

**STATE UNIVERSITY OF NEW YORK BUFFALO STATE  
2018-2019 CALENDAR  
COLLEGE CALENDAR**

*You will now find all information related to the Academic Calendar at:  
<http://suny.buffalostate.edu/academic-calendar>*

**Academic Obligation:**

**Monday, August 20, 2018 – Friday, May 31, 2019**

**NEW STUDENT CONVOCATION**

Friday, August 24, 2018

**HOMECOMING/FAMILY WEEK**

September 28-30, 2018

**FALL OPEN HOUSE**

Saturday, October 13, 2018

Saturday, November 17, 2018

**FACULTY AND STAFF RECOGNITION**

**CEREMONY**

Thursday, October 4, 2018

**FACULTY/STAFF RESEARCH & CREATIVITY**

**FALL FORUM**

Thursday, October 25, 2018 (tentative)

**OPENING YEAR ADDRESS**

Tuesday, September 11, 2018

**SPRING OPEN HOUSE**

Saturday, April 6, 2019

**INTERNSHIP APPRECIATION & RECOGNITION  
EVENT**

Tuesday, April 23, 2019, 12:15-1:30 p.m.

**GRADUATE SCHOOL AWARDS CEREMONY &  
RESEARCH FAIR**

Friday, May 10, 2019

**HONORS CONVOCATION**

Thursday, April 18, 2019 (tentative)

**STUDENT RESEARCH AND CREATIVITY  
CONFERENCE**

Friday & Saturday, May 3-4, 2019

**EOP HONORS CONVOCATION**

Thursday, May 9, 2019

**GRADUATE OPEN HOUSE**

Saturday, October 20, 2018 – Fall 2018

Wednesday, March 20, 2019 – Spring 2019

**COLLEGE COUNCIL MEETINGS (4:00 p.m.)**

Tuesday, October 16, 2018

Tuesday, December 4, 2018

Tuesday, March 5, 2019

Tuesday, May 21, 2019

**COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)**

**FALL 2018**

September 14- Senate

October 12- Senate

November 9- Senate

December 14- Senate \*2 p.m. start time

**ALL MEETINGS HELD IN BULGER WEST**

**SPRING 2019**

February 8- Senate

March 8- Senate

April 12- Senate

May 10- Senate

\*\*Senate Caucus from 12:15-1:15 p.m.

\*No other meetings may be scheduled on these dates  
between 3-5 p.m.

**CHAIR MEETING (2 – 3 p.m.) CLEV 418**

**SENATE AGENDA SETTING (3-4:00 p.m.)**

**UUP Chapter Meetings TBA**

**UUP Executive Board Meetings will be held 1<sup>st</sup>  
Wednesday of each month at noon (unless otherwise  
notified by UUP)**

September 7, 2018 UUP Annual Barbecue at noon

October 5-6, 2018 Delegate Assembly

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
**2018-2019**

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/12/18	12/14/18	2/1/19	3/15/19
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/8/19	3/15/19	5/10/19	6/30/19
<u>RENEWAL</u> Term expiring in 8/2019 after first year of service	11/12/18	12/14/18	n/a	3/1/19
**Term expiring in 8/2019 after 1 year but not more than 2 years of service	9/28/18	10/26/18	n/a	12/15/18
Term expiring in 1/2020 after 1 year but not more than 2 years of service	1/31/19	3/1/19	n/a	5/1/19
Term expiring in 8/2020 after 2 or more Years of service	2/8/19	3/15/19	n/a	6/30/19
Part-Time Term expiring January 2019	10/5/18	n/a	n/a	11/15/18
Part-Time Term expiring May 2019	3/1/19	n/a	n/a	4/15/19
<u>CONTINUING APPOINTMENT</u>	2/8/19	3/15/19	5/10/19	6/30/19
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/19/18	11/16/18	n/a	2/1/19

\*Includes two weeks for Budget, Human Resource Management, and Faculty Review

\*\*Terms expiring with a January notification date and 2 or more years of services follow this schedule. Contact Provost's office for guidance.

