

**Buffalo State
State University of New York
COUNCIL MEETING
May 5, 2020 4:00 PM
Zoom Meeting
MINUTES**

COUNCIL MEMBERS PRESENT: Chair Linda Dobmeier; Mr. Todd Brason; Ms. Melissa Brinson; Allen “Pete” Grum; Mr. Mylous Hairston; Mr. Charles Naughton; Mrs. Cindy Odom; Mr. Robert Zak and Student Representative Chyna Richards.

FACULTY & STAFF PRESENT:

President Katherine Conway-Turner; Interim Provost James Mayrose; Vice President for Finance and Management, Laurie Barnum; Vice President for Student Affairs, Timothy Gordon; Vice President and CIO, Jackie Malcolm; Vice President for Institutional Advancement, Jim Finnerty; Chief of Staff and Secretary to the College Council, Crystal J. Rodriguez; Assistant Provost, Academic Commons, Heather Maldonado, Director, Instructional Design & Training, Meghan EB. Pereira; Associate Professor, Arts & Design Department, Bhakti Sharma; Director, Leadership & Organization Development, Professional Development Center, Jonathan Hulbert; Communications Director, Marketing & Communications Office, Jerod Dahlgren; Associate Professor Emeritus, CIS, John Thompson; Associate Director, Leadership Engagement, Kristen Mruk; Staff Assistant, Presidents Office, Melissa Slisz

CALL TO ORDER

Ms. Dobmeier called the meeting to order at 4:02 p.m. Ms. Dobmeier welcomed everyone to the meeting and thanked all attending remotely.

ACTION ITEMS

Ms. Dobmeier called for a motion to approve the minutes from the February 25, 2020 meeting. Mr. Zak moved that the minutes be approved; the motion was seconded by Mr. Hairston. The motion carried by unanimous vote.

Linda asked President Conway-Turner to deliver her report to the Council.

PRESIDENT’S REPORT

President Conway-Turner thanked Ms. Dobmeier for her report. Welcomed all to the meeting. Everything is being done differently—only essential staff on campus. Welcomed Jim Mayrose and congratulated him on the permanent appointment as Provost. Provost Mayrose welcomed

Meghan EB Pereira, Director, Instructional Design & Training and she reported on (See attached).

The President's had some brief division updates that she thought were important for the Council to know:

Tim Gordon (see attached)

Jackie Malcolm (see attached)

Jim Finnerty (see attached)

Karen Clinton Jones—Jonathan Hulbert (see attached)

Laurie Barnum (see attached)

The President mentioned that her written report is in the board materials (see attached).

Facilities

Laurie Barnum reported for the committee (see attached).

Student Affairs

Tim Gordon reported for the committee (see attached).

Government Relations

William Benfanti reported for the committee (see attached).

EXECUTIVE SESSION

Ms. Dobmeier called for a motion to move to Executive Session: In accordance with Section 105 of the New York State Open Meetings Law, to discuss personnel matters and the Budget; Mr. Naughton moved that the Council enter into executive session; the motion was seconded by Mrs. Odom. The motion carried by unanimous vote.

The Council took no action in executive session. Ms. Dobmeier asked for a motion to move out of Executive Session. Mr. Zak moved to end executive session and Ms. Brinson seconded the motion. The council moved out of executive session back to regular meeting status.

ADJOURNMENT

Ms. Dobmeier called for a motion to adjourn the meeting. Mr. Zak moved to adjourn the meeting and Ms. Brinson seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 5:41 p.m.

Respectfully Submitted,

Crystal J. Rodríguez, Esq., LL.M.

Secretary to the Council



**President's Report
To the
Buffalo State College Council
May 5, 2020**

Progress Report, Updates, and Significant Accomplishments
Since the February 25, 2020 meeting.
Prepared by: Kate Conway-Turner, President

Academic Affairs

Divisional Highlights for the President's Report to the College Council
May 5, 2020

ACADEMIC AFFAIRS HIGHLIGHTS

COVID-19 Update

Representatives of faculty governance, the deans, and the provost have developed policy changes in response to the uniqueness of the Spring 2020 semester due to the novel coronavirus as follows:

- **Registration for Summer and Fall 2020:** Registration began on Wednesday, April 8. Advising PINs are only required for first-year, undeclared, and students on academic probation. Students who register now for the fall semester will not be sent their initial bills until July and payment will not be required until August.
- **Revised Undergraduate Pass-Fail Policies:** Key changes for Spring 2020 include no limit to the number of courses that may be taken pass-fail and the possible eligibility of select major and minor courses to be taken as pass-fail. A listing of courses organized by majors and minors that are approved for the pass-fail option, is available on the Pass/Fail Courses Spring 2020 page of the Coronavirus Information website.
- **Deadline Extensions Until May 8:** The pass-fail deadline, course withdrawal deadline, and the date to remove incompletes from Fall 2019 and J-term 2020 have been extended until Friday, May 8, to give students time to assess their academic standing and get guidance from their academic advisers and faculty. All other academic deadlines for Spring 2020 remain unchanged.

Art and Design Department



Jozef Bajus, Buffalo State College associate professor of fibers and some of his students are making masks to support the NYS PPE effort.

Engineering Technology

The Mechanical Engineering department are part of the State University of New York and The City University of New York team that are helping to produce more than 2,400 face shields a day to provide needed personal protective equipment (PPE) for New York State's frontline health workers through the use of 3D printing, an emerging technology that is providing an invaluable means for SUNY and CUNY campuses to assist in the battle against the coronavirus.



Small Business Development Center

More than 100 student-led teams from across New York State are expected to pitch their business ideas at the 11th annual New York Business Plan Competition Finals, as part of Upstate Capital's Venture NY Conference. Buffalo State had nine students compete in the regional competition and three won the regionals and will now go on to the state finals, online, on May 22nd, 2020.

Since 2010, more than 5,000 students have participated in the NYBPC, more than 150 student-led ventures have been started, and the NYBPC has seeded over \$1M to companies that have gone on to raise over \$60M in additional funding. Last year's student teams received \$87,000 in cash prizes.

Civic and Community Engagement

- Staff are engaging in creative strategies to educate students about census 2020 through a live "help desk" video streaming on social media to answer questions and encourage students to respond to census
- Continued efforts to help the campus community understand voter registration and elections information, particularly with covid-19 changes including distributing information about NYS primary election date change and option for mail-in ballot using social media and collaborations with student leadership and engagement for online workshops.
- Extensive resources have been compiled and distributed to faculty about effective remote community-engaged learning, and volunteer opportunities particularly during covid-19
- We are developing a Covid-19 recognition to celebration ways in which students, faculty, and staff have contributed to community emergency response. A webform will be released for people to submit information which will be shared on with marketing and communications, social media, and on the CCE website. The annual celebration of community engagement awards will also be presented.
- A two-year anchor initiatives plan is being created to provide guidance and strategies to engage the college in deepening anchor efforts
- Options for replicating the semester in the city program will be presented in the next two weeks
- Alignment recommendations for all forms of applied learning and community engagement are being developed in preparation for writing the Fall 2020 plan.

The Graduate School

Although the Graduate Student Association is disappointed that they could not provide the college community with the events planned for the spring 2020 semester, they are dedicated to ensuring that all graduate students remain healthy, both mentally and physically, during this unprecedented time. To this end, the Graduate Student Association has collaborated with the campus to develop three virtual wellness workshops free of charge to you. They will be held Tuesday April 28, Thursday April 30, and Tuesday May 5. For more information visit <https://gsa.buffalostate.edu/were-here-you>.

- **Webinar 1: Mindfulness: A Practice**

During these pressing times, we are all going through a significant amount of stress. We tend to be so consumed by now working and attending class online that we forget to take much needed mental breaks. Join Kristen Helling, Student Resource Coordinator from Student Life and Engagement, in learning some tips on how to de-stress, unwind, and turn your brain off for a moment!

- **Webinar 2: Taking Charge of Your Financial Freedom**

Worried about financial stability while still juggling all of your finances during the pandemic? Join Dr. Fred Floss, Professor from the Economics and Finance department, in learning how to be in control of your money!

- **Webinar 3: Self-Care: A Practice**

There are times when our lives get so busy that we take care of everyone around us first and leave ourselves for last. Join Kristen Helling, Student Resource Coordinator from Student Life and Engagement, in learning some much needed tips on how to continuously care for your well-being first!

Finance and Management
Divisional Highlights for the College Council,
May 5, 2020

COVID19: EMERGENCY RESPONSE PLANNING

Emergency Structure and Response

- Developed organizational structure to respond to COVID-19 based on FEMA's National Incident Management System (NIMS). Structure includes the Emergency Response Planning Group (ERPG) and the COVID-19 Incident Management Team (IMT).
 - VP Laura Barnum is serving as Agency Executive for campus response: President's designee as chief administrator responding to COVID-19
 - University Police Chief Peter Carey is serving as Incident Commander for campus response: Responsible for all aspects of response to COVID-19
- Activated the college's Emergency Response Planning Group on February 26, 2020, to accelerate campus preparations
- Tracking expenses related to COVID19 for FEMA reimbursement
- Updating campus infectious disease plan and documenting response protocols

Business Continuity

- With Student Affairs, advised students and families regarding upcoming pro-rated financial adjustments for fees, room, board
- Established and implemented a comprehensive alternate work arrangement process (work-from-home) for employees
- Established and publicized temporary, remote business processes for numerous administrative services such as mail delivery and procurement
- Issued ongoing guidance on travel prohibitions and assisted with travel cancellations
- Developed a Post-COVID19 Financial Recovery Plan, Spending Controls Procedures and 2020/21 budget scenarios based on SUNY guidance

Construction

- Developing a response to Governor's halting of non-essential construction in New York State. Planning for restarting projects, with support of SUNY Counsel, that are essential for health and safety and continuity of campus operations. These projects will conform to New York State and local health department social distancing protocols.
- Progress on the the 166-170 Dart Street project — including the public input phase — has been delayed. We are still very excited about the project but we are not yet able to schedule a new date for the public exhibition. We remain in touch with the RPF respondents and city officials about when a public gathering will be appropriate for our community.

Custodial Services

- Revised cleaning and sanitation protocols, including a heightened focus on disinfecting high-touch surfaces and high-volume areas
- Developed a custodial services FAQ for the campus Coronavirus Update website to inform campus community about new cleaning protocols
- Instituted alternate day schedules for on-site maintenance and custodial work to reduce potential exposure among most front-line workers

Grounds Care: Temporary Plan

- Activated alternate staffing plan to reduce the possibility of COVID-19 exposure for grounds employees. Current staffing levels are not adequate to fully maintain and improve the campus grounds.
- A recovery plan is being developed that will quickly address the grounds conditions once we can return to normal operations and staffing levels

Security

- University Police Officers:
 - Conduct foot patrols and virtual patrol using the campus camera system
 - Follow social distancing guidelines during community policing
 - Respond to first aid calls using PPE
- Building Security:
 - Administrative and academic buildings are now continuously locked
 - Essential staff members are being granted building access by their supervisors and with President's Cabinet level final approval
 - Residence halls remain locked as well; access is provided only as necessary to students and staff

Institutional Advancement
Divisional Highlights for President's Report to College Council
May 5, 2020

Development COVID 19 Highlights	Alumni COVID 19 Highlights
<ul style="list-style-type: none"> • Defined new philanthropic priorities for immediate, short and long term. (see attachment A) • Completed Donor check in stewardship calls and discussions about above priorities • Scheduling Virtual Meetings with the President / Provost and other Campus Leaders • Identify many new/alternative engagement opportunities (Attachment B) • Reimagining Bengala as Bengalathon 2020 • Executing Department Reorganization focused on frontline fundraising and performance monitoring of Moves Management. • Refine/strengthen prospect identification and portfolios • Virtual Professional development 	<ul style="list-style-type: none"> • Alumni Events – Communicated all canceled • Alumni Communications / Virtual Engagement <ol style="list-style-type: none"> 1) Drafted a message on behalf of the Buffalo State President regarding COVID-19 update and campus approach during this climate 2) Identify new/alternative engagement opportunities (Attachment B) 3) Created a landing page on the web site, providing ways for alumni to support, engage and connect with Buffalo State 4) The alumni office is working to bring back its "Pridewall" to celebrate and recognize our new alumni graduating this year. This pridewall serves as a social media aggregator to bring posts, comments, and congratulations across several platforms onto one landing page. <ul style="list-style-type: none"> • Alumni Mentoring – Pilot for Back on Track/ Pivot to virtual Mentors and Honors Pilot in Fall. • Created a landing page on the web site, providing ways for alumni to support, engage and connect with Buffalo State • Virtual Professional development

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Philanthropic Priorities Immediate/Short Term /Ongoing

- **Immediate - Student Emergency Fund** to address the immediate needs of our students directly impacted by COVID 19. Although the CARES Act has provided significant funding for student emergencies the need continues to out pace available funding. The Student Emergency Fund has existed for individual emergencies. Today we are in a global emergency impacting most all students. The CARES funding will help address the immediate needs of students this Spring, Summer. We have reserved some of the funding for continued needs in the fall but we know the demand will far exceed the available CARES funding. This emergency funding appeal will augment increase the number of students we can support and extend the reach into Spring 2021.

