

**Buffalo State
State University of New York
COUNCIL MEETING
December 4, 2018 4:00 PM
Cleveland Hall 518
MINUTES**

COUNCIL MEMBERS PRESENT: Chair Linda Dobmeier; Mr. Todd Brason; Mr. Allen "Pete" Grum; Mr. Mylous Hairston; Mr. Charles Naughton; Mr. Robert Zak, and Student Representative Malik Albert.

FACULTY & STAFF PRESENT:

President Katherine Conway-Turner; Provost Melanie Perreault; Vice President for Finance and Management, Laurie Barnum; Vice President for Student Affairs, Timothy Gordon; Vice President and CIO, Jackie Malcolm; Chief Diversity Officer, Karen Clinton Jones; Vice President for Institutional Advancement, Jim Finnerty; Chief of Staff and Secretary to the College Council, Crystal J. Rodriguez; Dean, School of Education, Wendy Paterson; Dean, School of Arts and Humanities, Benjamin Christy; Buffalo State College Senate Chair and Professor, Communication, Joe Marren; UUP President and Associate Director of Admissions, Dean Reinhart; Associate Dean, School of the Professions, Rita Zientek; Chair and Professor, Creative Studies, Gerard Puccio; Assistant Dean, School of Arts and Humanities, Tony Chase; Chief of Police, University Police, Pete Carey; Assistant Professor, Theater, Jennifer Toohey; Horace Mann Endowed Chair, Professor Larry Maheady; Assistant Professor, Speech Language Pathology, Kathleen McNerney; Multimedia Design Specialist, Instructional Resources, Ken Giangreco; Staff Assistant, Melissa Slisz; Students: Gabriella McKinley and Tianna Livingston.

CALL TO ORDER

Ms. Dobmeier called the meeting to order at 4:04 p.m. Ms. Dobmeier welcomed everyone to the meeting.

ACTION ITEMS

Ms. Dobmeier called for a motion to approve the minutes from the October 16th meeting. Mr. Naughton moved that the minutes be approved; the motion was seconded by Mr. Zak. The motion carried by unanimous vote.

Ms. Dobmeier announced the resignation of Leslie Zemsky as of January 2019. We accept it with regrets.

We will be sending out the College Council annual evaluation in the early part of January 2019. Many of you will remember, but for those that are new, in 2016 the College Council agreed to

evaluate its work annually. The evaluation was developed and approved by the Council in February 2016. The results are shared in executive session and can be returned anonymously. Please make sure to respond to Crystal by the deadline she lists when she sends the evaluation out to Council Members.

PRESIDENT'S REPORT

President Conway-Turner thanked Ms. Dobmeier for her report.

The President mentioned that her written report in the board materials (see attached). If you did not get to see "The Color Purple", you missed a great show! The next play will be "The Wolves" and it is a Pulitzer Prize production. That will be March 7-9, 13-15 and 16th in the Flexible Theatre. For more information visit our website. We were joined by select members of the cast who performed a short number from the play.

The President introduced Anthony Chase, Assistant Dean for the School of Arts and Humanities, he introduced Jennifer Toohey who produced "The Color Purple" she is an Assistant Professor in Theater (see attached). Two of the students performed; Gabriella McKinley and Tianna Livingston sang for the Council at the meeting and it was beautiful piece from the play!

The President mentioned a few items:

- Buffalo State is #1 in the Chronicle of Higher Ed in the nation for increasing diversity on enrollment in Public Master's Programs. Full report is in your board packet.
- The *INSIGHT Into Diversity* Higher Education Excellence in Diversity (HEED) Award recognizes colleges and universities that demonstrate an outstanding commitment to diversity and inclusion. The 2018 HEED Award recipients were announced in our November 2018 issue. Recipients of the 2018 Health Professions HEED Award were announced in our December 2018 issue.
- AASCU's Excellence and Innovation Award: The Leadership Development and Diversity Award

The Leadership Development and Diversity Award will recognize exemplary leadership development programs designed to enhance the leadership capacity and diversity of the next

generation of higher education leaders. The AASCU Leadership Development and Diversity Award also celebrates AASCU's role as a first-class leadership development organization for its members.

Specific Criteria for the Leadership Development and Diversity Award:

- The institution must demonstrate the extent to which the program is a part of an integrated approach designed to identify, develop and promote high-potential talent throughout the university;
- The program must be diverse by design—that is, the enhancement and development of a diverse group of leaders is reflected in the program goals and evaluation criteria; diversity includes diversity across employee groups, but must also reflect attention to diversity based on race, ethnicity, gender, and sexual orientation;
- The leadership development program can be demonstrably connected to institutional outcomes; program must have completed 3 cycles and have outcome data as evidence.

