet in size, located at the Grant Street campus entrance. It will serve as a visitor center and starting point for tours and other special events. It includes offices, reception space and meeting space for up to 150 people. This \$6.9 million project will be completed in summer 2018.

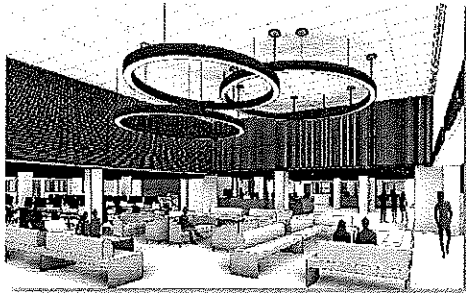
Projects in Construction (continued)



Upton Hall Phase 1: Infrastructure Improvements

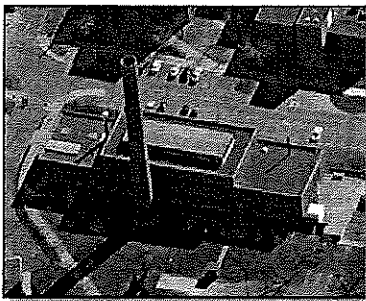
Upton Hall houses design programs and their specialized academic equipment. This Phase 1 project will include rehabilitation of ventilation systems for the north wing, and specialized local exhaust systems; a new kiln room and new equipment in the glaze and clay mixing suite; and renovated spaces for the Jewelry/Metals and Wood Furniture programs. This is a \$5.5 million project planned for a winter 2018/2019 completion.

Projects in Planning and Design



Academic Commons, Butler Library

As part of its Academic Improvement Plan, Buffalo State will co-locate, consolidate and centralize academic support services in Butler Library. The resulting Academic Commons will include academic advising, tutoring, a writing center and similar services for students. Offices, group and individual tutoring rooms, group study rooms, and reception space will be included. Areas of the first and second floors of the library will be reconfigured and upgraded in this \$10.4 million project slated for a fall 2018 construction start.



Central Heating Plant Reconstruction

Buffalo State's current steam plant is at the end of its life cycle. This project will replace boilers and all associated equipment with new and more efficient versions. This will save costs for fuel, operation and maintenance; reduce harmful emissions and potential for harmful fuel leaks; provide a more reliable source of heat and hot water for the campus; and potentially clear space in the building for other service uses. This \$20.8 million project is expected to begin construction in fall 2018.

Projects in Planning and Design (continued)



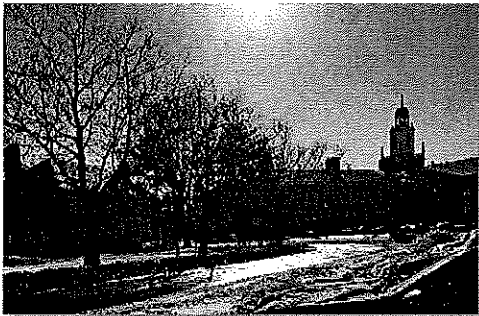
Tower 3 Renovation

Two of the four Tower residence halls -- Towers 1 and 4 -- have been renovated in recent years. Renovations to Tower 3 will include entrance, lobby and elevator rehabilitation; lounge and laundry room improvements; and updates to student suites. This \$14.75 million refurbishment will begin in summer 2018 and end in fall 2019.



New Turf and Track at Coyer Field

Buffalo State's turf field is used for football, soccer, and lacrosse, as well as for recreational purposes, camps and rentals. Its six-lane track is used by college track and field teams. This one-season, \$4.5 million project will replace the track, turf field, scoreboard, goals and goal posts. Construction will take place in 2019.



Iroquois Drive Reconstruction

This project will rebuild the entirety of Iroquois Drive, improving drainage, lighting and adjacent walkways.

The Department of Transportation project to update New York State Route 198 has been put on hold. Buffalo State's Iroquois Drive reconstruction was designed to coordinate with the DOT project, but can proceed without it. Should the DOT project proceed in the future, Iroquois Drive will be compatible with it.

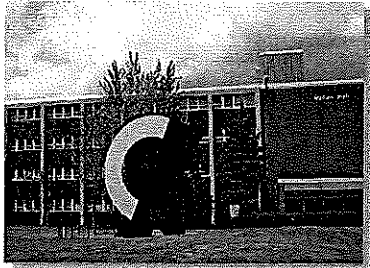
This is a \$7.9 million renovation slated for a spring 2019 construction start and winter 2020/2021 completion.

Future Projects



Classroom Building Rehabilitation

This will be a phased project to improve data infrastructure, replace ceilings and lighting, upgrade the lecture hall and reconfigure space in the Classroom Building.



Upton Hall Renovation

This complete, phased building rehab for the School of Arts and Humanities will renovate classrooms, labs, studios and offices.



Tower 2 Renovation

This will be the fourth and final Tower residence hall rehab. It is planned for fall 2020 completion.



Building 50 (Ruslander) Upgrades

This refurbishment will include new mechanical systems, upgrades to an interior warehouse and a new fit-out of one story office area. Roof replacement and exterior masonry repair was recently completed. This is the future location for University Police and some facilities operations.



Additional Student Dining

An updated student housing master plan will help to determine whether and where additional student dining options might be added.