

**Buffalo State College  
State University of New York  
COLLEGE COUNCIL MEETING**

**March 18, 2008  
4:00 PM  
Cleveland Hall 518**

**MINUTES**

**COLLEGE COUNCIL MEMBERS PRESENT:** Chairman, Mr. John Hoskins; Vice Chair, Mr. Howard Zemsky; Mr. James Brandys, '71 & '73; Mr. William Bissett; Ms. Laura Brosnahan; Mr. Alphonso O'Neil-White; Mr. Gerald Saxe; and Student Representative, Ms. Allison Brady.

**COLLEGE FACULTY & STAFF PRESENT:** President Muriel A. Howard; Provost, Dennis Ponton; Vice President for Student Affairs, Hal D. Payne; Vice President & CIO, Voldemar Innus; Senior Advisor to the President for Equity and Campus Diversity, Dolores Battle; Executive Assistant to the President and Secretary to the College Council, Bonita Durand; Dean, School of Arts & Humanities, Benjamin Christy; Dean, School of Professions, Gary Jones; Associate Provost and Dean of the Graduate School, Kevin Railey; Associate Vice President for Government Relations, William Benfanti; Associate Vice President for Library & Instructional Technology, Maryruth Glogowski; Associate Vice President for Policy and Planning, Dorcas Colvin; Associate Vice President for Enrollment Management, Mark Petrie; Associate Vice President for Housing and Auxiliary Services, Timothy Ecklund; Dean of Students & Associate Vice President for Student Affairs, Charles Kenyon; College Senate Chair & Professor of Exceptional Education, Sharon Cramer; Associate Dean, School of Education, Lori Quigley; Staff Assistant, President's Office, Melissa Slisz.

**CALL TO ORDER**

Mr. Hoskins called the meeting to order at 4:08 pm.

**ACTION ITEMS**

Mr. Hoskins requested approval of the minutes from the November 27, 2007 meeting. Ms. Brosnahan moved that the minutes be approved; Mr. Brandys seconded the motion. The motion carried unanimously.

Mr. Hoskins reported that the National Association of Schools of Music completed an accreditation site visit last week at Buffalo State College. The faculty, staff and administrators indicated that the visit was successful. The final decision is expected soon. If this accreditation is granted, the School of Arts and Humanities will join both the Schools of Education and Natural and Social Science in having 100% of eligible programs accredited.

The state budget process will be a priority for all of SUNY as well as Buffalo State College for the next two weeks. The faculty and staff at the college have done an excellent job with presenting Buffalo State's priorities to our legislators. Members of the College Council may be

called upon to provide additional support and advocacy for Buffalo State's priorities. Mr. Hoskins asked Mr. Saxe and the Government Relations committee to take the lead on this project and report at the next council meeting. Mr. Hoskins reported that he and Mrs. Hoskins were pleased to sponsor a reception for the Buffalo State College alumni in Sarasota, Florida. The event was very successful and had the largest attendance of all the alumni events with over 60 attendees.

The college is fortunate to have two-time Tony Award nominee, Andre DeShields, in Buffalo this semester to direct the student production of "Hair". On March 15<sup>th</sup>, Jim Brandys and Laura Brosnahan represented the council at the "Informance" by Andre deShields followed by the student production of "Hair".

## **PRESIDENT'S REPORT**

President Howard's written report was mailed out to the council prior to the meeting (see attached). President Howard reported that the Florida alumni cultivation trip was very successful this year. The college was able to increase the number of contacts (which included alumni, emeriti, friends of the college and guests at events, meeting, and visits) from 174 last year to 228 this year. Another very successful initiative is the 2008 Scholarship Gala which will be held on Saturday, April 26<sup>th</sup>. To date, 395 of the 500 available seats are filled and just over \$200,000 in sponsorships have been received. President Howard thanked the members of the College Council for their support. The proceeds from this event provide much needed scholarship support for All College Honors Program students. The All College Honors Program achieved a 100% for freshmen this year. Much of the success with retention is due to being able to provide some financial support to these talented students.