The President introduced Rita Zientek, Associate Dean of School of the Professions, and Gerard Puccio, Chair and Professor for the Center for Studies in Creativity. Gerard presented on the Master Educator Program. Wendy Paterson, Dean of the School of Education spoke about the program (see attached).

Facilities

Ms. Dobmeier delivered the facilities report (see attached).

Government Relations

Ms. Dobmeier delivered the government relations report (see attached).

Student Affairs

Mr. Naughton delivered the Student Affairs report (see attached).

The President introduced Pete Carey, Chief of Police, he did a presentation on the Clery Report (see attached).

ADJOURNMENT

Ms. Dobmeier called for a motion to adjourn the meeting. Mr. Brason moved to adjourn the meeting and Mr. Grum seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 5:35 p.m.

Respectfully Submitted,

Crystal J. Rodriguez, Esq., LL.M.

Secretary to the Council

Report to College Council

The fall semester is quickly coming to a close. The last day of the semester is December 13, 2018 and as you might imagine the students, faculty, and staff are extremely busy with end of the semester activities. These activities include students preparing for final exams and end of the semester projects; faculty developing exams and gearing up to assess student progress; and staff working on the many important projects that must conclude to properly end the semester.

Since we last met there are two things I'd like to highlight for you and then I'll provide you two updates from campus divisions.

Highlights:

1. **Open Houses:** Every year during the fall semester we host an open house for prospective students and their families to come to campus. These are signature events for the campus and allow us to showcase the many ways that a Buffalo State College can be transformative for our students. This year we decided to host two open houses rather than the usual singular event. This modification was done so that it would allow for more time in a less crowded environment for our prospective students, and family to explore Buffalo State. I am pleased to report that these two events were extremely successful. We saw a 29% increase in the number attending the events. Six-hundred and three students and 1320 family members and guests attended the two events. We also saw a 12% increase in those rating the open houses as above average. The events begin at the Performing Arts Center with presentations by the President, the CIO and VP for Enrollment Management and the Director of Admissions. We presented videos and other visual material to help students 'see' themselves at the college and we highlighted several important aspects of a Buffalo State education. Students and families then spent the remainder of the day learning about organizations and key supportive aspects of campus; they met with members of the faculty to learn about the academic programs they are exploring, they tour academic building and residence halls, and they were offered a tour of Buffalo. A highlight of the day was getting a picture taken with Benji, our mascot and talking with student ambassadors throughout the day.

This strong reception during Open Houses is a good indicator of a strong pool of applicants for our fall 2019 first year class.

I've included a full report entitled "**Fall 2018 Open House Report**" with more detail in Board Book for you to review.

2. **Title 3 Grant:** You may remember that 18 months ago I mentioned that we applied for a Title III federal grant. Although we received a 100% rating on the application, we were not awarded the grant in the first go-around. However, I am pleased to announce that in early fall, we were notified that we would receive the grant. **This is a \$2.2 million grant over 5 years to provide academic support to enhance retention on campus.** We are now in the process of hiring staff and implementing necessary aspects of the grant. This will allow us to provide additional academic support, peer mentoring, and supportive structures to assist students who may be struggling. An extremely important portion of the grant is to hire an expert in data analysis to

allow us to best understand how to use existing data to determine when and how to best intervene with a struggling student.

We have been piloting retention efforts for the last two years and are just beginning to understand the impact they are having on retention. This grant provides predictable funding to support a comprehensive implementation of retention efforts and a thorough analysis of the impact these measures are having on student retention. We are extremely excited about the grant and these new efforts and we believe it will be extremely helpful in securing successful outcomes for our students.

Divisional Updates: Two divisional updates will be provided in this report:

- Finance and Management
- Institutional Advancement

Respectfully Submitted,

A handwritten signature in cursive script that reads "Katherine Conway-Turner".

Dr. Katherine Conway-Turner
President
Buffalo State College

The Buffalo State Theater Department

- 93 students are enrolled at Buffalo State as theater majors; 31 as minors; 9 as Arts & Letters Theater/Dance majors; and many times that number participate in theater activities.
- In an unusual arrangement, our theater program began as "Casting Hall," in 1943. It is a student organization, funded by the United Students Government.
- All Casting Hall productions are open to every Buffalo State student; we are not a "theater majors only" activity.