- Day of Giving
- Gala converted to Telethon
- Faculty and Staff Appeal (email Thursday 28th)
- Fiscal Year-End Appeal
- Community COVID Funds

- **Short Term - Unrestricted Scholarship Funds.** Ensure our returning students have the support they need to continue to graduation. Although tuition need is often covered for our first-generation students, housing, meals, travel, and books are only covered by limited discretionary income, Parent Loans, and student working as much as 40 hours a week while enrolled full time. The economic impact of COVID 19 will put pressure on all three of these sources. Many of our parents will have lost jobs and have no discretionary income, parents will fail to qualify for PLUS or other unsubsidized loans and students will be unable to secure employment until unemployment numbers decline.

- Fiscal Year-End Appeal
- Focused 18 month Bridge Campaign
 - Major Gift Solicitations
 - Community Foundations
 - Corporations

- **Ongoing - Unrestricted Fund for Buffalo State.** The fund is always a priority to give the BSC Foundation the flexibility to respond to the most critical needs of the campus with current use funds. This flexibility and the ability to fill gaps across campus will be more important than ever to ensure that we are able to deliver the highest quality academic and experiential learning programs for our students.

- Fall Appeal
- Calendar Year-End Appeal
- Focused 18 month Bridge Campaign
 - Major Gift Solicitations
 - Community Foundations
 - Corporations

Virtual Engagement Matrix	Type	Target Audience	Samples
Virtual Donor Visit	Live Zoom	Portfolio Donors	Meeting with Bies and President, Jim and Michelle
Meet Campus / Academic Leader	Live Zoom	\$6 - \$7 Figure Prospects	Meet the Provost/ Meeting with Amy and all Honors donors
Department Highlights	Live Zoom / Recorded	Cultivating Alumni existing Dept Donors	Hospitality working on Cooking content / behind the scenes Runway prep/music faculty performing/vocal students doing a Zoom concert/Education faculty advising parents on remote schooling
Alumni and hot topics	Live Zoom	Donors	Discussion about the future of college athletics with Robert Williams (NCAA VP)
Mentor/Mentee Resources	Recorded video	Students	Alum Records message of how to renegotiate a lease
Alumni Tips/messages	Recorded video	Students / Alums	Alum records exercise routine; Alumni cooking, sharing recipes
Alumni Fun	Digital media	Alumn	Buff State Coloring Books
Commencement May 16 Messages	Recorded video	Graduating students/parents, fac/staff, alumni/donors, prospective Adm freshmen and under classmen	
Self-isolation entertainment suggestions from notable alumni	Digital graphics	Alumni	Popular professor or alum suggests books and interesting documentaries on streaming service platforms like Netflix

80's Nostalgia Celebration	Pictures	Alumni	80's alumni whose reunion was cancelled are invited to share 80's pictures for friends and alums to see on social media on the day of their reunion
Alumni on the frontlines	Digital media		Alumni profiles for a special Bengals at Work including profiles on the head of communications for Columbia University's National Center for Disaster Preparedness; three local nurses; higher education professional at UAlbany's College of Emergency Preparedness; local vodka distillery owner who is manufacturing low-cost hand sanitizer for local businesses.
Virtual jam sessions	Live Stream	Alumni	Alumni musicians will be invited to talk about their Buff State experience and host a music session on our alumni facebook page live from their home

Equity and Campus Diversity
Divisional Highlights for the President's Report to the College Council
May 5, 2020

Equity and Campus Diversity

- 1) The Equity and Campus Diversity Office Diversity Dialogue Spring Series continues to exceed the 2019 Spring Semester programming. Though the Spring Semester was interrupted by COVID19 effective March 17, our programs up until that time had accounted for 288 participants as compared to 212 participants who attended the entire Spring 2019 semester programs. Similar results are observed with our Dare to Be Diverse Film Series. Spring 2020 had 108 participants as compared to 90 participants for the same period for Spring 2019.
- 2) partnered with the Career Development Center to our February Diversity Dialogue: M&T Bank's Diversity Initiative Program. This was exciting because we were able to reach a wider audience and execute a more powerful program while staying true to the goals of the Diversity Dialogues. There were 60 student participants along with several alumni, faculty and staff were in attendance.
- 3) The 2nd Annual Women's Leadership Conference was canceled due to COVID-19, but we proceeded with preparing and plan for this conference for next year. The committee was comprised of students representing Equity & Campus Diversity, P.U.L.S.E, YAMS and KCC - various Buffalo State student organizations. This collaboration promised to make the conference even more interesting and powerful than last year and the dedication the committee showed towards making the conference a success was inspiring!
- 4) The Men of Merit group is continuing to meet through zoom on a weekly basis. This is proving to be a very positive experience for the student attendance. Below is the group's scheduled topics:

March 5, 2022	Increasing Transformational Leadership Through Enhanced Self-Efficacy <i>Dr. Jonathan Lindner</i>
March 19, 2020	15 Invaluable Laws of Growth <i>Nyandusi Nyachae</i> (Zoom participation)
April 2, 2020	Men Are From Mars, Women are From Venus: <i>Student panelists</i> (Zoom Meeting)
April 16, 2020	Emotional Intelligence <i>Jonathan Hulbert</i> (Canceled)
April 30, 2020	Ancient African Mysteries <i>Emmanuel Kulu</i> (Invited by Zoom)

Professional Development Center

- 1). **Facilitator for the Academic Success Collaborative:** From March 12th until April 13th the Professional Development Center dedicated its staff and resources to assist the campus in transitioning to remote instruction, student support services, and business operations. Jon Hulbert, Director of Leadership and Organizational Development served as a facilitator and project manager for the Academic Success

Collaborative (ASC). As a facilitator he was responsible for leading daily meetings, reporting progress to the Provost daily on ASC objectives, securing resources for the group, and aligning the group's initiatives. The ASC accomplished creating the Keep Learning website, adjusting academic policies/processes/deadlines (i.e. pass/fail, electronic student form approval, etc.), communicating cross-divisional messages to students, providing 13 webinars coordinated by Rebecca Eggleston and Jon Hulbert for staff to help support their transition of remote work (162 people attended), and repurposing/implementing a process to identify students in need of support (i.e. Bengal Success Portal Progress Reports).

2). **Professional Development (see metrics below):** Since April 17th, we have offered 6 webinars to assist both staff and administrators in adjusting to remote work, while supporting health, well-being, and work-life balance. A total of 90 staff, faculty, and administrators have attended those sessions. Also, we have updated the Professional Development Center website to provide an array of social, mental health, physical health, and learning resources/opportunities for faculty and staff.

3). **Caring Bengal Award:** The Caring Bengal Award for December was awarded to Dr. Roswell Park and was delayed due to his health as we were waiting for him to submit a profile write-up. We gathered additional quotes from staff for Dr. Park and hope to post the message in the Daily the week of 4/27, Jude Jayatilleke's award the week of 5/4, and the final winner the last week of May/early June.

4). **Professional Development (see metrics below):** For the spring 2020 semester, the center has offered programming that has elicited 335 registrations, which can be compared to only 317 registrations for the 2018/2019 academic year. Prior to COVID 19, four sessions were offered and the Manager LEAPP Cohort completed their last meeting for the program.

5). **Organizational Development:** Meeting bi-weekly with the CIO to continue organizational change/restructuring work in the division, facilitating a strategic plan for the Theater Department which has continued remotely, and coaching two administrators.

6). **Institutional Innovation Advisory Council:** Conducted the Campus Culture and Employee Engagement/Satisfaction study which elicited a 50% response rate and coordinating plans to analyze the data with the Council.

Fall 2019 & Spring 2020 Program Attendance Metrics

	Fall 2019	Spring 2020 (As of	2019-2020 Total	2018-2019 Total
Individual Staff, Faculty and External Partners Who Attended At Least One	192	227	345	161
Total Staff, Faculty, External Partner	284	335	619	317
Number of Workshops Offered	16	24	40	26

Workshops Offered Spring 2020	Number of Sessions & Date(s) Offered	Attendance
Work from Home and Be Home Without Work: Striking a Balance Between Work Productivity and Life at Home	Offered 4 times so far April 21, 2020 (2) April 23, 2020 (2)	65
Paws and Peers: Bring Your Pet to Zoom Lunch	April 17, 2020	13
Effectively Leading Committees, Teams, and Departments Remotely During Times of Disruption and Ambiguity	Offered 2 times April 17, 2020 April 22, 2020	25
For Staff: Using Microsoft Forms for Surveys, Collecting RSVP's and	April 15, 2020	14
For Staff – Working Remotely with Students and Customers	Offered 6 Times March 20, 2020, March 24, 2020, March 25, 2020, March 26, 2020 (2), April 10, 2020	80
For Supervisors - Managing an Academic and Student Support Unit Remotely	Offered 6 Times March 17, 2020, March 18, 2020, March 19, 2020, March 20, 2020, March 23, 2020, March 24, 2020	68
When Helping Hurts...Secondary Traumatic Stress and Student Affairs	March 12, 2020	5
Managing Student Workers Part 2: Creating Student Employment Learning	March 5, 2020	23
Dealing with the Difficult	February 26, 2019	15
Managing Student Workers Part 1: Supervising as a Coach	February 19, 2020	27

Student Affairs
Divisional Highlights for the President's Report to the College Council
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Student focused efforts to support students during the COVID-19:

- Prepared Tower 2 for one of three sites to house returning SUNY Study Abroad Students.
- The Vice President has created several videos and co-hosted and Instagram Live, with USG President, to reach out to students. In addition, various student leaders and campus administrators have been doing weekly video recaps to highlight important resources and information.

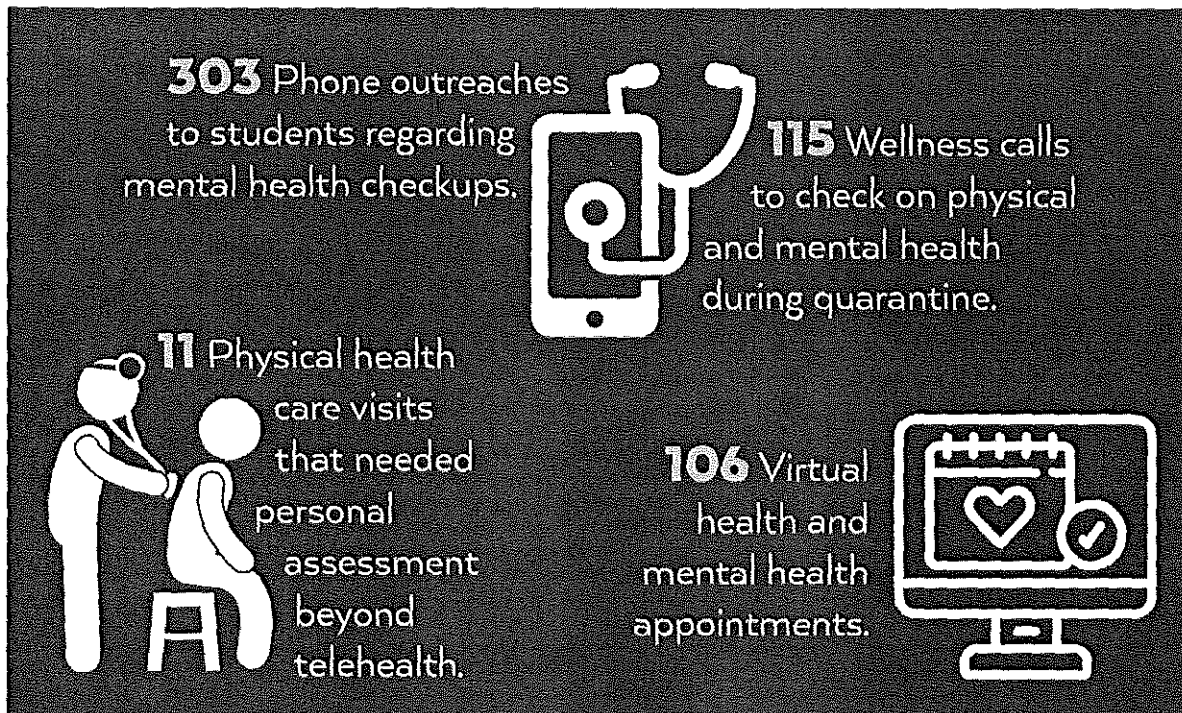


COVID-19 Check In -
Dr. Gordon (1).mp4

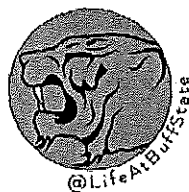


Distance Learning
Check In - Dr. Gordon

- Chartwells has delivered over **2100** meals per week directly to the residential students so they can practice social distancing and still use their meal plans.
- Campus residence hall density was reduced to **430** residents on campus, compared to **1,800** residents prior to break. Also consolidated **121** residents from 5 halls to STAC for consolidation of resources and increased student safety against virus outbreak.
- We have outreached/corresponded with **944** students regarding technology needs and referred 56 students to equipment loan for laptops
- Processed **225** Emergency Fund Grant applications and through Milligan Food Pantry fulfilled 44 requests to address food insecurities.
- Continued to ensure students embrace the Campus Compact for Civility and code of conduct including holding hearings via Zoom and Intercall.
- Weigel Wellness has continued to maintain services for students to meet their physical and mental health needs.