**GRANTS AND AWARDS**

**DEADLINE FOR SUBMISSION TO ALBANY  
COLLEGE DEADLINES**

Equity and Campus Diversity (Minigrants)

The Dr. Muriel A. Howard Presidential  
Award for the Promotion of Respect for  
Equity and Campus Diversity

Grant Allocation Committee Funds	
For fall 2018 and spring 2019 proposals	Sept. 28, 2018
For spring 2018 program proposals	Nov. 16, 2018
President's Medal and Chancellor's Award	Dec. 17, 2018
Engel Student Humanities Award	Feb. 15, 2019
Campbell Student Leadership Award	Feb. 15, 2019
Who's Who Award Nominees	Feb. 15, 2019
Phil Santa Maria Memorial Award	Feb. 15, 2019
Phil Santa Maria Award for Student Leadership	
In Equity and Campus Diversity	Feb. 15, 2019
Luis M. Antonetti Student Humanitarian	Feb. 15, 2019

(Submission to the Office of the Vice President for Student  
Affairs) Due by 4:00 p.m.)

**FACULTY AND STAFF AWARDS**

SUNY Chancellor's Award for Excellence in  
Adjunct Teaching *Due to Provost* Sept. 15, 2018

SUNY Chancellor's Award for Excellence in Teaching,  
Professional Service, Librarianship, Scholarship & Creative  
Activities, and Faculty Service; Distinguished Teaching  
Professor and Distinguished Service Professor  
*Due to the Provost* Oct. 15, 2018

President's Awards for Excellence  
*Due to the Provost* March 4, 2019

**MASTER SCHEDULE PREPARATION  
(Graduate and Undergraduate)  
2018-2019**

	FOR JANUARY TERM/ SPRING 2019	FOR SUMMER 2019	FOR FALL 2019
Request and instructions for submitting course offerings sent to departments	June 18, 2018	Sept. 24, 2018	Nov. 19, 2018
Department input window	June 25, 2018- Aug. 5, 2018	Oct. 1, 2018- Oct. 14, 2018	Nov. 26, 2018- Jan. 13, 2019
Deans input window	June 25, 2018 – Aug. 12, 2018	Oct. 1, 2018- Oct. 21, 2018	Nov. 26, 2018- Jan. 20, 2019
Department final input and review window	Aug. 13, 2018- Aug. 19, 2018	Oct. 22, 2018- Oct. 28, 2018	Jan. 21, 2019- Jan. 27, 2019
Snapshot of master schedule on E-print reports	Sept. 17, 2018	Nov. 12, 2018	Feb. 15, 2019
Notice to administrative office to update information on web sites	Sept. 27, 2018	Nov. 20, 2018	Feb. 27, 2019
Master schedule corrections due to deans' offices	Sept. 27, 2018	Nov. 20, 2018	Feb. 27, 2019
*Banner preview	Oct. 10, 2018	*March 6, 2019	March 6, 2019
Final course offerings viewable on web	Oct. 10, 2018	*Dec. 4, 2018	March 6, 2019

\*Note "Banner Preview" normally occurs before courses are viewable on the web. Summer is unique because the web version is made available so much earlier.

**APPLICATION**

**APPLY BY**

Free application for Federal Student Aid (FAFSA)  
Spring 2019 only

November 15, 2018

TAP for 2018-2019

June 30, 2019

SUNY Buffalo State application for summer  
2019 Aid

July 31, 2019

Free application for Federal Student Aid (FAFSA)

June 30, 2019

Fall/Spring 2018-2019

Fall book deferments

August 13, 2018 – September 5, 2018

Spring book deferments

January 10, 2019 – February 6, 2019

Application deadlines are subject to change. These dates are recommended APPLY BY dates. Please contact the Financial Aid Office for information regarding changes.