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**STATE UNIVERSITY OF NEW YORK BUFFALO STATE  
2019-2020 CALENDAR  
COLLEGE CALENDAR**

*You will now find all information related to the Academic Calendar at:  
<http://suny.buffalostate.edu/academic-calendar>*

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**NEW STUDENT CONVOCATION**

August 23, 2019

**FALL OPEN HOUSE**

October 12 and November 16, 2019

**OPENING YEAR ADDRESS** October 17, 2019

**FALL GRADUATE OPEN HOUSE**

October 19, 2019

**HOMECOMING/FAMILY WEEK**

October 20-27, 2019

**FACULTY AND STAFF RECOGNITION  
CEREMONY**

November 7, 2019

**FACULTY/STAFF RESEARCH & CREATIVITY  
FALL FORUM**

November 14, 2019

**SPRING GRADUATE OPEN HOUSE**

March 11, 2020

**SPRING OPEN HOUSE**

April 4, 2020

**HONORS CONVOCATION** April 17, 2020

**INTERNSHIP APPRECIATION & RECOGNITION  
EVENT** April 21, 2019 (Tentative)

**CAMPUS DIVERSITY STUDENT LEADERSHIP  
AWARDS CEREMONY**

April 28, 2020

**STUDENT RESEARCH AND CREATIVITY  
CONFERENCE**

May 1-2, 2020

**EOP HONORS CONVOCATION** - May 7, 2020

**GRADUATE SCHOOL AWARDS CEREMONY &  
RESEARCH FAIR** May 8, 2020

**Academic Obligation:**

**Monday, August 19, 2019 –  
Sunday, May 31, 2020**

**COLLEGE COUNCIL MEETINGS (4:00 p.m.)**

September 17, 2019

November 5, 2019

February 25, 2020

May 5, 2020

**COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)**

**FALL 2019**

September 13 BULG 423

October 11 BULG 423

November 8 BULG 423

December 13 BULG 215 \*2 p.m. start time

**SPRING 2020**

February 14 Location TBA

March 13 Location TBA

April 10 Location TBA

May 10 Location TBA \*2 p.m. start time

\*\*Senate Caucus from 12:15-1:15 p.m. on May 8<sup>th</sup>  
Location TBD

\*No other meetings may be scheduled on these dates  
between 3-5 p.m.

**CHAIR MEETING (2 – 3 p.m.) CLEV 418**

**SENATE AGENDA SETTING (3-4:00 p.m.)**

**UUP Chapter Meetings**

September 13, 2019, Noon UUP Annual Barbecue

November 20, 2019, Noon

**UUP Executive Board Meetings**

August 22, 2019, 10am

October 8, 2019, 12:15pm

November 6, 2019, 3pm

December 6, 2019, 10am

October 24 & 25, 2019 Delegate Assembly

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
**2019-2020**

<u>PROMOTION</u>	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
To Professor and To Librarian	11/11/19	12/13/19	1/31/20	3/15/20
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/7/20	3/16/20	5/11/20	6/30/20
<u>RENEWAL</u> Term expiring in 8/2020 after first year of service	11/11/19	12/13/19	n/a	3/1/20
**Term expiring in 8/2020 after 1 year but not more than 2 years of service	9/27/19	10/25/19	n/a	12/15/19
Term expiring in 1/2021 after 1 year but not more than 2 years of service	1/31/20	3/2/20	n/a	5/1/20
Term expiring in 8/2021 after 2 or more Years of service	2/7/20	3/16/20	n/a	6/30/20
Part-Time Term expiring January 2020	10/4/19	n/a	n/a	11/15/19
Part-Time Term expiring May 2020	3/2/20	n/a	n/a	4/15/20
<u>CONTINUING APPOINTMENT</u>	2/7/20	3/16/20	5/11/20	6/30/20
<u>SABBATICALS AND LEAVE OF ABSENCE</u>	10/18/19	11/18/19	n/a	2/1/20

\*Includes two weeks for Budget, Human Resource Management, and Faculty Review

\*\*Terms expiring with a January notification date and 2 or more years of services follow this schedule. Contact Provost's office for guidance.

**GRANTS AND AWARDS**

**DEADLINE FOR SUBMISSION TO ALBANY  
COLLEGE DEADLINES**

Equity and Campus Diversity (Minigrants)

The Dr. Muriel A. Howard Presidential  
Award for the Promotion of Respect for  
Equity and Campus Diversity

Grant Allocation Committee Funds	
For fall 2018 and spring 2019 proposals	Sept. 27, 2019
For spring 2018 program proposals	Nov. 15, 2019
President's Medal and Chancellor's Award	Dec. 16, 2019
Engel Student Humanities Award	Feb. 14, 2020
Campbell Student Leadership Award	Feb. 14, 2020
Phil Santa Maria Memorial Award	Feb. 14, 2020
Phil Santa Maria Award for Student Leadership	Feb. 14, 2020
In Equity and Campus Diversity	Feb. 14, 2020
Luis M. Antonetti Student Humanitarian	Feb. 14, 2020

(Submission to the Office of the Vice President for Student  
Affairs) Due by 4:00 p.m.)

**FACULTY AND STAFF AWARDS**

SUNY Chancellor's Award for Excellence in  
Adjunct Teaching  
*Due to Provost* September 15, 2019

SUNY Chancellor's Award for Excellence in Teaching,  
Professional Service, Librarianship, Scholarship & Creative  
Activities, and Faculty Service; Distinguished Teaching  
Professor and Distinguished Service Professor  
*Due to the Provost* October 21, 2019

President's Awards for Excellence  
*Due to the Provost* March 2, 2020

Chancellor's Award for Classified Service  
Submission deadline February 7, 2020

**MASTER SCHEDULE PREPARATION  
(Graduate and Undergraduate)  
2019-2020**

	FOR JANUARY TERM/ SPRING 2020	FOR SUMMER 2020	FOR FALL 2020
Request and instructions for submitting course offerings sent to departments	June 17, 2019	September 23, 2019	November 18, 2019
Department input window	June 24 – August 4, 2019	September 30 – October 13, 2019	November 25, 2019 – January 12, 2020
Deans input window	June 24 – August 11, 2019	September 30 – October 20, 2019	November 25, 2019 – January 19, 2020
Department final input and review window	August 12 – August 18, 2019	October 21 – October 27, 2019	January 20 – January 26, 2020
Snapshot of master schedule on E-print reports	September 12, 2019	November 11, 2019	February 14, 2020
Notice to administrative office to update information on web sites	September 26, 2019	November 19, 2019	February 26, 2020
Master schedule corrections due to deans' offices	September 26, 2019	November 19, 2019	February 26, 2020
*Banner preview	October 9, 2019	March 3, 2020	March 4, 2020
Final course offerings viewable on web	October 9, 2019	December 3, 2019	March 4, 2020

\*Note "Banner Preview" normally occurs before courses are viewable on the web. Summer is unique because the web version is made available so much earlier.

**APPLICATION**

**APPLY BY**

Free application for Federal Student Aid (FAFSA) Spring 2020 only	November 15, 2019
TAP for 2018 – 2020	June 30, 2020
SUNY Buffalo State application for summer 2019 Aid	July 31, 2020
Free application for Federal Student Aid (FAFSA) Fall/Spring 2019 - 2020	June 30, 2020
Fall 2019 book deferments	TBA
Spring 2020 book deferments	TBA

Application deadlines are subject to change. These dates are recommended APPLY BY dates. Please contact the Financial Aid Office for information regarding changes.