- With the tagline, “**Looking for something to do from the comfort of your couch? We have a few ideas to keep you entertained**”, Student Leadership and Engagement created the Bengal Ambush webpage to list Virtual Activities & Programming for students.
- Finalizing plans to host over 75 online orientation session during summer 2020.



- Career Development Center has converted all counseling sessions to virtual counseling sessions. This allows them to continue to serve students through email, Zoom and Blackboard Collaborate meetings, website, and telephone. Workshops are now offered virtually for students on a variety of topics that are traditionally offered throughout the semester e.g.

Resume, cover letter, interview and new workshops such as *How to Present Yourself Successfully in a Virtual Interview*.

- Virtual employer information sessions and virtual interviewing are now being scheduled.
 - Implemented a Virtual Chat for Career Development Center Homepage for users to immediately engage and ask questions.
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4th Quarter Unit Highlights

Athletics

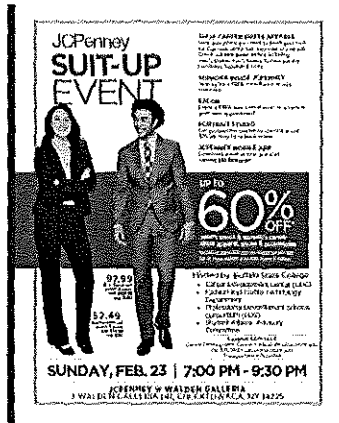
Seventeen (17) Buffalo State student athletes were inducted into the 2020 Class of Chi Alpha Sigma National Student-Athlete Honors Society. To be inducted a student-athlete must be a member of a varsity athletics team in good standing, be in his/her fifth semester at the college or at any point beyond that and must be maintaining a minimum 3.40 cumulative GPA.

Continued with the design phase of athletic field replaced and identified a design that enhance student athlete experience higher quality experience athletes and create a neighborhood feel for the area near fields.

Career Development Center

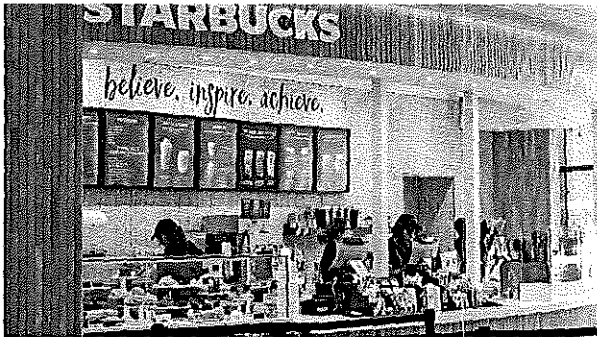
The Career Development Center (CDC) sponsored the annual JCPenney Suit-Up Event. During this private shopping event for 172 Buffalo State students/alumni, JCPenney offered up to 60% off career dress apparel. In addition to JCPenney staff, Buffalo State faculty, staff and student volunteers taught students about professional workplace attire for their job/internship interviews, the Job & Internship Fair, and careers after Buffalo State.

Additionally, in partnership with Institutional Advancement, a Suit Scholarship program was started to assist students who were financially unable to purchase professional clothing at SUIT-Up. The funds raised by Institutional Advancement will be distributed at a future date, as disbursement was delayed due to COVID-19.



Chartwells

Starbucks opened in the library on Friday February 28th, 2020 to the delight of the students, faculty and staff. They utilized a social media daily countdown clock leading up to opening day. Starbucks has employed 22 students and 2 managers are alumni of Buffalo State. In it's opening week, they served over 4,500 guests.



Residence Life Office

Residence Life and Finance and Management completed the design phase to renovate Moore Complex. This critical renovation will focus on increasing much needed student programming space and creating additional dining options for regular and emergency space, when needed.

Student Leadership and Engagement

Supported elections for United Student Government Executive Board and others student learning roles for the 2020-21 academic year. Hosted a number of student cultural celebrations including Pan African Student Association and Adelante Estudiantes Latino (AEL) galas. Coordinated and presented Student Fee Consultation sessions to over 250 students—an increase from previous years.

Information Technology, Market & Communications
Divisional Highlights for President's Report to College Council
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Information Technology

Enterprise Systems

Enterprise Systems continued to upgrade systems and reporting that is utilized by the faculty, staff and students around the campus. Notable upgrades include continuing to work with Institutional Research on adoption of SUNY Collaborative Reporting to provide the campus with relevant data. Banner 9 upgrades continued with improvements to key pages. The Slate and Banner integration continues with the implementation of a third-party integration to ensure smooth flow of information back into Banner. Student Outcome Tracking for Degree Works or SOT – went live as of April 7th.

Enterprise Information Systems

Working with Facilities and contractors, IT completed the installation of the wired and wireless network, Voice over IP phones, electronic locks and security cameras for the renovated spaces in Butler Library. Staff assisted with the moves into the renovated spaces for the library and Academic Commons offices and provided support for Chartwells setup of the cash register system for the Starbucks located in the renovated area of Butler Library. Staff continues to assist with phase IV of the Science & Math Center project. The project to migrate all intrusion (burglar and panic) alarms to the current security software is moving forward. This will provide University Police with an updated and more reliable way to monitor these alarms across campus.

Staff are also working with University Police to upgrade their voice recording system that records all emergency phone calls and radio transmissions together with upgrading them to Voice over IP phones that will provide them with additional incoming call capacity. In support of the Academic Continuity plan and remote work for most staff, this team provisioned a new server and upgraded an existing server that facilitates the remote access from home to the college. They made many changes to the access control system on campus to support the lockdown of the campus and to provide access to those faculty/staff and students who are authorized to have access to buildings.

Institutional Research

The reporting needs for the campus and SUNY continue to be the top priority for Institutional Research. The Data Warehouse and analytics tools project continues to move forward with the installation and configuration of the Oracle Client. Data collection and verification has been transformed into multiple dashboards for campus members to utilize, with continued talks on how to best utilize other data sources from around campus. Enrollment Management has been the first focus. There is a goal to empower Enrollment Management managers to use these tools for extracting data and analysis.

Annual state and federal reporting including human resources, fall enrollment and finance and academic libraries for the campus was submitted. The increase in reporting has increased the need for proper Data Governance with reviewing the increase of systems and online forms, protecting student's data. Title III efforts continued with the integration of the Bengal Student Success Portal with the Noel-Levitz Data Resource Center for the Fall 2020 College Student Inventory Survey. Multiple items surround Say Yes including a SAY YES Gates Grant Planning Steering Committee was created along with a Gates Foundation

Implementation Team, which created a Grant Project Plan and Priorities (College Success Counselors, Mental Health Clinics, Peer Mentoring). A SAY YES Knowledge Management/Grant Data Committee was created, with Five-Partner Communities, identify common areas of interest, shared priorities and preparation for the visit to Buffalo in Buffalo by the other four communities.

Strategic Planning and Operations

In support of Academic Continuity, assisted with the Bengal Success Portal (BSP) Remote Learning progress survey and new BSP features for Academic Commons. Responsible for weekly COVID-19 IT Expense reporting to Financial Management. Facilitated Academic Affairs Equipment purchases with state funding and processed various Academic and Administrative software contracts and requests. Represented Technology Fee Broad-based fee presentations to groups across campus.

Project Management

Project Management supported the campus by providing structure and planning around multiple projects. The Banner 9 upgrade moves along with collaboration from multiple departments around campus. A campus assessment of communications to students was completed, in collaboration with Institutional Research, a data report with visualization was produced. The upgrade to PeopleAdmin moves forward with process mapping and documentation with Human Resources with input from stakeholders around campus. The IT Services Assessment project initial survey was completed, distributed, and collected. The team will continue to work with other IT groups to implement this in the next two years. Working closely with the Student Leadership and Engagement office to accommodate any new orientation processes as they develop and moving the process into Slate. Created a new set of event templates for the online orientation sessions. Our campus is moving away from Wufoo and using Qualtrics for better use of the existing technology and for security.

Instructional Design & Training - IN WORKING PROGRESS

Office Officially moved to Academic Affairs March 15)

Instructional Design and Training in collaboration with the Online Oversight Committee has completed the review of the Open SUNY Course Quality Review (OSCQR) Process and customized for Buffalo State faculty. The final rubric is posted on [Instructional Design website](#) and within the [IT Portal Service Request](#). On March 6th, Instructional Design & Training began preparation for an academic continuity plan by gather resources on a [website](#) hosted off the Teaching and Learning Center. The team also began their journal to offer a variety of workshops to support remote instructions and reached out to online faculty to also provide support to the campus.

Technology Support Services

In response to COVID-19 various new Knowledge Base articles for faculty, staff, and students were created. Topics range from setting up Adobe at home to configuring Remote Desktop to your office computer to Test Scoring and Survey Analysis were created. Various reports for leadership supporting COVID-19 were also created. Several computer labs were configured for Remote Desktop access to allow for remote instruction. Assistance was provided for select software titles to be made available for use from home including Adobe, SPSS, Minitab, Mathematica and more. SUNY made available 400 laptops for student use and a system was devised to loan them out locally through Equipment Loan or to be shipped directly to students who do not reside in Western New York. Many classrooms and meeting spaces, including the President's conference room, were updated with new technology. Various staff

members are participating on the Campus Accessibility Team. All orders for new equipment for summer lab replacements and classroom upgrades have been processed.

Deputy CIO
Strategic Planning

IT Governance Process

Continuing the IT Governance development process. Met with IT stakeholders to gather initial context on existing structure vs desired. Extended conversations with external IT stakeholders to gauge effectiveness of existing structure. Next steps are to finalize the new structure and begin outreach to populate membership of the identified committees.

Process Improvement/Cost reduction

Continued research and assessment of IT assets, processes and policies that might identify opportunities for cost savings and/or process improvement. Working with project management (PMO) to establish a formal service assessment process to continuously improve our IT service catalog. We are also in the design stages of a formal software assessment strategy. The intent is to implement a process in which all software/contract renewals can be reviewed to determine cost and use effectiveness. Working with Enterprise Systems in the efforts to implement Agile project management practices to facilitate service requests from campus functional teams. To date, these efforts have been well received by functional teams and other campus stakeholders.

Academic Continuity

Worked with Academic Affairs, Student Affairs and Library to develop process to address hardware needs of faculty, staff and student for remote work/distance learning requirement. Online form, scheduling, distribution and device disinfecting were all part of the requirements. Worked with the PMO to define requirements for remote work digital form development. Finalized requirements for process to ship devices to students unable to return to campus for device pickup.

Project Highlights

Campus Print Assessment

Met with campus stakeholders to review the ComDoc presentation for campus print recommendations. Stakeholders group provided feedback for the project sponsors to review. Summary provided feedback on potential impacts to policy support, maintenance and support requirements. Recommendations and action steps were provided as well.

Data Warehouse

Completed evaluation and assessment of multiple vendors and data warehouse platforms. We are moving forward with the A4L project offered by ITEC/Blackboard. Working closely with Yves Gachette who is now spearheading this effort.

New School of Arts & Sciences

Began discussions with VP Mayrose, and A&S taskforce to discuss management process of the new School of Arts & Sciences development effort. Initial discussions focused on project goals and objectives, success

criteria, management process and scope. Met with project team leads to translate VP Mayrose expectations and begin scope definition exercise. Will meet with taskforce to review scope and begin the requirements definition process.

Admissions

Substantial planning underway for our marquee spring events; the Spring Open House; 4 Accepted Student Receptions; 4 Counselor Information Programs; 2 Honors events; April Class visits; and 300+ college fairs, high school visits and transfer programs. Updated enrollment projections had been developed and delivered to Faculty Senate in light of the new admissions governance regulations.