### **Academic Presentation:**

Provost Ponton introduced Dr. Lori Quigley, Associate Dean of the School of Education. She reported on the upcoming Reaccreditation Visit for NCATE (see attached).

Mr. Hoskins thanked all for their reports.

## **ANNOUNCEMENTS**

President Howard referred the council to several "We've Got Mail" letters.

## **ADJOURNMENT**

Mr. Hoskins called for a motion for adjournment; it was moved by Mr. Zemsky, and seconded by Mr. Brandys. The motion passed unanimously and the meeting was adjourned at 5:07 p.m.

Respectfully Submitted,

Respectfully Submitted,

*Bonita R. Durand*

Bonita R. Durand, Ph.D.  
Secretary to the College Council

**President's Report**  
**Buffalo State College Council**  
**March 18, 2008**

This is an exciting time at Buffalo State College. As we move forward with the development of a new strategic plan, we will remain steadfast to our mission to empower a diverse population of students as citizens of a challenging world. We will seek new and innovative ways to ensure that our students are poised for academic success. We continue to focus on improving the overall profile of the entering class by enhancing selectivity while maintaining overall accessibility. Our faculty, students and staff will continue to be involved in all aspects of the Western New community, touching nearly every cultural, business, educational, social and human service organization in this region. We are engaged in new capital projects and are enjoying increased support from our alumni and greater community. I am pleased to share the following report with the Buffalo State College Council.

**Student Life**

We began the spring 2008 semester with an enrollment of 10,403 students: 8,565 undergraduates and 1,839 graduates. Students that were housed at the Adams Mark and Holiday Inn during the fall semester are now residing on campus, primarily in Cassety Hall which has been renovated to a 170 bed traditional residence hall.

Student dining services were significantly upgraded with the completion of a new retail food court in our Student Union, featuring colorful, energetic design elements, a gas fireplace, a stage, an Internet café and comfortable seating, providing an attractive location where students can meet to study, relax and enjoy entertainment. A renovation of the traditional dining hall portion of the union will be complete in fall 2008.

Our focus on enhancing the overall academic experience, both in and outside of the classroom for our students remains a high priority. I have enclosed an overview that highlights some of the numerous programs designed to enhance our student's academic, social and cultural experiences beyond the classroom.

**Facilities**

To accommodate the increased demand for on-campus housing, the college is exploring the possibility of collaborating with a private firm for the development of additional student housing near the campus. We are currently considering proposals from developers interested in building or renovating existing structures into apartments that could house up to 200 students. Apartment-style design will be incorporated in new residence halls with single rooms, private bathrooms, and access to and space specifically designed for the latest technologies.

In 2009 we expect to begin construction on a \$40 million technology building. The technology building will house the programs of the Technology and Computer Information Systems Departments. The design phase for renovation to the Science building is nearing completion.

We are using \$4 million in funding to design the new athletic stadium in partnership with the Buffalo Public School system.

Led by volunteers in coordination with the College, the construction of the Burchfield-Penney Art Center is nearing completion. This \$33 million project, funded by a combination of state, federal, local, foundation and private funds, is a model for the use of state funds to leverage private giving and other support. When the museum opens in the fall, it will firmly define Buffalo's museum district and will be the newest academic building on campus.

### **Technology**

We have made major investments in technology upgrades during the past two years. We have successfully implemented the Banner system for student records. Modules that accommodate class registration, financial aid, student accounts and undergraduate admissions are in place and fully operating. Modules for graduate admissions and back office processing and storage are under development with an implementation time frame of Fall 2008. The construction for the dark fiber project will begin in the summer of 2008. This initiative will give the campus significantly more bandwidth capability at a much lower cost and will provide wireless service for the entire city including Buffalo State College. We have completed Federal Communications Commission required upgrades in our television studio a year in advance of the deadline. Various upgrades in the Butler Library to support student and faculty needs have also been completed. By June, 2008, 47 of 86 centrally located class rooms on campus will be "smart" classrooms, wired for Internet and other computer technologies.

### **Emergency Preparedness**

Emergency preparedness continues to be a major concern for college and universities nationally and at Buffalo State College. We have many critical aspects of our plan in place but will continue to review, enhance and update it to remain ready to address a variety of emergency situations. I have enclosed two articles that I thought would be of interested to you on this topic.