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We offer:

- B.A. Theater
- B.A. Arts and Letters – Dance
- B.A. Arts and Letters – Theater
- Minors in Theater and in Dance

2

A Funny Thing Happened on the Way to the Forum

Music and lyrics by Stephen Sondheim and book by Burt Shevelove and Larry Gelbart



5

The Color Purple

BASED UPON THE NOVEL WRITTEN BY ALICE WALKER
Book by MARSHA NORMAN; Music and lyrics by BRENDA RUSSELL, ALLEE VALLIS, STEPHEN BRAY



3

Footloose

Music by Tom Snow (among others); lyrics by Dean Pitchford (with additional lyrics by Kenny Loggins), and the book by Pitchford and Walter Bobbie.



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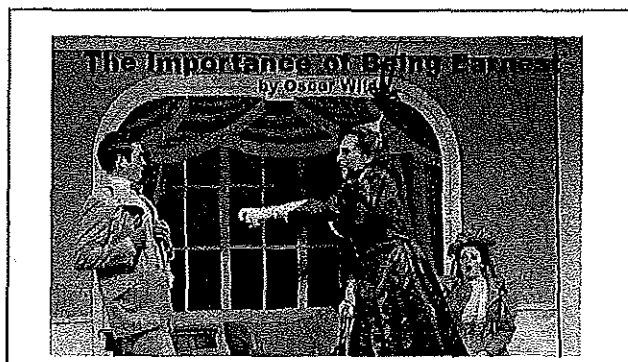
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The Color Purple

- An important evolution in our theater program.
- Buffalo State is the only SUNY 4-year comprehensive college that could do *The Color Purple*.

12

The Color Purple was a valuable recruitment opportunity for the department.

13

High School Partnerships

Faculty members visit these schools annually to lead workshops and Q&A sessions about the theater program at Buffalo State.



16

Student for a Day program



14

Shadowing Program –

Individual high school students choose a day to follow a current theater major to their classes, eat lunch in the union, and visit the dorms.



17

High School Matinee

Local high schools are invited to a free matinee of a theater department performance and talk-back with the cast and director.

This year, 200 students from WNY and the Bronx attended.

At the curtain call, actors carried signs with the names of the high schools they had attended.



15

City as our Classroom

(and our recruitment territory!)

- Previous to opening the show on campus, the cast performed twice at the Paul Robeson Theatre in the African American Cultural Center.
- We also purchased advertising on a local R&B radio station to encourage awareness in the African American community.
- A performance was interpreted in American Sign Language.
- A higher than usual percentage of our audience came from off-campus.

18

A show like *The Color Purple* involves numerous students – onstage, backstage, and in the audience – and contributes to our retention efforts.

19

The Anne Frank Project

Housed in the Theater Department, the Anne Frank Project uses storytelling as a vehicle for community building, conflict resolution, and identity exploration.

The program provides opportunities for theater students to tour to area schools and to travel to Rwanda.



22

- Learning Communities -- Every new theater major is enrolled in a learning community during their first semester.

20

The "For Your Consideration" Series --

Students are cast in readings, with professional local directors, of plays that are being considered for the upcoming theater department season.



23

- The Bengal/Cub Mentorship Program -- Every new Theater major, and every new Arts & Letters major is partnered with a senior major.



21

MOC-T Men of Color in Theater

MOC-T provides opportunities for men of color in the department to engage in activities to explore the entertainment industry.

In this photo, a group of MOC-T members attend the opening night of August Wilson's "King Hedley II" at the Paul Robeson Theatre with their faculty adviser, associate dean Carlos Jones.



24

Internships

We use Buffalo's expansive theater community as our classroom.

Theater major Gabby McKinley from New York City was selected from a competitive field of applicants for an internship with the National Touring Company of the musical *Hamilton*.