COVID-19 upended our recruitment strategy, having to quickly cancel all travel reservations, event sites, catering, and notify our registered students. Another two weeks were spent modifying our operations and staffing to manage in a remote work environment.

New updates and guidance from SUNY extended tuition deposit deadlines, SAT/ACT requirements have become optional for the remainder of Fall 2020, and new regulations for EOP documentation have been adopted into our operation and communicated with appropriate stakeholders (students, parents, school counselors).

We have made substantial updates to our recruitment strategy to ensure continuity of operations and manage our yield throughout this pivotal time. Below is a summary of our current initiatives:

- Information session hosted online M-F
- One-on-One Admissions Advisor appointments 4 x day
- On-call Admissions Advisor returns any voicemails to our admissions VOIP lines
- New Virtual Options website developed by Tom Karanas
- Department Information Sessions are hosted live and recorded by Admissions with the following areas
 - EOP
 - Residence Life
 - Honors
 - Financial Aid
 - Academic Commons
 - Biology
 - Engineering Technology
 - Childhood and Special Education
 - Communications
 - Psychology
- Accepted Student FB page, Instagram Live Q&A, Takeovers by Admissions Ambassadors
- Live Zoom Chats with our current student Ambassadors
- We are running weekly call campaigns to incomplete applicants, admitted students and deposited students. We have received calling support from Institutional Advancement and EOP
- We are continuing our SMS communication plan to applicants, admits, and deposited students

The Admissions team has put in an extraordinary effort to conceptualize, test, develop new communications, train staff and launch these campaigns. We are proud to have the additional support from Academic and Student Affairs that have volunteered to assist with presentations.

Financial Aid

The Financial Aid Office (FAO) continued to offer federal and state aid sources to eligible students for the 19-20 Academic Year (fall 2019, spring 2020). Conducted a targeted campaign (e-mail and telephone) to alert students with outstanding aid requirements that aid must be fully processed by 5/14/20 to retain eligibility. Worked with the Associate Deans to alert designated students via their academic related contacts that they should contact the FAO. Completed configuration and set up tasks to begin awarding summer 2020 aid at the same time registration windows opened.

Continued to offer federal and state aid sources to eligible students for the 20-21 Academic Year (fall 2020, spring 2021). Counseled new students and parents regarding the multiple steps in the financial aid process. Shared the Bill Estimator tool with students and parents to help them calculate any out-of-pocket expenses after aid sources were applied to the bill.

The COVID-19 Disruption had had an impact on Financial Aid Eligibility requiring Financial Aid staying abreast of changes to regulatory requirements due to the COVID-19 disruption and notified campus stakeholders accordingly. Established and deployed a payment plan for FWS students through the end of the spring 2020 semester (5/14/20). Provided assistance with formulating a CARES Grant Act plan for the 50% direct pay to students. The recent release of the CARES Grant Act required Financial Aid to assist VP Malcolm with establishing a business model for CARES Grant Act oversight of the 50% allocation provided for direct payments to students.

20-21 FAFSA and Aid Processing Stats	<ul style="list-style-type: none">• 1,576 new students awarded selected for verification• 3,918 new students awarded not selected for verification• 989 Tracking emails sent (not packaged)• 2,600 reminder emails sent to new students without 20-21 FAFSA
Updates	<ul style="list-style-type: none">• New 20-21 Pell Chart placed in PROD• Revised aid offers to new students generated.• 945 Reminder emails for outstanding documents with deadline date sent• 2,600 reminder emails sent to New student without 20-21 FAFSA
TAP Estimate Report	Contacted 235 students regarding applying for 2019-2020 TAP Grant.

Excelsior Scholarship 2019-2020 Processes	<ul style="list-style-type: none">• Fall 2019 awards totaling \$1,926,274.29 have been paid to students. Currently we have 3 students who were just identified by HESC to pay.• Spring 2020 credit verifications are up-to-date.• COVID-19 has lifted some of the requirements for earned credits for students so we suspended our notification to students detailing their current status in regard to 30 earned credits.
--	--

CAPS Scholarships	<ul style="list-style-type: none"> • Spring 2020 disbursements made of \$151,462.00. • Excludes students with missing requirements (i.e. thank you letters)
Single Sign-On	Single sign-on for employees in CAPS has been deployed as of 2/26/20
Fall 2020 Applications	<ul style="list-style-type: none"> • Fall scholarship opportunities closed on 4/10/20. Currently under review from 4/11 – 5/1/20 • 9 fall opportunities without applicants will remain open until 5/1/20 with a review window of 5/2 – 5/17/20
Video Instructions	Created video tutorials for scholarship chairs and reviewers to assist in the review process.
Student Outcome Tracking (SOT)	C. Auman & S. Hudson implemented SOT in Banner Production for the April registration for summer and fall 2020 courses.
SOT Testing	FAO staff assisted with SOT testing.
Federal Work Study	Developed and implemented plan to pay lump sum payments to FWS students who have had their jobs disrupted due to COVID-19.
Refund & Credits Spring 2020 Committee	FAO Reps assisted VP Barnum's work group with the methodology and process for refunding of fees, room and meal charges for spring 2020 due to COVID-19.
Summer Aid Application	Summer 2020 application posted to the FAO website for students to submit for summer aid.

Registrar

Many processes have changed in the Registrar's office due to COVID-19. Numerous new processes and updated forms had to be completed, including:

- Pass/ Fail – removed need for a wet advisor signature, Pass/ Fail Request Withdrawal – removed need for advisor to sign off on student retaining letter grade
- Grade Change form – fillable pdf and workflow process of saving and forwarding by email from faculty to chair to OR for processing
- Major Change – working with the Project Management Office to see if Qualtrics survey would be a good idea for the transition to digital.

The Registrar's Office will continue to move processes and forms online, so staff is researching and testing electronic signatures using Adobe Sign It, and testing workflow. Implementation of coding structure to support COVID-19 initiatives for our students (allowing Pass/Fail for departmental courses while maintaining historical set up). SIRIS updates (SSN corrections, gender, etc.) entered for IR to ensure error-free SIRIS reports. There were 213 updates this quarter. Ongoing testing of all Banner 9 Patches as they relate to the Student Module and the Registrar's Office have continued. The Registrar's Office also

documented Banner 9 end of term processing and trained Degree Coordinator as back-up on final grade roll and end of term processing.

New responsibilities shifted from Admissions to RO include:

- Maintenance of Honors Attributes in Banner
- Maintenance of Excelsior Cohorts in Banner
- Maintenance of Title III Attributes in Banner
- **Fall 2019 Diploma Numbers:** **J-Term 2020 Diploma Numbers:**
 - Window Pickup – 108 a. Mailed - 20
 - Mailed – 213

Marketing and Communications

The January 20th to March 22nd timeframe presented heightened level of activities that continues on a dual path as the campus, region, and world deals with the coronavirus COVID-19 pandemic.

January through mid-March presented an array of activities with Communications stories built around the college's Top-40 Social Mobility Index National Ranking, a new "Ask an Expert" series, continued "Faculty Engaged" video profiles, and student, faculty, and program story-telling through our vibrant social media channels.

Creative Services has developed a consistent "look and feel" for our institution's brand, continuing to showcase our Believe. Inspire. Achieve. theme that informs all Undergraduate Admissions and Graduate School communication publications and content describing the college. In this quarter, the staff has produced 40 high level print pieces for partners across campus including Admissions, Graduate School, President's Office, Institutional Advancement, Academic Commons, Honors Program, EOP, and more.

Web Services team's most important project is the forthcoming launch of a new main site redesign of buffalo.state.edu. It is scheduled to release in early June. The team has developed a complete new site related to COVID-19 Information for campus, requiring almost daily updates and postings.

Photography and Video Services have been developing key visual communication pieces related to COVID-19, student recruitment stories, and messaging for web, social, news, and print needs.

Paid targeted marketing strategies in support of brand awareness and student recruitment was vibrant in January through mid-March and has been adjusted to pivot our messaging and tone in the new pandemic-related learning environment.

When mid-March approached with a full hit of the COVID-19 pandemic, it has been "all hands-on deck" to assist in multi communication advisement, development, execution and channel/platform content positioning. Enough cannot be said about the Mar Comm staff's commitment and selfless, tireless work that continues to be performed on behalf of Buffalo State College.

Respectfully Submitted,

Katherine Conway-Turner, Ph.D.

Faculty Support for Academic Continuity During COVID19

Meghan Pereira - Director of
Instructional Design & Training
Academic Affairs

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1

Our Message

Keep Teaching

Be intentional about the learning

Be thoughtful as you move forward

*Teach with compassion & empathy for our students &
yourselves*



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2

Faculty Development Model/Approach

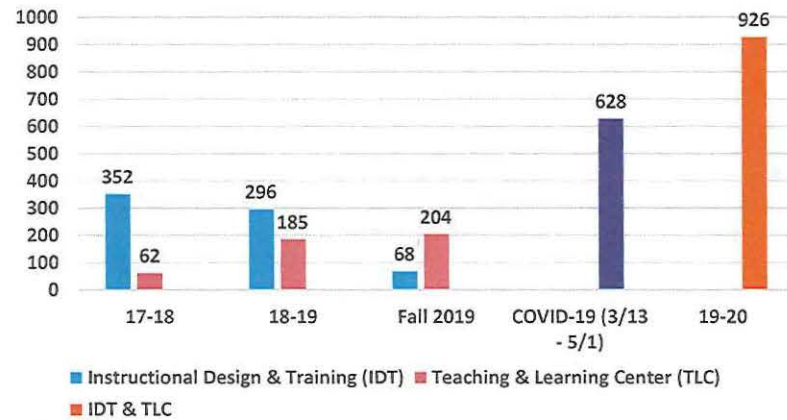
- Resources - tlc.buffalostate.edu/continuity
 - Guiding Principles of Remote Instrucion
 - Course Materials Distribution
 - Engaged Learning
 - Student Communication
 - Student Learning Assessment
- Faculty Readiness Survey
 - Instructional and Technology Needs

Curriculum Offerings

Focus Area	Topics/Technologies	Sessions
Remote Teaching	<ul style="list-style-type: none"> • What does remote instruction mean for me and my students? • Visual Performing Arts & Natural Sciences 	24
Course Material Distribution	<ul style="list-style-type: none"> • Blackboard Learn Basics • Ensemble Video & Anthem • Office 365 - PowerPoint - Video Lectures 	38
Engaging Learning	<ul style="list-style-type: none"> • Blackboard Learn - Discussions, Journals, • Office 365 - Forms/Surveys 	6
Student Communication	<ul style="list-style-type: none"> • Blackboard Collaborate Ultra • Bengal Success Portal 	12
Student Learning Assessments	<ul style="list-style-type: none"> • Blackboard Learn: Assessments & Grade Center • Ensemble Video Quiz & Dropbox • Turnitin 	20
Accessibility	<ul style="list-style-type: none"> • Blackboard Ally • Documents - Word, PDF (Scanned) • Video Captioning 	7
Total Number of Sessions		107

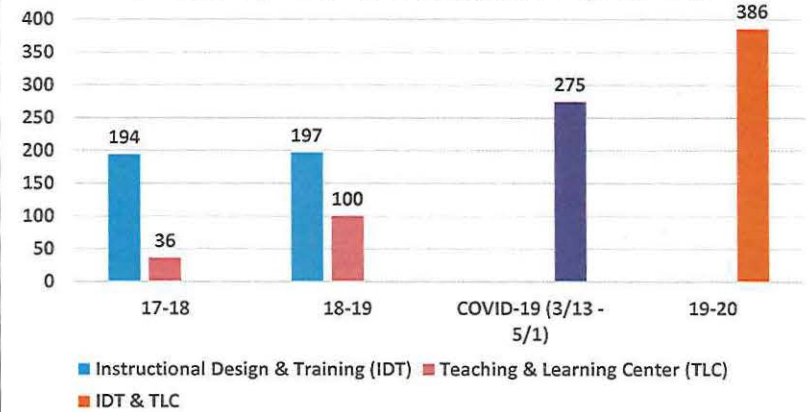
Total Participation Metrics

Total Instructional Design and Training & Teaching and Learning Center Course Attendance



Individual Participation Metrics

Count of Individual Faculty and Staff Who Attended at Least One Instructional Design & Training or Teaching and Learning Center Course



Future Planning

Format:

- Sequenced programming & open labs a la carte menu
 - May 21-29, 2020
 - August 17-28, 2020
- Self-paced sequenced module programs & open labs with (a la carte) menu
 - May, June, & August

A special thanks to:

Design Team:

- John Draeger
- Jonathan Hulbert
- Todd Benzin
- Brooke Winckelmann
- Rebecca Eggleston
- Natalie Wills

Campus Partners:

- Katie Bertel
- Kerry Brogan
- Kari D'Amico
- Pixita Del Prado Hill
- Carol DeNysschen
- Katrina Fulcher
- Tim Jones
- Mark Kent
- Andrea Nikisher
- Pam Schutze

STUDENT AFFAIRS

Residents
prior to outbreak

1,800

441
Current Residents

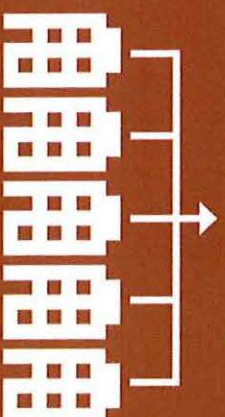


50

Student Conduct
hearings using
Zoom and Intercall

Residence Life
has combined

121 residents from
5 halls to STAC
for student safety and
to coordinate resources.