### **Research**

At Buffalo State College, total sponsored program activity has increased by 28% since 2003. For 2006-07 total sponsored program activity was well over 43 million dollars. Of that total, \$8 million were generated by faculty for basic and applied research. The work of the Center for Development of Human Services of course accounted for \$35 million of that activity.

On April 25<sup>th</sup> and 26<sup>th</sup> our Undergraduate Research Office will sponsor its 10th annual and highly successful Student Research and Creativity Celebration. Last year, over 350 students participated, along with nearly 100 faculty members.

### **Service to the Community**

The College and University Partnerships Office established in 2006 to strengthen the college's engagement in the local area, has created over 400 community partnerships to date. These partnerships between Buffalo State College faculty, students and staff and community organizations are designed to foster student learning while improving the quality of the community organization. The College and University Partnership office has also encouraged civic engagement by awarding 11 partnership mini-grants this past year. The Center for Development of Human Services (CDHS) at Buffalo State College provided training for 40,000 individuals throughout New York State over the past year.

Since 2004 the number of students participating in service learning has increased from 350 to more than 800 students in 2007. This past year, these students completed over 23,000 hours of volunteer service. At the American Council on Education conference held in February, 2008, our Volunteer and Service-Learning program was recognized as a community service program of honor.

### **Accreditation**

In 2003, with 70% of our academic programs accredited, the college set a goal to reach 100% accreditation for all eligible programs. I am pleased to report that we have reached 90% of that goal with recent accreditations from the National Association of Schools of Art and Design and the National Association of Schools of Theatre. The Accrediting Council on Education in Journalism and Mass Communications conducted a site visit in the fall of 2007, and an accreditation site visit from the National Association of Schools of Music was completed earlier this month. We expect to hear from these two accrediting bodies soon.

Institutionally we are preparing for the National Council for Accreditation of Teacher Education (NCATE) reaccreditation visit and the Middle States Association of Colleges and Schools Commission on Higher Education Five-Year Periodic Review. The National Council for the Accreditation of Teacher Education is the major authorized accrediting body recognized by the U.S. Department of Education for schools, colleges, and departments of education that provide professional preparation for teachers. Buffalo State College is the only SUNY institution that has received continuous accreditation by NCATE since the organization conducted its first review of institutions in 1954. The Board of Examiners review team will visit our campus on April 12-16, 2008.

The Middle States Commission on Higher Education is a voluntary, nongovernmental, peer-based membership association dedicated to educational excellence and improvement through peer evaluation and accreditation. In 2003, the association granted re-accreditation of Buffalo State College, with commendation, through 2013. The mid cycle report outlining our accomplishments over the past five years is due in June, 2008.

### **Advancement**

The college's total annual fundraising efforts continue to yield more than \$5 million per year. Our planned giving portfolio has seen a substantial increase, from \$9 million in 2003 to \$17 million in 2007. Over the same approximate time period, we have almost doubled the assets in our foundation, from approximately \$12 million to almost \$23 million. In the past five years, we have increased the number of donors by approximately 80 percent, from 2,917 in 2003 to 5,236 in 2007 and increased alumni participation from 2.18% to 4.48%.

Buffalo State received more than \$4 million in the past year from private individuals, corporations and foundations to enhance programs for science, technology, engineering and mathematics majors and for initiatives designed to attract, train and retain teachers in high-need areas in New York State and skilled employees for local manufacturers. The John R. Oishei Foundation recently awarded a grant to the Buffalo State College Foundation in the amount of \$295 thousand for support of the Art Conservation Program.

This year's Scholarship Gala theme is "the Power of the Arts". The Gala will be held on April 26<sup>th</sup> at the Connecticut Street Armory. Anthony Baines and Eunice Lewin are co-chairs.

### **Commencement**

Our Commencement Exercises will be held on Saturday May 10<sup>th</sup>. The undergraduate speaker is Buffalo State College alumna, Amy Jo Berman, vice president for Casting at HBO. The speaker for the graduate ceremony is Arlene Kaukus, president of the United Way of Buffalo and Erie County and emerita member of the Buffalo State College Council.