25

New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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New Student Showcase



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Master Educator Program



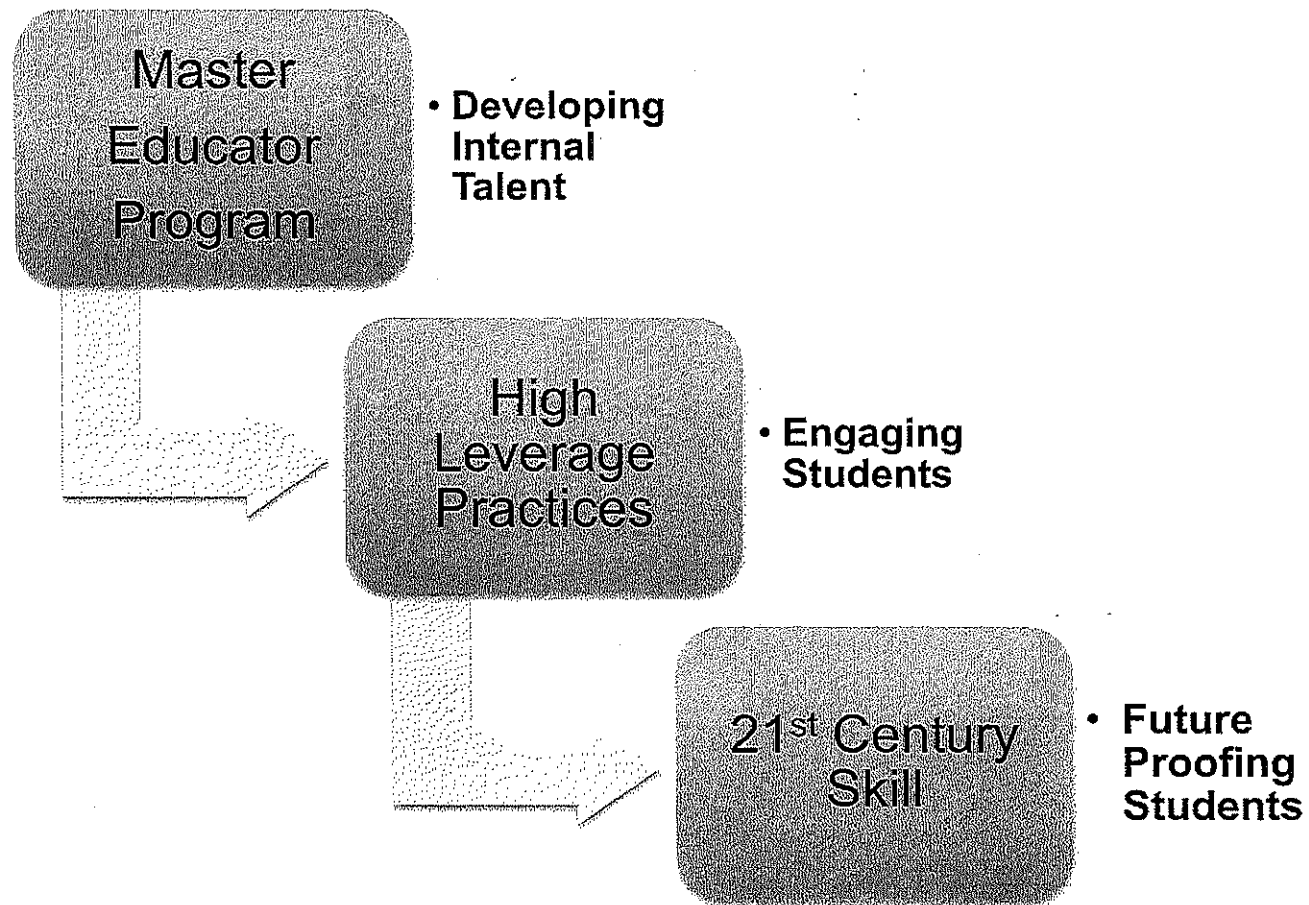
Strategic Plan – 2017-2018

Action Steps

Goal 1: Provide an excellent education inside and outside the classroom

- Ensure that every student engages in high-impact practices
- Incorporate 21st century skills into classes
- Develop Master Educator Program

Linking SOP Strategic Action Steps





Master Educator Program: Change Project

Fall 2017: Phase 1- Clarify, Explore & Develop

- Dean Mayrose shared vision
- Project plan formulated by Drs. Zientek & Puccio
- Collected insights from SOP chairs & faculty
- Consulted with SOE, PD, CTL, etc.

Spring 2018: Phase 2- Design & Implement

- Presented draft program to SOP chairs & faculty
- Developed selection process with SOP chairs
- Developed 21st century skills with SOP chairs & faculty
- Finalized plan with SOE
- Recruited pilot cohort & launched program

Pilot MEP Cohort

Mark Boser - *Sociology*

Jikai Du – *Engineering Technology*

Michael Fox – *Creative Studies*

Lorena Mathien – *Business Studies*

Kathleen McNerney – *Speech & Language Pathology*

Arlesa Shephard – *Fashion & Textile Technology*





Master Educator Program



Master Educator Program

Mission

By enlisting Master Educators as agents of change, our ultimate goal is to organically grow an extraordinary culture within the School of The Professions for both faculty and students.