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STUDENT AFFAIRS

BUFFALO STATE COLLEGE STUDENTS

Buffalo State College is operating under guidance from SUNY, the Erie County Health Department, the New York State Department of Health, and the Centers for Disease Control and Prevention.



Gatherings of more than **10 people** in the residence halls will be prohibited on campus.



Services may be **reduced** or significantly altered to limit large gatherings in campus spaces.



Students should also keep a **six-foot distance** between each other in order to reduce close contact.

This is an ever-changing situation and subject to change daily as more information becomes available. Updates will be sent to campus e-mails and posted online at coronavirus.buffalostate.edu. Thank you for your continued patience and understanding as we work together.



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BUFFALO STATE COLLEGE STUDENTS



WET your hands with clean, running water (warm or cold), turn off the tap, and apply soap.



LATHER your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.



SCRUB your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.



RINSE hands well under clean, running water.



DRY hands using a clean towel or air dry them.

coronavirus.buffalostate.edu

Keeping hands **CLEAN** is one of the most important things we can do to stop the spread of germs and stay healthy.



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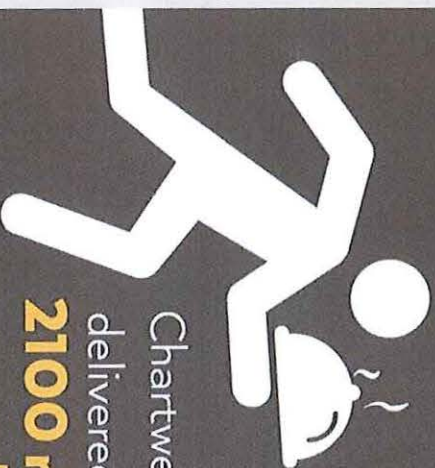


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STUDENT AFFAIRS



Chartwells has delivered over **2100 meals per week** directly to the residence halls so they can practice social distancing.

Contacted local food vendors to donate food to supply the Milligan Food Pantry.

To address food insecurities, the Milligan Food Pantry has fulfilled



44 requests



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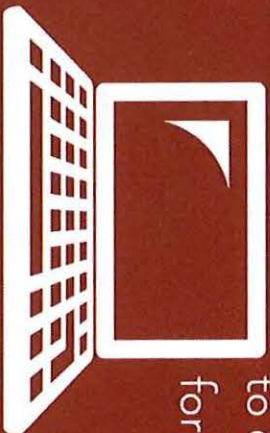
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STUDENT AFFAIRS



We've reached out and corresponded with **944 students** regarding their technology needs. (i.e. 112 laptops, 44 software, 50 Wi-fi, 50 Campus Help Desk)

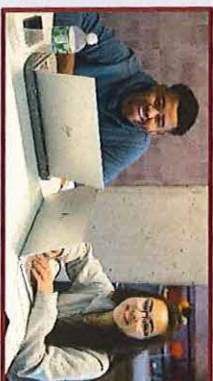


Referred **56 students** to equipment loan for laptops

There have been **225 applications** for the Emergency Fund Grant



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STUDENT AFFAIRS

303 Phone outreaches to students regarding mental health checkups.



115 Wellness calls to check on physical and mental health during quarantine.



11 Physical health care visits that needed personal assessment beyond telehealth.

106 Virtual health and mental health appointments.



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STUDENT AFFAIRS

Bengal Ambush
(virtual programming),
consisting of over **70**
virtual programs



    
3,699 views and videos
on various social media platforms

 Responded to 
2,315 engagements
(shares, likes, comments, messages)
from @LifeatBuffState
social media platforms 

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STUDENT AFFAIRS

8 things you should do if you are isolated for COVID-19.

1 Stay alone in your room at all times, leaving only to use the restroom. When you must use the restroom, wear a mask.



2 Monitor yourself for symptoms. If you develop a temperature of 100 degrees or more, a cough, or shortness of breath, immediately notify the Weigel Wellness Center at (716)878-6711. After hours call the nurse line at (866)710-1002.



3 Wash your hands often with soap and water for at least 20 seconds, or clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.



4 Cover your cough and sneezes.



5 Get rest and stay hydrated.



6 Avoid sharing personal items with other people in your building, like dishes, towels, and bedding.



7 Clean all surfaces that are touched often, like counters, tabletops, and doorknobs. Use household cleaning sprays or wipes according to the label instructions.



8 If you have a medical emergency, call the University Police Department at (716)878-6333.



If you have any immediate needs, concerns, or questions, refer to coronavirus.buffalostate.edu



For more information:
coronavirus.buffalostate.edu



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For students returning to Residence Halls COVID 19 Precautions

Covid-19 Precautions

We ask that everyone take all recommended precautions to prevent the spread of Covid-19 while on campus and in our residence halls. Specifically, we recommend the following:

- Practice social distancing and always maintain a 6ft distance from others in the building
- In elevators, please limit rides to one person at a time to achieve social distancing.
- If you feel like you are experiencing symptoms of fever, cough or shortness of breath please call Weigel Health Center 716-878-6711. Please do not just walk in.
- If you are currently not feeling well, alert someone immediately before you come to campus.
- No visitors will be allowed on campus.

To guard against the spread of COVID-19, the college has enacted mandatory quarantine protocols for suspected and confirmed cases of the virus.

If a student tests positive, the Erie County Department of Health (ECDOH) will take over supervision of that person and, in collaboration with Buffalo State, the individual will be isolated from the campus community.

Should individuals be placed in mandatory isolation, they will receive ongoing support from the college. This includes medical and mental health services, food and mail delivery, daily trash removal, and laundry and maintenance services.

Additionally, the college is taking increased cleaning precautions across its campuses to ensure the health and safety of the Buffalo State community, in accordance with guidance provided by the Centers for Disease Control and Prevention (CDC) and ECDOH.

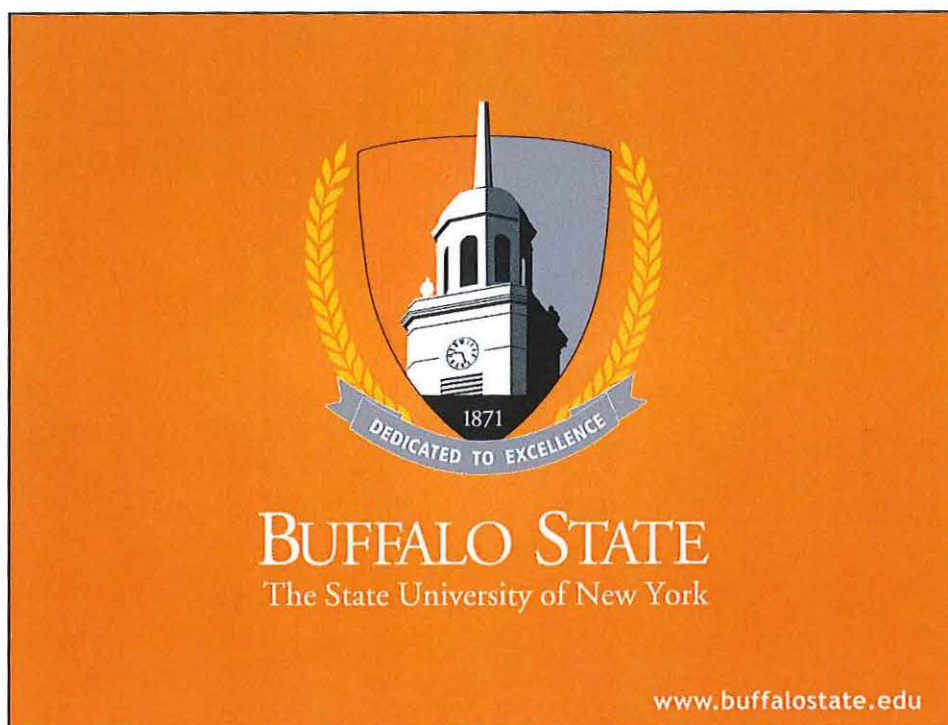
Cleaning protocols are reviewed and adapted as the COVID-19 situation evolves and new recommendations are released.

You are responsible for your own health. Please follow the basic hygiene protocols for washing hands, cleaning areas after use of shared spaces, social distancing, and not touching areas of your face. If you don't feel well alert us immediately. Some guidance on symptoms of COVID 19 is fever, shortness of breath and cough. The CDC has created a Coronavirus Self-Checker <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> that can be used to see if you have symptoms of COVID 19.

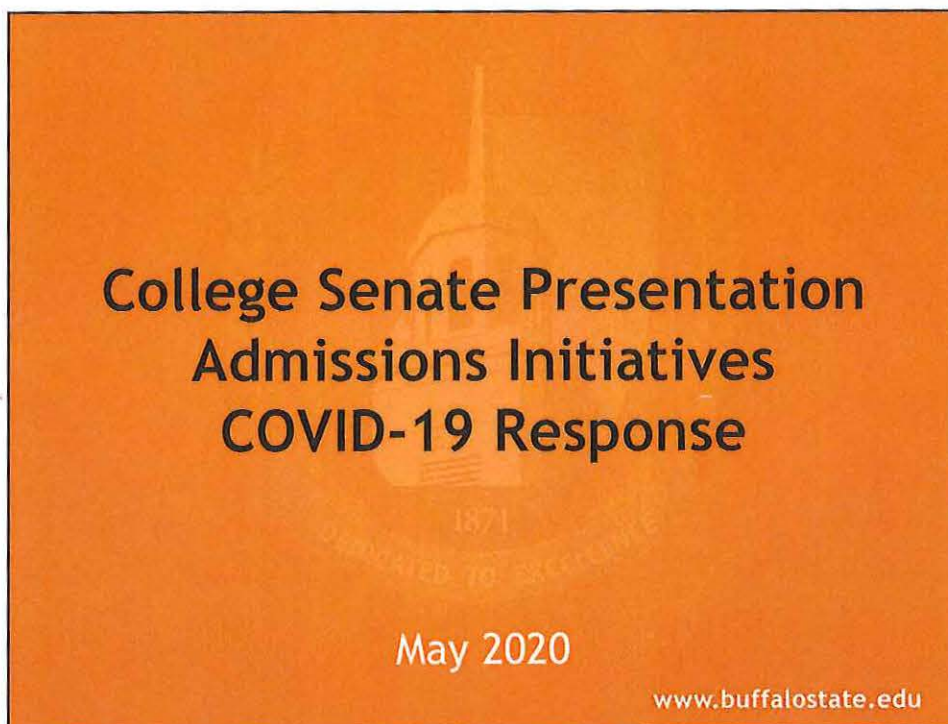


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Pre COVID-19 Recruitment Activities

- Planned events:
 - Marquee spring events Spring Open House
 - 4 Accepted Student Receptions
 - 4 Counselor Information Programs
 - 2 Honors events; April Class visits
 - 300+ college fairs, high school visits and transfer programs.
- Updated enrollment projections had been developed and delivered to Faculty Senate in light of the new recruitment regulations.

COVID-19 Virtual Recruitment Activities

- Quickly cancelled all travel reservations, event sites, catering, and notify our registered students.
- Modified operations and staffing to manage in a remote work environment.
- Recorded/branded videos from President and Deans
- Reworked digital creative assets to reflect messaging that we are affordable, flexible, and supportive
- Implemented new updates and guidance from SUNY extended tuition deposit deadlines and SAT/ACT requirement

COVID-19 Virtual Recruitment Activities (cont.)

- Substantial updates to our recruitment strategy to insure continuity of operations and manage our yield throughout this pivotal time.
- Summary of our current initiatives.
 - Information session hosted online M-F
 - One-on-One Admissions Advisor appointments 4 x day
 - On-call Admissions Advisor returns any voicemails to our admissions VOIP lines
- [New Virtual Options website](#)



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COVID-19 Virtual Recruitment Activities (cont.)