Distinguished alumni awards will be presented to the Honorable Brian M. Higgins '85, United States House of Representatives 27<sup>th</sup> Congressional District of New York; the Honorable Byron W. Brown '83, Mayor, City of Buffalo and Mr. Leonard Sikora '50, educator and advocate, retired high school principal and regional advocacy coordinator for American Association of Retired Professionals. Seven students will be recognized with Chancellors Awards for Student Excellence.

## NCATE

Continuing Accreditation Site Visit  
April 12-16, 2008

## National Council for the Accreditation of Teacher Education

- Buffalo State has maintained continuous national accreditation through NCATE since its founding year, 1954.

## Buffalo State Teacher Education Unit (TEU)

- The body—including Buffalo State administrators and faculty, program candidates, alumni, school faculty—everyone who works together for the purpose of preparing teachers and other school professionals to work in Pre-K through 12th grade settings.

## A Snapshot of the TEU

- 68 programs across 4 schools on campus
  - 46 initial programs
  - 22 advanced programs
- Total of 3448 teacher education candidates
  - 2217 initial program candidates
  - 1231 advanced program candidates
- Total of 126 full-time and 100 part-time faculty
  - 94 full-time tenured or tenure-track
  - 32 full-time
  - 100 part-time not on tenure track

## NCATE Standards

- **Standard 1** – Candidate Knowledge, Skills, & Dispositions
- **Standard 2** – Program Assessment and Unit Capacity
- **Standard 3** – Field Experiences and Clinical Practice
- **Standard 4** – Diversity
- **Standard 5** – Faculty Qualifications, Performance
- **Standard 6** – Unit Governance and Resources

## Key NCATE Definitions:

- **Advanced programs** - Programs at post-baccalaureate levels for (1) the continuing education of teachers who have previously completed initial preparation or (2) the preparation of other professional school personnel.
- **Initial programs** - Programs at baccalaureate or post-baccalaureate levels that prepare candidates for the first license to teach.
- **Candidate** - Undergraduate and graduate learners in Buffalo State education programs.
- **School faculty** - School personnel who work in any capacity with Buffalo State and education program candidates – includes teachers and administrators.
- **Student** - Learners in grades P-12, in school classrooms.

NCATE Key definitions  
<http://www.ncate.org/public/glossary.asp?ch=143>



## Conceptual Framework for Teacher Education

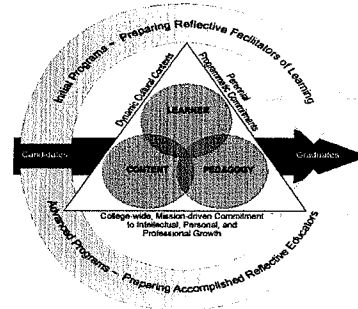
- An underlying structure in a professional education unit that gives conceptual meanings through an articulated rationale to the unit's operation, and provides direction for programs, courses, teaching, candidate performance, faculty scholarship and service, and unit accountability.
- The Buffalo State Teacher Education unit first established a conceptual framework in 1991.

## Conceptual Framework: Key Elements

- **CONTENT** - the subject matter or content to be taught to the learners.
- **LEARNER** - strong emphasis on professional education candidates attaining an understanding of P-12 learners' socialization, growth, and development; the learning process; reflection of teaching; and the establishment of a classroom climate that facilitates learning.
- **PEDAGOGY** - the strategies that candidates use to teach all learners.

## Conceptual Framework: Key Elements

- **TECHNOLOGY** - a vehicle for learners to acquire information, practice skills, use higher order thinking skills, and participate in collaborative projects.
- **REFLECTION** - ability to reflect and assess one's own effectiveness, and to systematically make adjustments to improve and strengthen areas needing attention.
- **DIVERSITY** - the ability of candidates to be aware of and sensitive to diversity issues and to use culturally and socially responsive pedagogy.
- **DISPOSITIONS** - demonstration of respect for learner differences, commitment to own personal growth, and engagement in short and long-term planning.