Master Educator Program

Vision

To provide every School of The Professions major with a transformative educational experience that inculcates and inoculates them with 21st century skills.

In short...

our vision is to 'future proof' every student.



MEP Big Hairy Audacious Goal

The School of *the* Professions will achieve national acclaim for educational practices that successfully close the gap between 21st century workplace demands and a 21st century education.

In short...

The School of the Professions at Buffalo State is nationally recognized, and cited as a model, for innovative educational practices that prepare students for life and work in the 21st century.



Master Educator Program Structure High Level Overview

Year One

Monthly Modules

+

Coaching
[getting]



Year Two

Periodic Check-ins

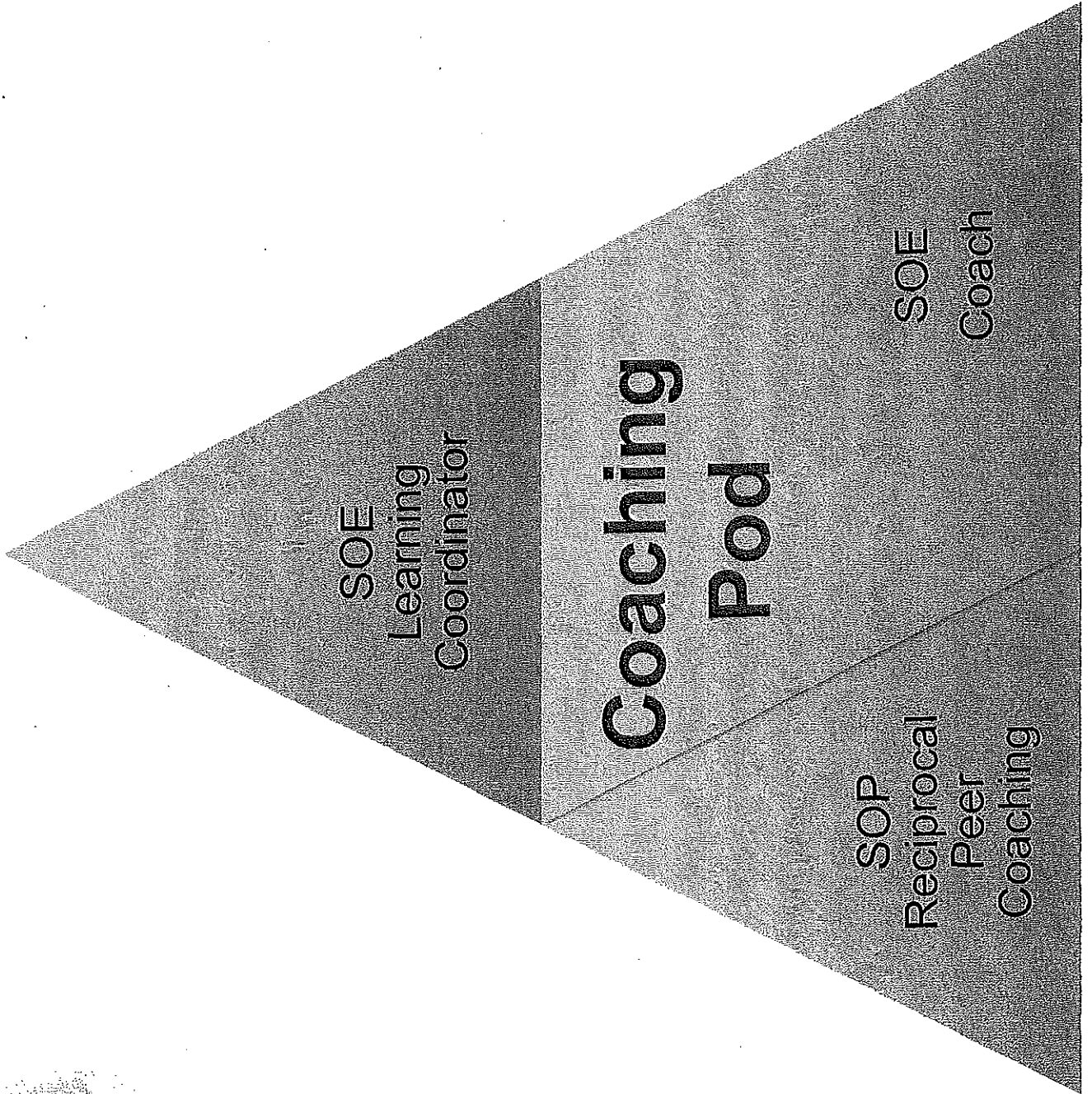
+

Coaching
[giving]