- Department Information Sessions hosted live and recorded:
 - EOP
 - Residence Life
 - Honors
 - Financial Aid
 - Academic Commons
 - Biology
 - Engineering Technology
 - Childhood and Special Education
 - Communications
 - Psychology



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COVID-19 Virtual Recruitment Activities (cont.)

- Social Media - Accepted Student FB page, Instagram Live Q&A, Takeovers by Admissions Ambassadors
- Live Zoom Chats with our current student Ambassadors
- Running weekly call campaigns to incomplete applicants, admitted students and deposited students.
 - Received calling support from Institutional Advancement and EOP
- Continuing text communication plan to applicants, admits, and deposited students



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Questions?

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8



Watch on WBBZ CH5 or Facebook Live



- Student Stories
- Mom Said No - Live
- Online Auction
- Stand for a Student



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Refocus Philanthropic Priorities - Immediate

- **Student Emergency Fund** to address the immediate needs of our students directly impacted by COVID 19.
- Although the CARES Act has provided significant funding for student emergencies the need continues to out pace available funding.
- The Student Emergency Fund has existed for individual emergencies. Today we are in a global emergency impacting most all students. The CARES funding will help address the immediate needs of students this Spring, Summer.
- We have reserved some of the funding for continued needs in the fall but we know the demand will far exceed the available CARES funding.
- This emergency funding appeal will augment increase the number of students we can support and extend the reach into Spring 2021.

08/2019



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Refocus Philanthropic Priorities

Short Term

- **Unrestricted Scholarship Funds.** Ensure our returning students have the support they need to continue to graduation.
- Although tuition need is often covered for our first-generation students, housing, meals, travel, and books are only covered by limited discretionary income, Parent Loans, and student working as much as 40 hours a week while enrolled full time.
- The economic impact of COVID 19 will put pressure on all three of these sources.
 - Many of our parents will have lost jobs and have no discretionary income,
 - parents will fail to qualify for PLUS or other unsubsidized loans and
 - Students will be unable to secure employment until unemployment numbers decline.

08/2019



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Refocus Philanthropic Priorities

Ongoing

- **Ongoing - Unrestricted Fund for Buffalo State.** The fund is always a priority to give the BSC Foundation the flexibility to respond to the most critical needs of the campus with current use funds.
- This flexibility and the ability to fill gaps across campus will be more important than ever to ensure that we are able to deliver the highest quality academic and experiential learning programs for our students.

08/2019



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Virtual Engagement Matrix	Type	Target Audience	Samples
Virtual Donor Visit	Live Zoom	Portfolio Donors	Meeting with <u>Bies</u> and President, Jim and Michelle
Meet Campus / Academic Leader	Live Zoom	\$6 - \$7 Figure Prospects	Meet the Provost/ Meeting with Amy and all Honors donors
Department Highlights	Live Zoom / Recorded	Cultivating Alumni existing Dept Donors	Hospitality working on Cooking content / behind the scenes Runway prep/music faculty performing/vocal students doing a Zoom concert/Education faculty advising parents on remote schooling
Alumni and hot topics	Live Zoom	Donors	Discussion about the future of college athletics with Robert Williams (NCAA VP)



**Buffalo State
College Professional
Development to Support
Employee Well-Being and
Productivity During COVID19**

**Jonathan Hulbert, Director of
Leadership and Organizational
Development**

Professional Development Center

Professional Development Model

1. Tools to continue work
2. Strategies for remote leadership and management
3. Supports for employee well-being and productivity
4. Opportunities for employee connection

“We find learning opportunities within the adversity rather than despite the adversity.”

Adapted from Sluss & Powley, 2020

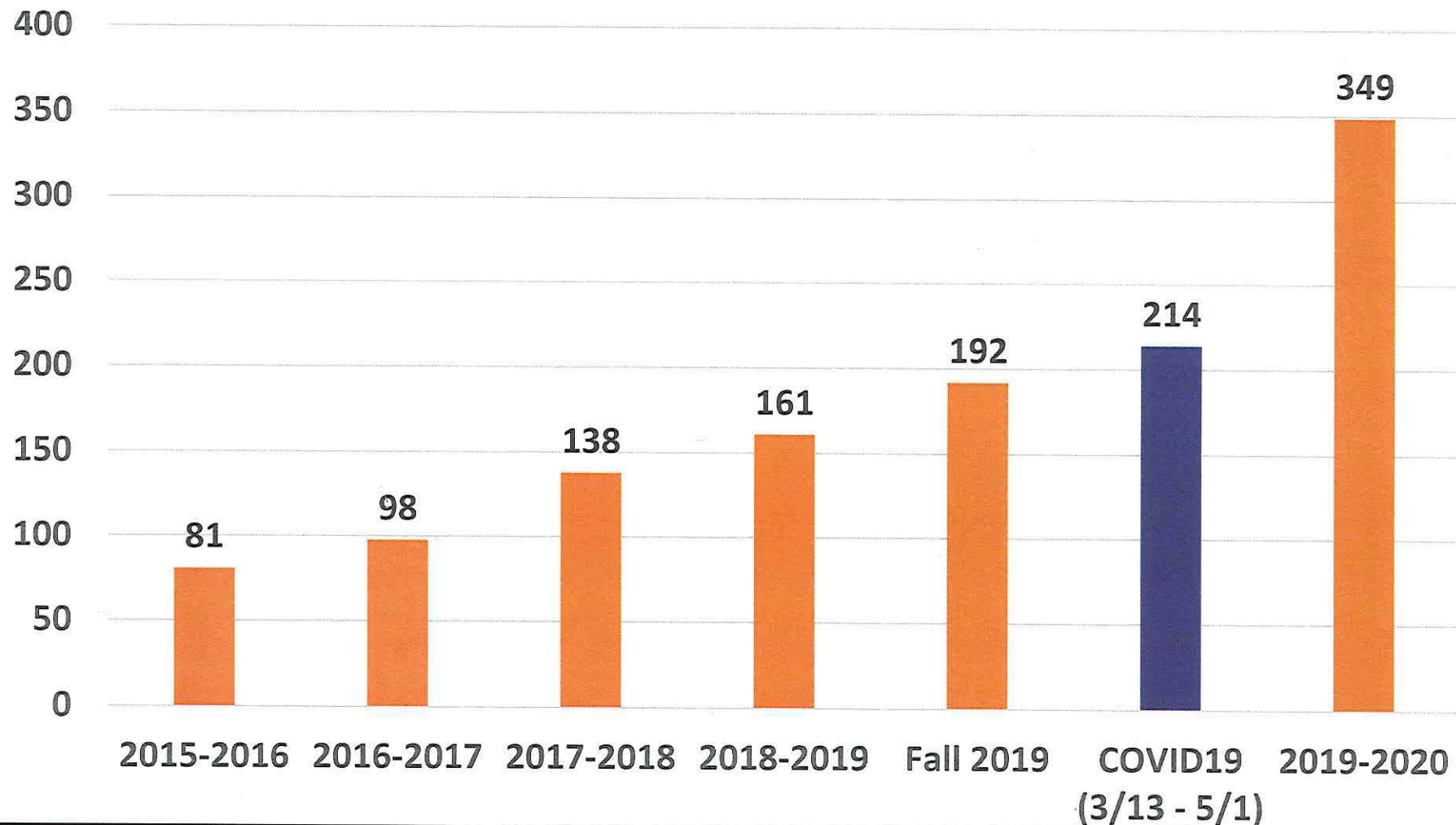
Curriculum Offerings

Focus Areas	Offerings/Website	# of Courses
Tools to Continue Work	<ul style="list-style-type: none"> Managing an Academic and Student Support Unit Remotely Working Remotely with Students and Customers 	13
Strategies for Remote Leadership and Management	<ul style="list-style-type: none"> Effectively Leading Committees, Teams, and Departments Remotely During Times of Disruption and Ambiguity 	2
Supports for Employee Well-Being & Productivity	<ul style="list-style-type: none"> Work from Home and Be Home Without Work: Striking a Balance Between Work Productivity and Life at Home EAP, Health Promotions, external resources 	6
Opportunities for Employee Connection	<ul style="list-style-type: none"> Virtual pet share, trivia, ect. Virtual museum tours, activities, ect. Netflix parties and games 	4

Total Offerings: 25

Participation Metrics

Count of Individual Employees Who Attended at Least One Professional Development Center Course



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Future Planning

- Agile model based on how work and the workforce changes, as well as supports for this transition
- Planning for remote with flexibility to pivot to face-to-face
- Courses built around competencies essential for success
- Remote asynchronous/synchronous courses and virtual facilitated communities of practice/expertise
- Partnership with University at Buffalo and Continuing and Professional Studies

A special thanks to:

Design Team:

- Meghan Pereira, Director of Instructional Design and Training
- John Draeger, Director of the Teaching and Learning Center
- Jonathan Hulbert, Director of Leadership and Organizational Development
- Todd Benzin, Educational Technology Specialist
- Brooke Winckelmann, Instructional Designer
- Rebecca Eggleston, Professional Development Assistant
- Natalie Wills, Office Assistant

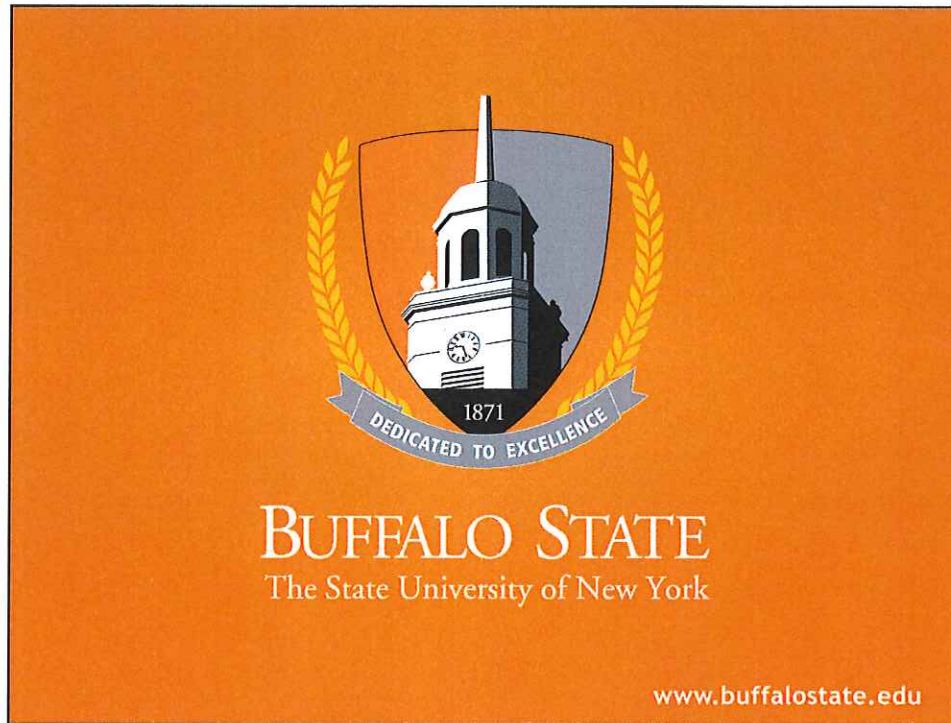
Campus Partners:

- Academic Success Collaborative
- Civic & Community Engagement
- Health Promotion
- Human Resources
- EAP

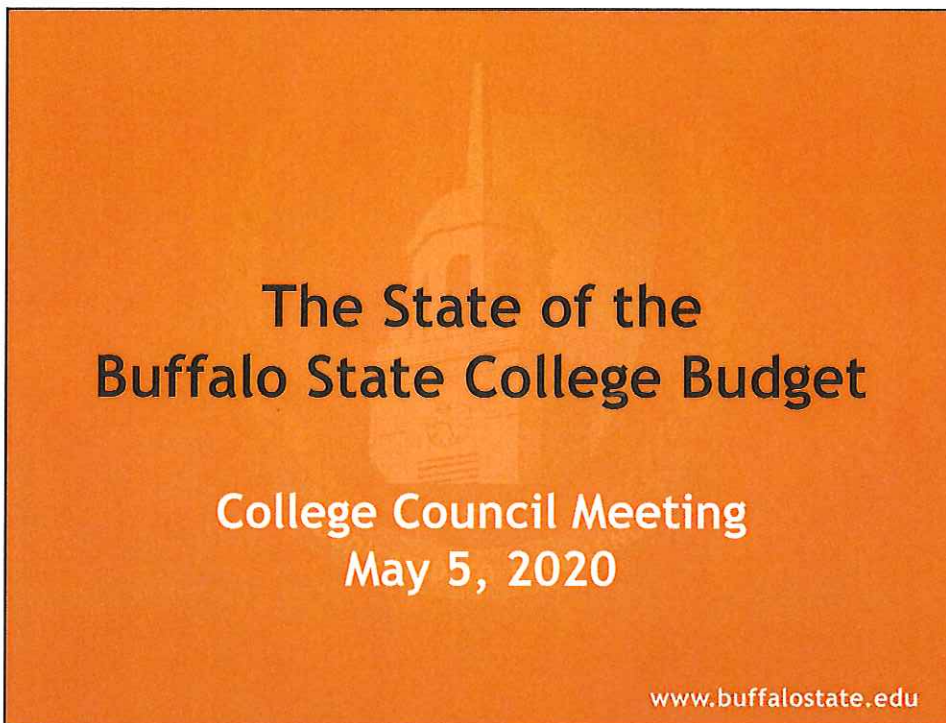


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Presentation Overview

- Mission, Vision, Values, Strategic Plan
- 2020-21 Enacted State Budget: Operating and Capital
- 2020-21 College Capital Budget
- 2020-21 College Operating Budget Scenario Planning and Projected Impact
- Next Steps



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Mission, Vision, Values

Mission

Buffalo State is a diverse and inclusive college committed to the intellectual, personal, and professional growth of its students, faculty, staff, and alumni. Our mission is to empower students to succeed and to inspire a lifelong passion for learning. Buffalo State is dedicated to excellence in teaching, research, service, scholarship, creative activity, and cultural enrichment.