These elements are interrelated and integrated to prepare teacher candidates to assume roles as reflective facilitators of learning, combining knowledge and skills to exemplify those qualities and dispositions that characterize effective teachers.

## NCATE Institutional Report, Required Tables, and Electronic Exhibit Room

### Buffalo State NCATE Review site

- Open your internet browser
- In the web address box, type in this address: <https://bscintra.buffalostate.edu/ncate>
- A connect to bscintra.buffalostate.edu box will appear on your screen
- For User name: BSCLOGON\ncatevisitor *or* use your regular Buffalo State ID
- For password: BSCncate *or* your regular password

# Buffalo State Teacher Education Unit--Key Definitions

## Buffalo State Teacher Education Unit

The body—including Buffalo State administrators and faculty, initial and advanced program candidates, alumnae, school faculty—everyone who works together for the purpose of preparing teachers and other school professionals to work in Pre-K through 12<sup>th</sup> grade settings.

## A Snapshot of the Buffalo State Teacher Education Unit

68 programs across 4 schools on campus

46 initial programs

22 advanced programs

Total of 3448 teacher education candidates

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Total of 126 full-time and 100 part-time faculty

94 full-time tenured or tenure-track

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100 part-time not on tenure track

## Unit Head

The individual officially designated to provide leadership for the unit with the authority and responsibility for its overall administration and operation.

**Dr. Ronald S. Rochon, as Associate Vice President for Teacher Education, is the unit head for the Buffalo State Teacher Education unit.**

## Teacher Education Council

The Teacher Education Council (TEC) functions in an advisory capacity to the President through the designated head of the teacher education unit and the Vice President for Academic Affairs. Comprised primarily of representatives of each teacher education program, it is charged with the responsibility for supporting and assisting the head of the teacher education unit.

## NCATE

The National Council for the Accreditation of Teacher Education. Buffalo State has maintained continuous national accreditation through NCATE since its founding year, 1954.

## NCATE Standards

**Standard 1** – Candidate Knowledge, Skills, and Dispositions

**Standard 2** – Program Assessment and Unit Capacity

**Standard 3** – Field Experiences and Clinical Practice

**Standard 4** – Diversity

**Standard 5** – Faculty Qualifications, Performance

**Standard 6** – Unit Governance and Resources

**BOE:** On-site evaluators who review institutions based on the NCATE Unit Standards.

**NCATE BOE Site visit – April 12-16, 2008**

For questions related to the visit or accreditation review: email [ncate@buffalostate.edu](mailto:ncate@buffalostate.edu)