Some Desired Outcomes

Curricular Improvement & Talent Development





Modules & Meetings

Fall

September (Sept. 21) Larry Maheady & SOE Coaches

- Setting Foundation, Meet Coach
- Emotional Intelligence (J. Hulbert)

October (Oct. 5) Larry Maheady & Lisa Rafferty

- Engaging Students: High Leverage Practices
 - High Impact Practices (John Draeger)
- [off-line observations & coaching sessions]

** Highlight MEP
in SOP meeting*

November (Nov. 16) Larry Maheady & SOE Coaches

- Coaching Debrief in Pods
- [off-line continued coaching work]

December (Dec. 7) Larry Maheady & Dean Paterson

- Classroom Management & 21st Century Skills

Modules & Meetings

Spring February (Feb. 15) Maheady & TBD

- Understanding Today's Students
- Millennials, Gen Z, Buffalo State

March (full-day tbd) ICSC Faculty

- 21st Century Skills: Creative Thinking
[off-line observations & coaching sessions]

April (April 5) Maheady & TBD

- Using Technology (focus tbd)
[off-line continued coaching work]

May (May 20) Maheady & SOE Coaches

- Topic tbd, Coach Close, Celebrating

** Highlight MEP
in SOP meeting*





Approximate Costs • Year One

- **Pilot Program Cost - \$3,800**
 - Material, food, small stipend to faculty participants
 - Hidden costs: training, coaching, administration, etc.
- **Real Program Cost - \$36,000**
 - Training, coaching, material, food, etc.
- **Participant Cost - \$6,000 to \$10,000**
 - Registration fees for similar training and cost of coaching

Q&A





**Facilities Committee Report
to the
Buffalo State College Council
December 4, 2018**

The Facilities Committee of the Buffalo State College Council met on November 1, 2018. The committee discussed:

Capital Budget

VP Barnum reviewed the status of the currently enacted 2018-19 capital budget:

- \$550 million in funding has been allocated to SUNY for its campuses, restricted for critical maintenance
- \$353.4 million of that \$550 million has been allocated to the campuses, while the remaining \$196.6 million will be distributed by SUNY for high priority projects that affect life/safety issues, core infrastructure in need of replacement, and upgrades to meet current building codes like the ADA
- While Buffalo State's potential funding could be as much as \$34 million annually, its need is about \$54 million annually

Status of Facilities Master Plan

VP Barnum provided an overview of the Buffalo State Facilities Master Plan:

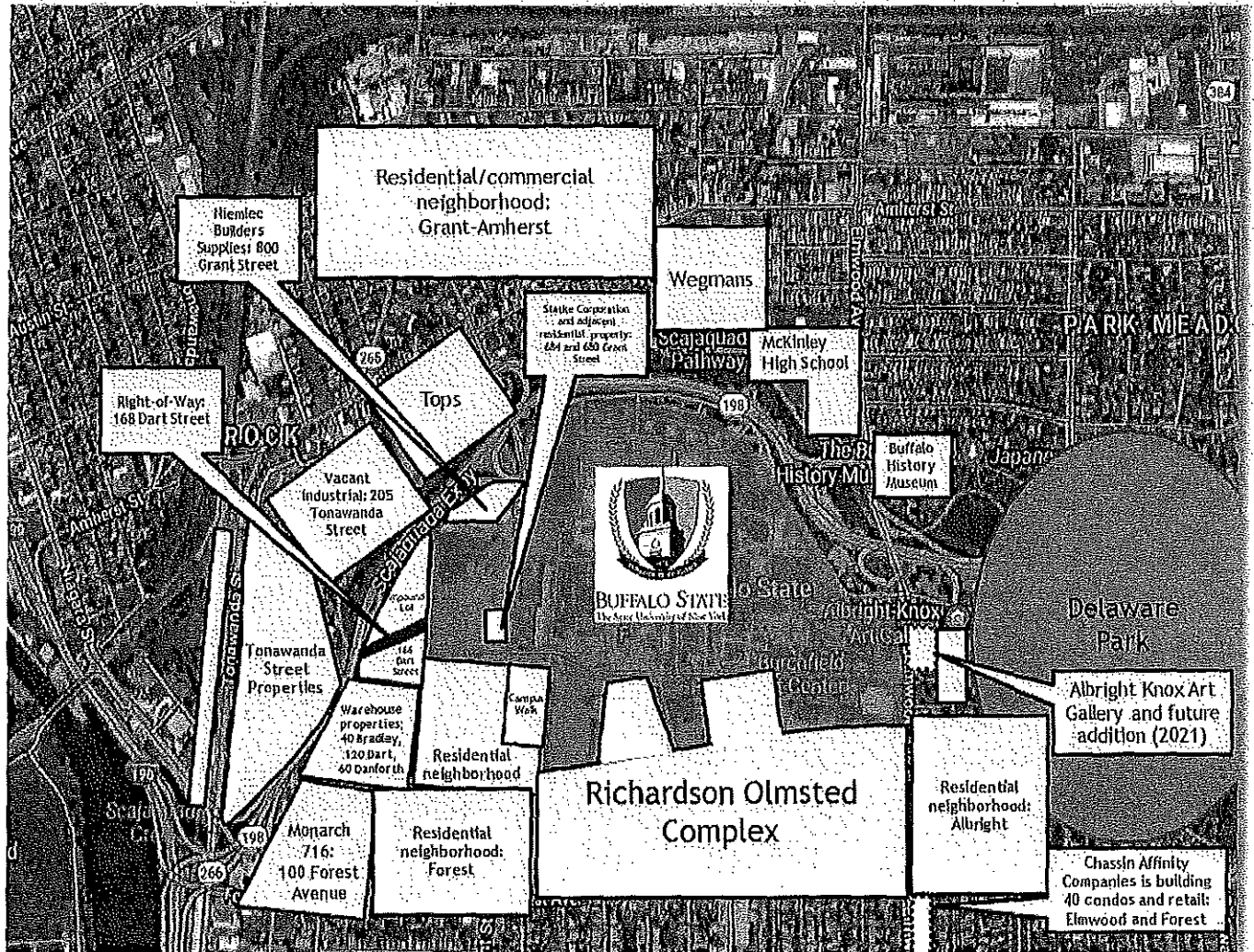
- Completed in 2010 after a year-long process, the plan was part of a SUNY-wide effort to identify needed site and facility investments for each campus
- Updated in 2016 to reflect changing campus environment
- Next steps will include an assessment of students' facilities needs – gathering, recreational, athletic, food service and residential spaces
- Facilities Master Plan will be updated on an ongoing basis. It will continue to reflect academic needs, and the need for infrastructure improvements.

Campus Neighbors

The committee discussed Buffalo State's relationships with campus neighbors, including:

- The Grant-Amherst residential/commercial neighborhood
- Tops and Wegmans markets
- McKinley High School
- Buffalo History Museum
- Delaware Park
- Albright Knox Art Gallery
- Chassin Affinity Companies, Elmwood and Forest Avenues
- Richardson Olmsted Complex
- Office of Mental Health: Building 15
- Monarch 716

- Warehouse properties: 40 Bradley, 120 Dart, 60 Danforth
- Tonawanda Street properties west of campus
- 684 and 680 Grant Street: Statite Corporation and adjacent residential property
- 166 Dart Street: City of Buffalo Impound Lot
- 168 Dart Street: Right-of-Way
- Niemiec Builders Supplies, 800 Grant Street



Membership

The committee discussed possible future members.

**REPORT OF THE GOVERNMENTAL RELATIONS COMMITTEE
TO THE BUFFALO STATE COLLEGE COUNCIL
December 2018**

The Governmental Relations committee met Friday, November 2, 2018 at 8:30am to discuss the agenda for the upcoming year and to outline a long term advocacy plan. Attending the meeting were Chairperson Linda Dobmeier and Council members Mylous Hairston and Charles Naughton.

The committee discussed the current needs of the campus and a legislative agenda to help meet those needs. With the election days away, discussion included how the political landscape might shape up over the coming year based on the results of the upcoming elections. It was determined that once the outcome of the elections are finalized the committee will review the results and lay the foundation for a multi-year legislative plan for the campus.

Chair Dobmeier suggested revising a list of projects and initiatives requiring funding from smaller projects to large scale capital projects in order to prepare for advocacy efforts. Once the SUNY agenda is known, the committee can plan out an advocacy plan for the coming session.

A follow-up meeting of the committee will be scheduled after the upcoming SUNY Government Relations and Communications Advocacy Summit takes place in December.