Vision

Buffalo State College will be a nationally recognized leader in public higher education known for its caring and rigorous academic environment where lives are transformed through education; the intellectual and creative accomplishments of its faculty, staff, students, and alumni; its cross-culturally competent community dedicated to developing leaders for an increasingly global society.

Values

We, the Buffalo State community, are committed to:

- actively facilitating access to public higher education;
- excellent learning experiences in and out of the classroom;
- being student centered;
- the rigors, joys, and fulfillment of intellectual discovery;
- engagement, applied learning, and partnerships with the community;
- social responsibility;
- respect for diversity and individual differences;
- supportive and collegial relationships;
- opportunities for individuals to realize their full potential.

Source: [About Buffalo State](#)



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Strategic Goals

- **Goal 1: Provide an Excellent Education Inside and Outside the Classroom**
 - Create Engaging and Distinctive Academic Programming
 - Enhance Academic Support Services
 - Strengthen and Diversify the Faculty
 - Support Staff Development
- **Goal 2: Continue to Create an Engaged Community**
 - Recruit New Students for Undergraduate and Graduate Programs
 - Provide an Outstanding On-Campus Student Experience
 - Support an Engaging Cocurricular Program
 - Serve as an Anchor Institution
 - Safeguard Our Physical and Human Resources
- **Goal 3: Enhance Institutional Effectiveness**
 - Tell Our Story Externally
 - Promote Fiscal Transparency
 - Ensure Data Integrity
 - Enhance Culture of Continuous Improvement
 - Foster Sustainability
- **Goal 4: Provide Appropriate Resources Necessary to Succeed**
 - Address Aging Facilities
 - Seek Increased Funding
 - Tie Development Targets to Strategic Priorities
 - Reduce Ancillary Costs to Students

Source: [Buffalo State Strategic Plan](#)



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2020-21 Enacted State Budget: Operating and Capital

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Enacted Executive Budget: As of April 3, 2020

- Closes a \$7.8B estimated operating deficit
- Continues and extends the Maintenance of Effort (MOE) and Predictable Tuition Plan through 2020-21
- SUNY Capital Budget Critical Maintenance remains at \$550M
- Establishes Capital Matching Grant Program: 2 to 1 match of State supported bonds to campus resources
- Funds support of retroactive salary payments at \$5.6M
- Fully supports State-operated campus employee benefits and bonded capital costs
- No change to the Excelsior Scholarship program annual family taxable income eligibility
- Maintains 2019-20 funding levels in opportunity programs and PIF
- Does not provide funding for second year of acceleration of funding to offset increased contract costs

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Current Situation: As of May 1, 2020

- FY 2021 Enacted Budget Financial Plan in effect April 27
- Because State tax and other receipts are expected to fall well below the level needed:
 - The Enacted Budget expands the powers of the Budget Director to withhold/reduce State tax support by any amount needed to achieve a balanced budget
- Anticipate 10% to 20% cut to direct state aid funds of \$20M
- All U-wide program funding under review
- All revenue rate increases under review

(continued)

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Current Situation: As of May 1, 2020

- Bonding for new capital projects unlikely for 1 to 2 years
- Cash flow issues for next 90 days to 1 year, leading to 10% to 25% reduction in spending
- FEMA reimbursement: Document and track all COVID-19 related costs
- CARES Act Stimulus Funding: \$10.9M
 - Emergency student aid: \$5.7M
 - Institutional aid: \$5.2M
- COVID-19 student refunds of \$5M
- Due to COVID-19 there is increased uncertainty about enrollment



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2020-21 College Capital Budget

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Total Buffalo State Capital Budget (in Millions)

	Actual			Projected*		
	2018	2019	2020	2021	2022	2023
Critical maintenance (CM): Restricted to existing facilities	\$14.9	\$6.162	\$5.792?	\$6?	\$6?	\$6?
+ Allocation to campus: Not restricted	--	--	--	--	--	--
+ High-priority CM lump: Restricted to existing facilities	\$20.4	\$12.245	TBD?	\$12?	\$12?	\$12?
= ESTIMATED SUCF FUNDING	\$35.3	\$18.4	TBD?	\$18?	\$18?	\$18?
Estimated need	\$55	\$55	\$55	\$55	\$55	\$55
= Estimated SUCF funding	\$35.3	\$18.4	TBD?	\$18?	\$18?	\$18?
= UNFUNDED POTENTIAL	\$20	\$37	TBD?	\$37?	\$37?	\$37?

* Future budget years: Five-year plan requiring NYS legislative approval

** High-priority CM lump is allocated by project at the discretion of State University Construction Fund - average campus need

Sources: State University Construction Fund, Buffalo State Campus Planning



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2020-21 College Operating Budget Scenario Planning

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Assumptions for State All Funds 2020-21: Operating Budget Scenarios

	Base	Best	Low	Worst
Enrollment/Revenue change (decrease)	0%	9%	24%	50%
Tuition rates increase	\$100 Resident UG & Grad; \$340 Non-Res UG & \$460 Grad	\$200 Resident UG & \$230 Grad; \$340 Non-Res UG & \$460 Grad	No Increases	No Increases
Negotiated salary increases	3%	3%	3%	3%
Broad-based fee increases	2.6%	2.6%	0%	0%
Residence hall rate increases	2%	2%	0%	0%
Dining hall rate increases	2.6%	2.9%	0%	0%
State tax support (decrease)	10% \$2.1	0% -	25% \$5.2M	25% \$5.2M
Spending constraint (decrease)	10% \$11M	0% -	25% \$27.5M	25% \$27.5M



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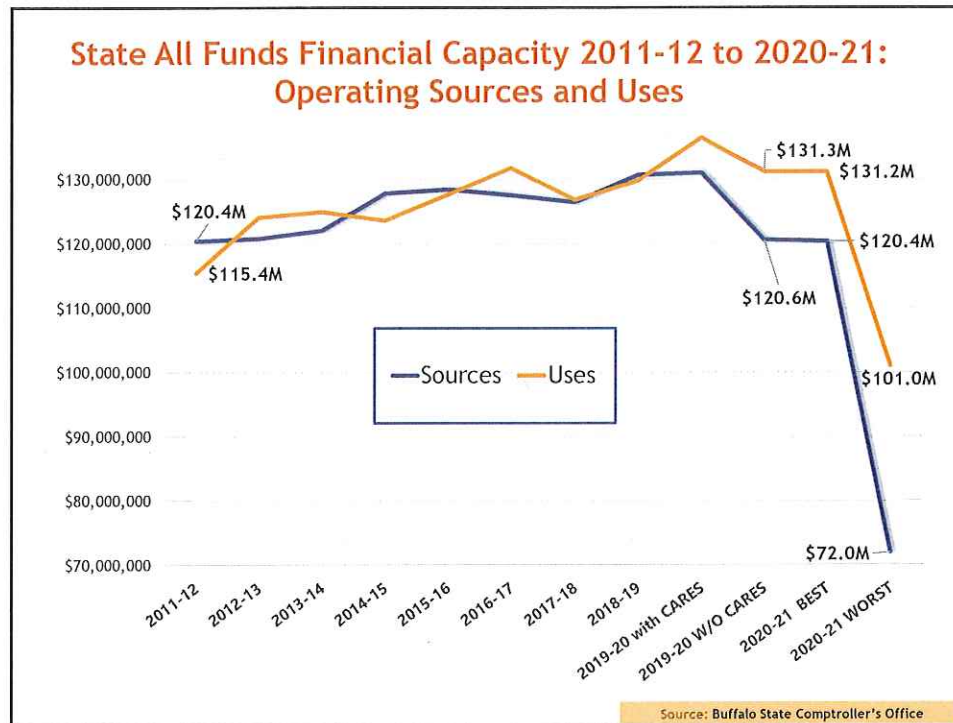
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State All Funds Operating Budget Scenarios Projections (in Millions)

	19-20 Best With CARES	19-20 Worst Without CARES	20-21 Best	20-21 Worst
SOURCES				
Tuition (Fall & Spring)	55.7	55.7	55.1	28.4
State Tax Support	24.1	24.1	24.1	19.0
State Support (U-Wide)	3.7	3.7	3.7	3.7
Summer/Winter Tuition & Contract Program Revenue	5.7	5.7	5.4	3.3
Student Fees	9.0	9.0	8.4	4.5
Dorm Room Rent	13.3	13.3	12.3	6.6
Third Party Reimbursements	5.7	5.7	5.7	4.3
Other (Commissions, Fees, Overheads)	6.3	6.3	5.6	3.2
COVID-19 Refunds/Credits	(2.9)	(2.9)	-	-
COVID-19 CARES Act (Student & Institutional)	10.9	-	-	-
TOTAL SOURCES	131.1	120.6	120.4	73.0
USES				
Salaries & Fringe	100.6	100.6	100.6	76.6
OTPS & Debt Service	30.7	30.7	30.6	24.4
COVID-19 CARES Act (Student)	5.7	-	-	-
TOTAL USES	136.5	131.3	131.2	101.0
SOURCES OVER (UNDER) USES	(5.4)	(10.7)	(10.8)	(28.0)

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Summary of Operating Financial Capacity

- These are unprecedented and uncertain times as we respond to COVID-19 and plan for recovery
- Direct State tax aid is at risk, similar to other institutions across the U.S.
- We are increasingly dependent on tuition revenue and continue to experience enrollment shortfalls
- Cash will be extremely constrained over the next 90 days to 1 year
- State's ability to issue bonds for capital projects delayed 1 to 2 years
- We must curtail costs to essential needs related to health and safety and critical costs related to continuity of operations
- We must COME TOGETHER and engage in cross-divisional planning to align our recurring sources and uses
 - Identify efficiencies so we can weather the storm
 - Position ourselves to embrace strategic opportunities and ensure our financial future

Source: Buffalo State Vice President for Finance and Management


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Next Steps

- Continue campus enrollment and student retention/completion efforts
- Continue cross-divisional planning activities
 - Identify and analyze opportunities to optimize operations, create efficiencies, generate new resources and strategically deploy current resources
- Identify and track all costs related to COVID-19
- Execute spending control procedures immediately
 - Salary, OTPS, capital, energy

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Spending Controls Procedures

- Spending controls are in place for the financial sustainability of the college
- Expenditures are limited to those that are:
 - Essential to health and safety
 - Critical to continuity of operation
 - Supportive of revenue generation
- Salaries
 - State-wide hiring freeze effective April 28
 - All previously approved searches, position releases, and consent agenda items are under review
 - [Statewide Hiring Freeze, Spending Controls due to COVID-19](#)
- Other than Personal Service (OTPS)
 - Spending should cease to the extent possible
 - [New Controls for Spending Procedures due to COVID-19](#)
 - [Required Spending Controls](#)
- Capital Projects
 - Must demonstrate that proper practices and procedures are in place to achieve social distancing and minimize exposure
 - Require consultation with SUNY Counsel
 - [Empire State Development Corporation guidance](#)



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Next Steps

- Continue to refine 2020-21 budget scenarios
- Continue to tell *our* story
 - Stay informed
 - Advocate for higher ed and Buffalo State College
- Launch the Bengal Business Forum
- Implement Strategic Resource Planning Process for 2021-22

