



BUFFALO STATE
The State University of New York

Buffalo State College Civic Action Plan Workgroup

Notes from Wednesday September 14, 2016

In Attendance: Alex Means, Laura Hill Rao, Darryl Carter, Patrice Cathey, Lisa Fronckowiak, Joy Guarino, Andrea Nikischer, Charles Kenyon, Catherine Mazzotta, Kathleen McNerney, Gary Welborn, Melissa Slisz, Jeffrey Scharoun

1. Charge from Dr. Conway-Turner: We are to create a civic action plan for Buffalo State. The document should include a 5 year timeframe, and should follow the guidelines set forth by Campus Compact.
2. Definitions were reviewed and language was discussed as a concern to the committee. Multiple terms with similar meanings, and similar initiatives are causing confusion among committee members, and likely across campus. Common terminology needs to be identified and used at Buffalo State.
3. Plan elements: The co-chairs discussed the components of the guidelines for the civic action plan including the following:
 - Rationale
 - Baseline of existing civic engagement activities
 - Campus Team
 - Outcomes
 - Strategic Approach
 - Timeline and Accountability
 - Communication
 - Institutional leadership participation
4. Timeline for creation of plan
 - Sept-Oct – subgroup meetings
 - October 7 NYCC Roundtable 10:00am-2:00pm
 - October 12 1:00pm-3:00pm committee meeting
 - November 15 – 1st draft
 - Week of November 28- open campus wide forum for feedback
 - February 1 – open comment period online for 2nd draft
 - March 1 – final and submitted
5. Initial brainstorming and subgroups: Committee members divided into three subgroups to complete work of collecting information for the baseline activities section of the plan. Subgroups are to meet between now and Oct 12 to review existing campus documents and collect information provided in excel spreadsheets sent to the committee members by the chairs. Members include:
 - Community Engaged Research: Joy Guarino, Catherine Mazzotta, Kathleen McNerney, Patrice Cathey
 - Community-Engaged Teaching: Gary Welborn, Jeffrey Scharoun; Lisa Fronckowiak
 - Community-Engaged Service: Charles Kenyon, Andrea Nikischer, Darryl Carter, Don Patterson