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# NCATE

The Standard of Excellence  
in Teacher Preparation

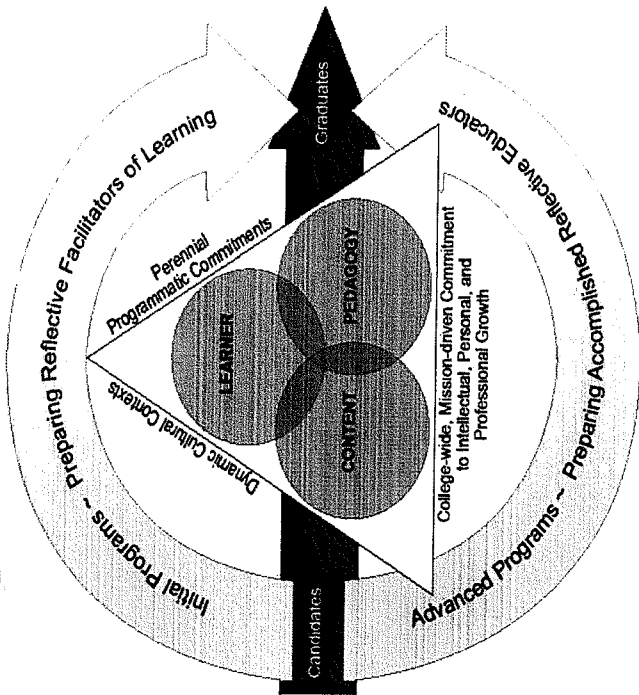
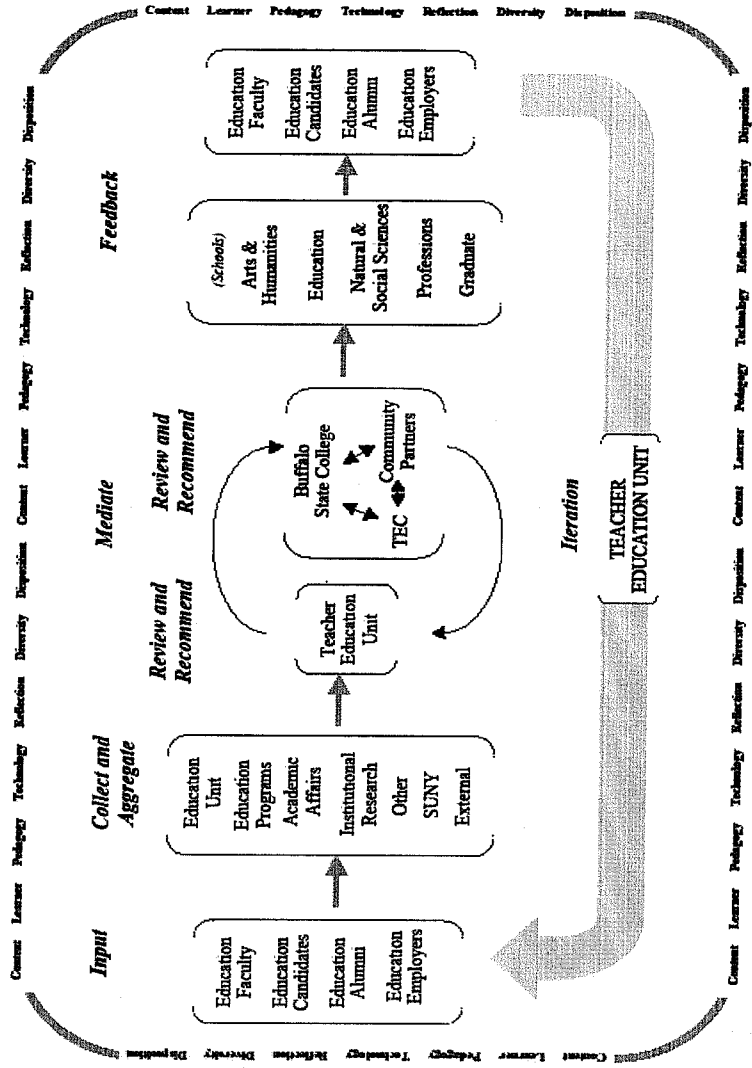
# Buffalo State Teacher Education Unit

**Assessment System** - A comprehensive and integrated set of evaluation measures that provides information for use in monitoring candidate performance and managing and improving unit operations and programs for the preparation of professional educators.

**BSEAS** - The acronym for the Buffalo State Education Assessment System. The system describes how information regarding programs and candidates is gathered and then used to make decisions. Instruments, procedures and products are considered part of the assessment system. Program assessment is a subset of the system - Each program has its own assessment system - Program data is used to complement unit-wide data.

**Five Core Steps:** 1. Information is sought from stakeholders using a variety of instruments and methods. 2. Information is aggregated and analyzed by relevant groups. 3. Information is centralized by the teacher education unit administrative offices and subsequently distributed to campus groups for review, consideration, and subsequent decision-making. 4. Decisions for change feed back to the stakeholders. 5. The cycle is repeated with variations on the foundation systems over semesters.

## BUFFALO STATE EDUCATION ASSESSMENT SYSTEM (BSEAS)



**CONCEPTUAL FRAMEWORK** - An underlying structure in a professional education unit that gives conceptual meanings through an articulated rationale to the unit's operation, and provides direction for programs, courses, teaching, candidate performance, faculty scholarship and service, and unit accountability. The Buffalo State Teacher Education unit first established a conceptual framework in 1991.

**CloP TRoDD - the key concepts of the conceptual framework**

**CONTENT** - the subject matter or content to be taught to the learners.

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