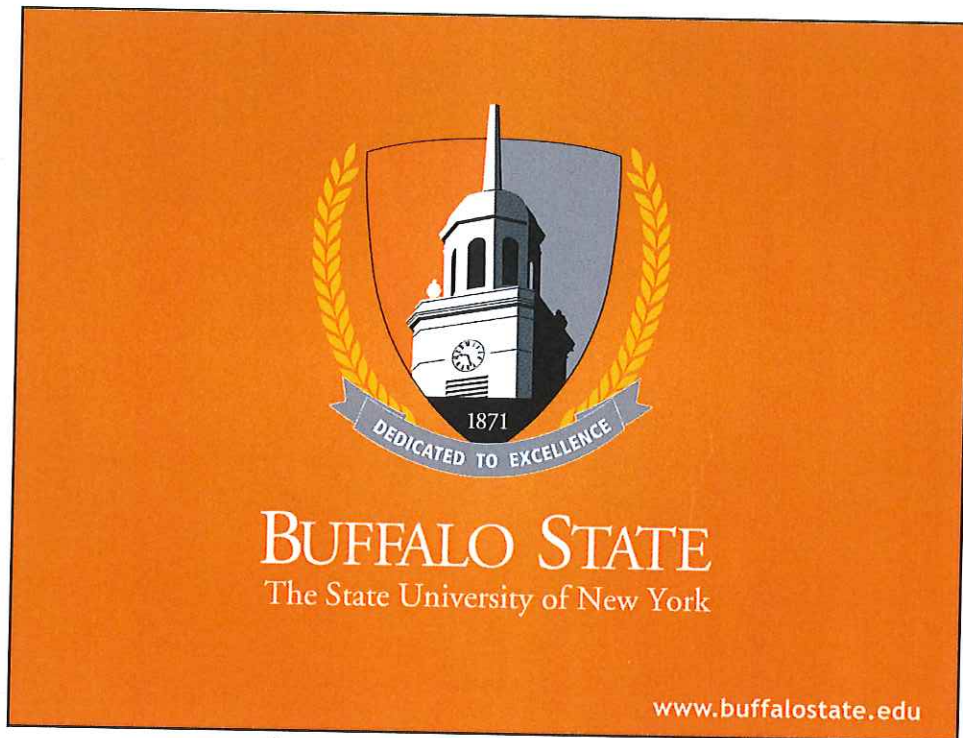
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Facilities Report to the College Council

May 5, 2020

Buffalo State is subject to Governor's Cuomo's March 27 halting of non-essential construction in New York State. The college has been coordinating with the State University Construction Fund, the Dormitory Authority of the State of New York and SUNY on plans for restarting projects as appropriate.

On April 29 the New York State Division of the Budget (DOB) issued Budget Bulletin B-1223, which prevents the college from entering into new contracts for capital projects except to remedy imminent threats to public health and safety. Projects not yet bid or in the design phase will likely be delayed, unless they address a health or safety risk.

Projects in the construction phase are expected to proceed because (1) they will protect health and safety or (2) they are nearly complete.

Construction Phase (Critical)

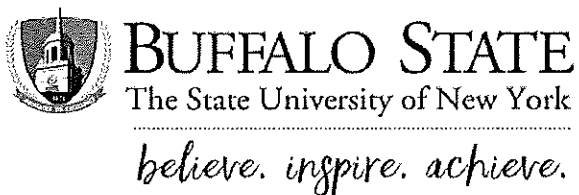
1. Elevator repair in Chase and Ketchum Halls
2. Roof replacement at Cleveland Hall and Buckham Hall D-Wing
3. Butler Library Academic Success Center
4. Science and Mathematics Complex (equipment purchases on hold)
5. Central Steam Plant rehabilitation/boiler replacements
6. Iroquois Drive reconstruction, phase 2
7. Porter Hall asbestos abatement, phase 2
8. Fire alarm control panel upgrade, Tower 2
9. Roof repair, Tower 1
10. Hot water tank replacement at Towers 1, 2 and 4
11. Building Management System upgrade, residence halls
12. Coyer Field track replacement

Preparing for Bid

13. Salt Storage Building (new prefab structure to store road salt in environmentally safe manner)
14. Replacement of emergency generator at Butler Library
15. Replacement of electrical switchgear and panels at Bulger, Campbell and Upton
16. Removal of underground fuel tanks and boiler at Power Plant
17. Replacement of water heaters at Campbell, Cassety and Chase
18. Lightning Protection System at Student Apartment Complex

Design Phase

19. Classroom Building rehabilitation
20. Butler Library window replacements
21. University Police and Campus Operations Center (Building 50)



Timothy W. Gordon, Ph.D.
Vice President, Student Affairs

Student Affairs
Vice President's Office
1300 Elmwood Avenue, CLEV 513
Buffalo, NY 14222-1095
Tel: 716-878-4704

College Council Student Affairs Committee
April 23, 2020 8-9a; meeting began at 8:00a

Present: C. Odom, T. Gordon

Join Zoom Meeting

<https://zoom.us/j/224254362?pwd=MXk1aDNzVkJhMmZacHA0eUZ6R1c1QT09>

Meeting ID: 224 254 362

Password: 573931

1. Transition to Remote Instruction

Tim shared that 100% of the faculty have moved to remote instruction. He highlighted www.keeplearning.buffalostate.edu as the central support and information source for students. He also shared that many faculty have assisted each other in learning and exploring remote learning.

2. Residence Life

Tim shared that before spring break there were 1,400 students who were planning to remain/return to campus and this number has reduced to 420 and students consolidated into STAC for safety and in alignment with CDC guidance to minimize spread by placed one student per bedroom.

Residents have been provided many communication and visual tools to help remain safe (see attached powerpoint for example). Hall staff continued work with students and food is being delivered to students daily.

3. Dean of Students/Student Conduct and Community Standards

There has been a focus on supporting students and processing requests for emergency aid for various needs, including technology. Student Leadership and Engagement launched Bengal Ambush as a virtual engagement program (see powerpoint for details)

4. Athletics

a. Director Search

- 2 candidates have been hosted and 2 more on 4/24 and 5/1 to complete the virtual interviews of finalists.

b. No spring 2020 Season

- Created weekly check in with Athletes to keep them engaged.
- Athlete of the Week feature on Social Media for seniors
- Induction for student Athlete Academic Honor Society for 17 student athletes with GPA of 3.4 or above.

5. Childcare Center

- a. Open for first responders and essential personnel

6. Career Development Center

- a. Director Search has concluded and finalizing offer
- b. All services are being offered to students virtually and new workshops such as “Job Searching in the Virtual World” has also been created.

7. Student Leadership and Engagement

- a. Bengal Rush Virtual Programming created and offering include weekly online sessions such as cooking lessons, IG chats, game shows, and weekly video digests supporting student success.

8. Health and Wellness

- a. Telehealth and Telecounseling available and information about visits was shared including over 200 appointments related to student mental health, wellness checks on students who needed to self-quarantine.
- b. In person assistance available for a limited number of concerns.

9. Student Awards

President’s Medal for Outstanding Undergraduate Student

Vanessa C. Schieble, Springville, NY, Psychology

Vanessa C. Schieble, a United States Air Force veteran, was chosen for a summer research program focused on brain and behavior studies through the University of Pennsylvania, then earned a position as lead student researcher in a Buffalo State physiological psychology laboratory. She was selected as the senior supplemental instruction leader, guiding a group of students in the department’s pilot program for peer teaching of introductory-level classes. She is a member of the Student Veterans Association.

President’s Medal for Outstanding Graduate Student

Christine J. Garas, Alden, NY, Literacy Specialist and Early Childhood Education

Christine J. Garas has conducted research locally, nationally, and internationally and presented her results at four national and seven local conferences. She has embraced international experiences in Chile and Italy to widen her knowledge of teaching strategies. She has served as president of the college’s chapter of Student Council for Exceptional Children and vice president of Kappa Delta Pi, the international honor society in education and volunteered with the Anne Frank Project and Teacher Educational Council.

Chancellor’s Award for Student Excellence

Rakia Akter, Buffalo, NY, Childhood Education

Rakia Akter has participated in research, international experiences, and social justice initiatives. She conducted an analysis of classroom engagement techniques as part of a program in Myanmar and earned a Summer Undergraduate Research Fellowship to identify strategies to support the education of Burmese immigrants. She was named an International Professional Development Schools (IPDS) Student Ambassador and a Social Justice Fellow for the Sofia’s Legacy conference sponsored by Buffalo State’s Anne Frank Project and School of Education.

Jennifer Briones, Brooklyn, NY, International Relations

Jennifer Briones is a respected peer and civic leader. As chief justice of the United Students Government

(USG) Judicial Council, she resolves issues related to USG-funded organizations. She also serves as lead resident assistant for a residence hall, supervising first-year students and the paraprofessional staff. She has conducted extensive research on open educational resources and applies her knowledge of civic issues by helping clients of Jericho Road immigrant and refugee services prepare for the U.S. citizenship test.

Bryanna S. Marshall, Bronx, NY, Speech-Language Pathology

Bryanna S. Marshall has served as a peer mentor in the Academic Success Office, a student assistant in the Career Development Center, and a teaching assistant in the Buffalo State Child Care Center. She founded the college's chapter of a national speech-language and hearing association. She traveled to a school in Accra, Ghana, to study how cultural beliefs hamper the education of children with speech difficulties and presented her findings at multiple statewide conferences.

Esmeralda Sierra, Buffalo, NY, Public Administration

Esmeralda Sierra has served as president of the college's chapter of the Global Society for Public Affairs and Public Administration and as senator of the Graduate Student Association. She participated in an academic trip to India to study non-government organization and international development. She serves on the executive boards of the Near East and West Side Task Force, the Hispanic Heritage Council of Western New York, and the Association for Multicultural Affairs in Transportation.

WBCA Honorable Mention All-American

Olivia LeBaron, Corning, NY, Individualized Studies (Coaching, Exercise Science)

The Women's Basketball Coaches Association (WBCA) announced its 2020 Division III All-American team yesterday with Buffalo State's **Liv LeBaron** (Corning/Corning East) receiving honorable mention accolades. Recently garnering All-East Region second team honors from D3hoops.com on Tuesday, LeBaron becomes the third Buffalo State women's basketball player to earn All-America status. Bianca Smiley was an honorable mention in 2012, while Arlene Eagan was a two-time first team All-American in 1989-90 and 1990-91. LeBaron, a senior exercise science major, led the SUNYAC in scoring averaging 21.7 points, ranked fifth in the league with 9.1 rebounds-per-game, led the league with 73 steals and was eighth with 82 assists. She finished the season with a Bengals' single-season record 587 points and climbed all the way to second on the school's all-time scoring list with 1,463 career points, despite playing just three seasons at Buffalo State after playing her freshman year at Brockport. Her 41 points in a win over "Battle by the Lake" rival Fredonia also set a school single-game scoring record. She finished her career as a three-time All-SUNYAC selection, earning third team as a sophomore, second team as a junior and first team as a senior.

10. Other Items

C. Odom asked for information about reasons students allowed to remain on campus. Tim shared that it was related to housing insecurity; safety; and/or access to technology needed to support remote learning.

11. Adjourn

Meeting adjourned at 8:24am

**REPORT OF THE GOVERNMENTAL RELATIONS COMMITTEE
TO THE BUFFALO STATE COLLEGE COUNCIL**

April 2020

The Governmental Relations committee met Thursday, April 30, 2020 at 9:30am to discuss the current status of state and federal advocacy. Attending the meeting were Chairman Linda Dobmeier and Council member Cindy Odom.

The meeting was called to order by Chairman Dobmeier at 9:31am. The committee discussed the changes over the past few weeks in state and federal relations, the current needs of the campus, and a revised legislative agenda to help meet those needs. An overview of advocacy and outreach efforts at federal and state levels was provided, with emphasis on the need to focus on federal-level advocacy at this point.

At the beginning of this year, state advocacy appeared very straight-forward. The state budget, while facing a deficit, was looking to be flat for SUNY with some opportunities for matching funds in capital programs. Legislators expressed interest in funding some smaller scale capital projects in addition to the SUNY Construction Fund projects.

However, before final passage of the state budget, the world found itself in the current pandemic with New York at the epicenter. The budget passed, but with the state budget director having the authority to adjust allocations on a quarterly basis if revenue did not meet budget targets. We are currently waiting the outcome of the first such adjustment.

After the first federal relief packages passed without any support for higher education, significant advocacy was done to include higher education in the CARES Act funding. Buffalo State will receive over \$10 million from that federal stimulus, with half of the funds dedicated to student emergency funds.

While any relief for students is helpful, the federal support for higher education fell far short of estimates of what is required, and it provided no relief to state and local governments. The focus now is on encouraging future federal support to provide direct assistance for campuses and to relieve stress on the state budget which would in turn help SUNY.

We continue to monitor state budget adjustments and federal relief efforts to provide support for our students and preserve resources for their ongoing educational needs.

Submitted by Linda Dobmeier, Chair