

**Buffalo State
State University of New York
COUNCIL MEETING
December 13, 2016 4:00 PM
Cleveland Hall 518
MINUTES**

COUNCIL MEMBERS PRESENT: Chair Linda Dobmeier; Mr. James Brandys (by conference call); Mr. Todd Brason; Ms. Melissa Brinson; Mr. Allen “Pete” Grum; Mr. Mylous Hairston; Mr. Charles Naughton; Mr. Robert Zak; Mrs. Leslie Zemsky and Student Representative Ms. Kaicherise McRae.

FACULTY & STAFF PRESENT:

President Katherine Conway-Turner; Provost Melanie Perreault; Vice President for Finance and Management, Michael LeVine; Vice President for Institutional Advancement, Susanne Bair; Chief Diversity Officer, Karen Clinton Jones; Chief Information Officer, David Demers; Chief of Staff and Secretary to the College Council, Bonita R. Durand; Dean, School of Arts and Humanities, Benjamin Christy; Dean, University College, Scott Johnson; Dean of Students and Associate Vice President for Student Affairs, Charles Kenyon; Associate Vice President for Student Success, Daniel Velez; Associate Vice President for Government Relations, William Benfanti; Buffalo State College Senate Chair & Associate Professor, Biology, Amy McMillan; USG President, Terron Grant; Staff Assistant, Melissa Slisz.

CALL TO ORDER

Ms. Dobmeier called the meeting to order at 4:03 p.m. Ms. Dobmeier welcomed everyone to the meeting.

ACTION ITEMS

Ms. Dobmeier called for a motion to approve the minutes from the October 4, 2016 meeting. Mr. Zak moved that the minutes be approved; the motion was seconded by Mr. Hairston. The motion carried by unanimous vote.

PRESIDENT’S REPORT

President Conway-Turner gave highlights from her written report. The full report is attached to these minutes. President Conway-Turner also mentioned the following items:

- 1) **Reorganization:** President Conway-Turner has engaged the President’s Cabinet in discussing new ways to increase our efficiency, enhance our efforts toward recruitment and retention of students, and locate cost savings through administrative reorganizations.

She expects that the new reporting structures will heighten our ability to recruit, retain, and successfully move students to degree completion. In November, the Enrollment Management unit, which includes Admissions, Financial Aid, and the Registrar, was reassigned to report to David Demers, chief information officer, within the division of Resources for Information, Technology, and Education (RITE). Both the Butler Library and Student Accessibility Services will be reassigned to report to Provost Melanie Perreault in Academic Affairs, effective January, 2017. Additional changes will be announced as they come to fruition. President Conway-Turner expects that these changes will enhance the ability of the institution to work across traditional divisional structures, thus increasing connections and cohesiveness as the campus collectively strives to provide the best possible education and services to our students.

- 2) V.P. Payne Retirement Celebration: The entire campus and the community at large are invited to the retirement celebration for Vice President Hal D. Payne to thank him and recognize his 27 years of service to Buffalo State College on February 17, 2017 in the Campbell Student Union Social Hall from 3:30 to 5:30pm.
- 3) Presidential Review: Chancellor Nancy Zimpher is conducting President Conway-Turner's performance evaluation. The process involves various steps and will conclude with a formal meeting between Chancellor Zimpher and President Conway-Turner in March. Members of the College Council may be asked to complete a survey in December or January.
- 4) Campus Completion Meeting Update: On December 9th, SUNY Provost Alex Cartwright and SUNY Senior Vice Chancellor for Finance and Chief Financial Officer Eileen G. McLoughlin met with President Conway-Turner, senior administrators and campus governance leaders to discuss the following issues as they pertain to Buffalo State:
 - a. Campus goals and challenges in the context of the region and the System as a whole.
 - b. Buffalo State's progress with respect to campus' Performance Improvement Plan (PIP) goals;
 - c. Campus goals beyond the PIP;

- d. How the campus might or is already effectively working within the region-- including as it relates to strategic enrollment--as well as related challenges; and
 - e. How System Administration can best support Buffalo State.
- 5) **Community & Civic Engagement Plan:** In September, President Conway-Turner charged the Buffalo State Civic Action Plan Work Group with developing a Civic Action Plan for Buffalo State in alignment with the campus mission and strategic plan. The purpose of the Civic Action Plan is to forward Buffalo State's role as an urban-engaged campus in the city of Buffalo and expand our civic and community engagement efforts in ways that advance citizenship and positive social change. The Civic Action Plan Work Group has developed a first draft of a five-year Civic Action Plan to share for campus review. The final plan will be shared with the campus and the College Council in the Spring, 2017 semester.
- 6) **Budget Presentation:** President Conway-Turner introduced Vice President Michael LeVine who provided a budget presentation to the Council (see full presentation in the attachments).

Committee Reports

Naming of Buildings and Grounds Report

Mr. Zak presented the report for this committee (see attached):

- Resolution for Statler Foundation gift
- Resolution for Patricia and Richard Garman

Mr. Zak called for a motion to approve the naming of the central atrium on the first floor of the newly renovated Caudell Hall in honor of The Statler Foundation. Mr. Brason moved that the Council approve the naming and Ms. Brinson seconded the motion. The motion carried by unanimous vote.

Mr. Zak called for a motion to recommend to the SUNY Board of Trustees that the Art Conservation Department at Buffalo State College be named in honor of Patricia and Richard

Garman. Mr. Grum moved that the recommendation be forwarded to the SUNY Board of Trustees and Mr. Hairston seconded the motion. The motion carried by unanimous vote.

Government Relations Report

Ms. Dobmeier presented the report of the Government Relations Committee (see full report in the attachments). No action was required on the report. It was received and filed by the Council.

ADJOURNMENT

Ms. Dobmeier called for a motion to adjourn the meeting. Ms. Brinson moved to adjourn the meeting and Mr. Hairston seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, reading "Bonita R. Durand", enclosed in a thin black rectangular border.

Bonita R. Durand, Ph.D.
Secretary to the Council