Submitted by Linda Dobmeier, Chair

College Council Student Affairs Committee

11/19/18

Present: C. Naughton (chair), T. Gordon (VPSA/staff), C. Odom, M. Brinson, L. Zemsky, P. Carey (UPD/Guest)

Absent: M. Hairston

Meeting began at 8:15a

Charles Naughton began the meeting indicating that Chief Carey had been invited after the last Student Affairs Committee meeting, due to questions and discussion generated when reviewing the campus Clery Report.

Discussion:

Campus Burglaries

- Chief Carey responded that the rise in burglary numbers for the 2017 reporting year was due to an individual committing burglaries on campus and that this individual was caught and property recovered. The Chief shared that once the increase for this individual was factored out the campus burglary statistic would have only increased by approximately 4 since the 2016 report.
- There was discussion about adding local access controls in Upton, based on the burglary it was shared that system additions of access controls have to be reviewed during the renovation of a building given the wiring and port connections required to integrate new areas. The local access limits information that can be gathered, as there isn't a historic record of who has scanned in and out, similar to a network based system.
- There was a question put forward about whether or not the police had enough of a budget to address crime concerns. The Chief shared that though there are always ways to deploy more resources, that he was comfortable with the quality of response that he is able to provide within current resources.

Drug Referrals and Dealing

- C. Naughton and M. Brinson shared that they witnessed a drug deal go down while they were attending an event at the alumni house. This occurred at the CampusWalk apartment complex. There was an inquiry about how we deal with drug dealing and the use of marijuana, besides referrals to judicial process. Chief Cary and VP Gordon discussed the most recent incident response including coordinating work between Residence Life and UPD to continue to identify and remove individuals who were dealing.
- C. Naughton asked about increased patrols and Chief Carey and VPSA Gordon discussed targeted staffing increases based on monitoring and where incidents have been occurring. This included increase UPSAs, Foot Patrols, and the Chief shared the Park and Walk daily initiative for his officers.
- Gordon shared that the majority of marijuana and drug referrals deal with personal use. The wellness goal is to intervene and assist students in making healthier choices. Carey and Gordon shared that cases where fire safety equipment is intentionally damaged triggers conduct process

and that marijuana is also reported more frequently due to being able to smell it as opposed to students who may consume alcohol underage behind closed doors.

Communicating with Residence Halls Students

- C. Naughton inquired as to what the communication with residence hall students is about safety. VPSA Gordon discussed the hall meetings held, after the most recent incidents, along with Chief Carey discussing the first year hall officer liaison program.

Weapons referrals

- C. Naughton inquired as to what would constitute a weapons referral and Chief Carey explained that this would be due to a non-lethal weapon (e.g. BB gun, knife that is not brandished).

Naughton closed the meeting by encouraging the Chief to identify grants to increase any safety efforts and to let the council committee know if there were ways that he could use support.

Meeting adjourned at approximately 8:55 a.m.



Report to the Buffalo State College Council; The Clery Act
December 4, 2018
Peter M. Carey, Chief of Buffalo State University Police

- **The Clery Act** (the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act) signed in 1990, is a federal statute that requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. The law is named after Jeanne Clery, a 19-year-old Lehigh University student whom was murdered in her campus residence hall in 1986. This crime triggered a backlash against unreported crime on campuses across the country.
- **Timely Warnings** are campus-wide notifications regarding circumstances determined to present an ongoing, serious or continued threat to the safety of the campus community. Timely warnings are required for all incidents constituted as Clery Act crimes. These crimes include criminal homicide, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, and arson.

A timely warning must be issued for all Clery Act crimes that occur in Buffalo State's Clery Act geography (the campus and surrounding area) that are reported to campus security authorities or local police agencies; and are considered by the institution to represent a serious or continuing threat to students and employees. These warnings are intended to alert the campus community to certain crimes in a manner that is timely and will aid in the prevention of similar crimes.

Timely warning methods may include:

- Buff State Alert (Emergency Notification System)
 - Buffalo State website
 - Buffalo State University Police Department website
 - E-mail
 - Social media
 - Warning poster
 - Media release (including Buffalo State Record and WBNY)
- **Emergency Notifications** are issued in situations requiring immediate notification including, but not limited to: severe weather, active shooters, bomb threat, major crimes, hazardous material exposure, and other dangerous situations where there is an immediate or impending threat to the health and safety of the campus community. Emergency notifications may be issued using the same procedures as timely warnings; however, emergency notifications may only allow for limited notification methods depending upon the situation's urgency.